



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: *September 19, 2023*

DATE: Thursday, September 14, 2023

TO: Board of County Commissioners

FROM: Ryan Gustafson, Interim Director, Human Services Agency
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THROUGH: Kate Thomas, Assistant County Manager

SUBJECT: Recommendation to: (1) accept various items donated totaling an estimated market value of [\$2,065.00]; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$56,131.39] retroactive for the period July 1, 2023 through July 31, 2023; and direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts.)

SUMMARY

Recommendation to: (1) accept various items donated totaling an estimated market value of [\$2,065.00]; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$56,131.39] retroactive for the period July 1, 2023 through July 31, 2023; and direct the Comptroller's Office to make the necessary budget amendments.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On August 15, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$8,099.36]; and accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$11,069.07] retroactive for the period April 16, 2023 through June 30, 2023.

On May 16, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$7,001.85]; and accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$8,134.43] retroactive for the period January 30, 2023 through April 15, 2023.

AGENDA ITEM # _____

On February 21, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$13,419.00]; and accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$22,760.00] retroactive for the period October 22, 2022 through January 31, 2023.

BACKGROUND

Human Services regularly accepts donations from community members and business, to be used for miscellaneous needs for the children in care and families who are clients of the Washoe County Human Services Agency. As such, acceptance of donations requires Board approval.

Washoe County Code 15.140(1)(d) reads: 1. The Board of County Commissioners: (d) has sole authority to receive donations of personal property where the personal property has a value, singly or in the aggregate, of \$5,000.00 or greater from a contributor during a fiscal year.

Washoe County Code 15.140(1)(e) reads: 1. The Board of County Commissioners: (e) Must be notified when an officer or employee of a county department or agency accepts non-federal personal property for the use and benefit of the County where the personal property has a value, singly or in the aggregate, of less than \$5,000 from a contributor during a fiscal year. In such event, the officer or employee must notify the Board of County Commissioners in writing of the acceptance.

Washoe County Code 15.160(3) reads: An officer or employee of a county department or agency shall not accept, amend, or supplement a grant, and except as otherwise provided in section 15.140(1)(e), shall not accept, amend, or supplement a contribution of money or property without approval by the Board of County Commissioners.

In December 1993, a Resolution Establishing a Program for the use of Donated Juror Fees was approved by the Board of County Commissioners. This program enabled jurors to donate their fees (grand juror and trial juror) to Child Protective Services (the agency which provides protective services as defined in NRS 432B.030). The resolution states that the money must be used only for a program or activity which is designed to prevent the abuse or neglect of a child or to benefit an abused or neglected child (as defined in NRS 432B.020).

The Agency is requesting retroactive approval of the following donations that have been received by Child Protective Services for the time period July 1, 2023 through July 31, 2023.

Stacie Mathewson	\$50,000.00
CLH1 LLC	\$5,000.00
Valerie Cooke	\$100.00
Washoe Masonic Lodge #35	\$300.00
General Donations	\$55,400.00
Total Juror Donations	\$731.39

Staff is requesting that the Board accept the following items donated to Child Protective Services to support welfare activities retroactive for the period July 1, 2023 through July 31, 2023 totaling an estimated market value of \$2,065.00.

- (15) \$100.00 Birthday gift cards received by Human Services Agency donated from Silver Blue Investments – market value of \$1,500.00
- (20) Cans baby formula received by Human Services Agency donated from an Anonymous Donor – estimated market value of \$75.00
- (20) Duffel gym bags received by Human Services Agency donated from Judy S. – estimated market value of \$225.00
- Assorted Coloring books and games received by Human Services Agency donated from Laura M. – estimated market value of \$15.00
- (250) Boxes of cereal received by Human Services Agency donated from Post Consumer Brands, Sparks – estimated value of \$250.00

FISCAL IMPACT

Should the Board accept these donations, the Human Services Agency Child Protective Services Fund (228) FY24 adopted budget will need to be amended by \$56,131.39 in the following revenue and expenditure accounts.

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO-20224 -484190	Revenue – Juror Donations	\$ 731.39
IO-20514 -484000	Revenue - KK Activities/Needs	\$ 5,100.00
IO-20521 -484000	Revenue – Masonic Order Donation	\$ 300.00
IO-20525 -484000	Revenue – CPS Urgent/Crisis	\$ 50,000.00
	Total Revenue	\$ 56,131.39
IO-20224 -710712	Family Preservation	\$ 731.39
IO-20514 -710712	Family Preservation	\$ 5,100.00
IO-20521 -710712	Family Preservation	\$ 300.00
IO-20525 -710712	Family Preservation	\$ 50,000.00
	Total Expenditures	\$ 56,131.39

RECOMMENDATION

Recommendation to: (1) accept various items donated totaling an estimated market value of [\$2,065.00]; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$56,131.39] retroactive for the period July 1, 2023 through July 31, 2023; and direct the Comptroller’s Office to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “*Move to: (1) accept various items donated totaling an estimated market value of [\$2,065.00]; and (2) accept donations from various donors to Washoe County Human Services Agency*

Child Protective Services Fund to support welfare activities in the amount of [\$56,131.39] retroactive for the period July 1, 2023 through July 31, 2023; and direct the Comptroller's Office to make the necessary budget amendments."