

BOARD OF FIRE COMMISSIONERS

Chair, Alexis Hill, District 1

Vice-Chair, Jeanne Herman, District 5

Michael Clark, District 2

Mariluz Garcia, District 3

Clara Andriola, District 4

FIRE CHIEF

Richard J. Edwards

DEPUTY DISTRICT ATTORNEY

Jennifer Gustafson



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

10:00 a.m.

Tuesday, July 1, 2025

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, two business days prior to the meeting.

Public Transportation. Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit <https://www.rtcwashoe.com/public-transportation/>.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the

meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno , Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street) and Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant II, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/>

1. Salute to the Flag
2. Call to Order and Roll Call
3. Oath of Service for newly appointed Fire Chief Richard J. Edwards by Chair Alexis Hill.

4. Public Comment [Non-Action Item] Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. However, action may not be taken on any matter raised during public comment period until the matter is specifically listed on an agenda as an action item. The Board will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
5. Commissioners'/Fire Chief's announcements, requests for information, and topics for future agendas. [Non-action item - No discussion among Commissioners will take place on this item.]
6. Consent Items - FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from the May 20, 2025 and June 3, 2025 Board of Fire Commissioners Meetings. FOR POSSIBLE ACTION

Attachments: [Item #6A 05-20-2025 Draft Meeting Minutes](#)
[Item #6A 06-03-2025 Draft Meeting Minutes](#)

B. Recommendation to approve a Notice of Cancellation for the regularly scheduled Board of Fire Commissioners meeting on August 5, 2025, at 10 a.m. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #6B 08-05-2025 Notice of Cancellation Staff Report](#)
[Item #6B 08-05-2025 Notice of Cancellation](#)

C. Recommendation to retroactively accept a Commission District 5 Special Fund Donation sponsored by Washoe County Commissioner Jeanne Herman in support of the Truckee Meadows Fire Protection District's Quartz Lane cleanup project in Sun Valley, Nevada, in the amount of \$5,000. (Commission District 5) FOR POSSIBLE ACTION

Attachments: [Item #6C \\$5000 Commissioner Herman Special Fund Donation Staff Report](#)

D. Recommendation to approve an interlocal agreement between Truckee Meadows Fire Protection District, Sierra County, California, and the Sierra County Fire Protection District No. 1, to provide fire suppression and Emergency Medical Service, excluding paramedic transport/ambulance services, in certain areas as outlined in the maps attached to the agreement. If approved, the agreement will be effective for three years, from July 1, 2025, to June 30, 2028, with an automatic renewal provision for an additional three years. This agreement is intended to reimburse or cover Truckee Meadows Fire Protection District for the costs it incurs in providing services to communities in Sierra County, California, in the areas of Verdi and Long Valley. Under this agreement, Sierra County will pay Truckee Meadows Fire Protection District \$49,440 for FY26; \$50,428 for FY27; and \$51,437 for FY28, with a 3% cost increase each following year unless the parties negotiate an updated cost. (Commission District 5) FOR POSSIBLE ACTION

Attachments: [Item #6D Sierra County Agreement Staff Report](#)
[Item #6D Sierra County Agreement](#)

End of Consent Items

7. International Association of Fire Fighters Local 2487 Report [Non-Action Item - For Discussion Only]
8. Fire Chief Report [Non-Action Item - For Discussion Only]

A. Informational briefing on operational matters and activities for May 2025 and June 2025 to include the following items

1. Capital Projects Fleet Update
2. SB319 Update
3. Recent Wildfire Activity
4. Engineer Development School Executive Summary

B. Monthly Response Statistics for May 2025

Attachments: [Item #8A Chief's Monthly Report for July 2025](#)
[Item #8A.3 Marie Cost Share Map](#)
[Item #8A.4 2025 Engineer Development School Executive Summary](#)
[Item #8B May 2025 Response Statistics](#)

End of Fire Chief Report

9. Recommendation to adopt Resolution TM09-2025 adopting the 2025 Washoe County Regional Hazard Mitigation Plan. The Federal Emergency Management Agency requires that each jurisdiction adopt a Multi-Hazard Mitigation Plan on a 5-year cycle. An updated plan was produced with experts from the various public safety disciplines throughout the County as well as private businesses and citizens. Participating partner agencies include the following: City of Sparks, City of Reno, Reno-Sparks Indian Colony, Pyramid Lake Paiute Tribe, Truckee River Flood Management Project, North Lake Tahoe Fire Protection District, and Truckee Meadows Fire Protection District. Adoption of this plan is necessary to enable the Truckee Meadows Fire Protection District to receive Federal Emergency Management Agency Hazard Mitigation grant funds. (All commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #9 WCEM Hazard Mitigation Plan Staff Report](#)
[Item #9 Hazard Mitigation Plan Adoption Resolution](#)
[TM09-2025](#)
[Item #9 Washoe County Regional Hazard Mitigation](#)
[Plan 2025](#)

10. Commissioners’/Fire Chief’s announcements, requests for information, and topics for future agendas. [Non-Action Item. No discussion among Commissioners will take place on this item.]
11. Public Comment. [Non-Action item] Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment