



WASHOE COUNTY

Integrity Communication Service
www.washoecounty.us

STAFF REPORT

BOARD MEETING DATE: September 25, 2018

DATE: August 24, 2018
TO: Board of County Commissioners
FROM: Jennifer Pierce, Fiscal Compliance Officer, 775-328-2418,
jpierce@washoecounty.us
THROUGH: Anna Heenan, Administrative Health Services Officer, 775-328-2417,
aheenan@washoecounty.us
SUBJECT: Approve amendments totaling an increase of [\$527.00] in both revenue and expense to the FY19 Assistant Secretary for Preparedness and Response (ASPR) Grant Program, Internal Order 10708 and direct the Comptroller's Office to make the appropriate budget amendments. (All Commission Districts)

SUMMARY

The Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the appropriate budget amendments.

BCC Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

The Board approved the FY19 budget on May 22, 2018.

GRANT AWARD SUMMARY

Project/Program Name: ASPR Public Health Preparedness Program

Scope of the Project: The Grant Agreement was received on August 9, 2018 and approved by the District Board of Health on August 23, 2018. The ASPR award provides funding for salaries and benefits, operating supplies, travel and contractual expenditures.

Benefit to Washoe County Residents: This Award supports the Epidemiology and Public Health Preparedness (EPHP) Division's mission to strengthen the capacity of public health infrastructure to detect, assess and respond decisively to control the public health consequences of bioterrorism events or any public health emergency.

AGENDA ITEM # _____

On-Going Program Support: These funds support on-going activities in the Public Health Preparedness Program.

Award Amount: Total award amount is \$365,687 [\$332,443 direct/\$33,244 indirect]
Grant Period: July 1, 2018 – June 30, 2019
Funding Source: Assistant Secretary for Preparedness and Response (ASPR)
Pass Through Entity: State of Nevada, Department of Health and Human Services Division of Public and Behavioral Health
CFDA Number: 93.889
Grant ID Number: 6NU90TP921907-01-04
Match Amount and Type: \$36,568.70 or 10% match is required and is met through Shared Services expenditures in CC#172801

Sub-Awards and Contracts: No Sub-Awards are anticipated.

FISCAL IMPACT

As the FY19 budget in Internal Order 10708 was adopted with a total of \$365,108 in revenue (includes \$33,192 of indirect) and \$331,916 in expenditure authority, a budget amendment in the amount of \$527 is necessary to bring the Notice of Subgrant Award into alignment with the direct program budget.

No amendment is necessary for indirect revenue.

Should the BCC approve these budget amendments, the FY19 budget will be increased by \$527 in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-IO-10708 -431100	Federal Revenue	\$ 527.00
	Total Revenue	\$ 527.00
2002-IO-10708 -710100	Professional Services	\$ 527.00
	Total Expenditures	\$ 527.00

RECOMMENDATION

It is recommended that the Board of County Commissioners approve amendments totaling an increase of [\$527] in both revenue and expense to the FY19 Assistant Secretary for Preparedness and Response (ASPR) Grant Program, IO 10708 and direct the Comptroller’s office to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to approve amendments totaling an increase of [\$527] in both revenue and expense to the FY19 Assistant Secretary for Preparedness and Response (ASPR) Grant Program, IO 10708 and direct the Comptroller’s office to make the appropriate budget amendments.