



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: *April 8, 2025*

DATE: Thursday, April 03, 2025
TO: Board of County Commissioners
FROM: Ryan Gustafson, Agency Director, Human Services Agency
(775) 785-8600, rgustafson@washoecounty.gov
THROUGH: Kate Thomas, Assistant County Manager
SUBJECT: Recommendation to accept the FY25 Federal Title IV-B Subpart 2 Caseworker Visits subaward from the State of Nevada, Division of Child and Family Services to support caseworker visits in the amount of [\$25,000.00; \$8,784.00 county match] retroactive to October 1, 2024, through September 30, 2025; authorize the Director of the Human Services Agency to execute the grant award and related documents; and direct Finance to make the necessary budget amendments. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

Recommendation to accept the FY25 Federal Title IV-B Subpart 2 Caseworker Visits subaward from the State of Nevada, Division of Child and Family Services to support caseworker visits in the amount of [\$25,000.00; \$8,784.00 county match] retroactive to October 1, 2024, through September 30, 2025; authorize the Director of the Human Services Agency to execute the grant award and related documents; and direct Finance to make the necessary budget amendments.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On May 14, 2024, the Board approved item 8.C.1., the acceptance of \$20,015.00 in funding for the Federal Title IV-B Subpart 2 from the State of Nevada, Division of Child and Family Services to support caseworker visits.

On November 15, 2022, the Board approved item 9.E.1., the acceptance of \$39,988.00 in funding for the Federal Title IV-B Subpart 2 from the State of Nevada, Division of Child and Family Services to support caseworker visits.

On April 12, 2022, the Board approved item 8.E.5, the acceptance of \$38,859.00 in funding for the Federal Title IV-B Subpart 2 from the State of Nevada, Division of Child and Family Services to support caseworker visits.

AGENDA ITEM # _____

On May 26, 2020, the Board approved item 8.F.3, the acceptance of \$35,588.00 in funding for the Federal Title IV-B Subpart 2 from the State of Nevada, Division of Child and Family Services to support caseworker visits.

BACKGROUND

Case Workers are required to have monthly face-to-face contact with each child on their caseload, including those in out-of-state treatment facilities, or in their out-of-home placement. Workers are also required to have visits with children and their families once the child has been reunified with their parents. Additionally, based on the risk level assigned to each case and the services provided to each family, workers might be required to make up to four monthly face-to-face visits with children who remain in the home to monitor their safety. Federal funding is provided to states to support caseworker visits and related activities.

Title IV-B, subpart 2 of the Social Security Act sets aside funding to help states improve the quality of caseworker visits with children in foster care, with an emphasis on improving caseworker decision-making on the safety, permanency, and well-being of children in foster children.

Retroactive approval is requested due to the Human Services Agency receiving the Notice of Subaward on February 25, 2025.

GRANT AWARD SUMMARY

Project/Program Name: FFY25 Title IVB Subpart 2 Caseworker Visits

Scope of the Project: The purpose of this grant is to support costs that facilitate compliance with policies regarding caseworker visits, including overtime cost incurred as a result of the monthly visits.

Benefit to Washoe County Residents: Funding from this award will help the Agency comply with the federal requirement to have Caseworkers visit children monthly. This activity supports the safety and wellbeing of children while in the care of the Agency.

On-Going Program Support: Monthly visits are required for children in foster care and the allocation from this grant has been established to help offset the cost of facilitating activities related to meeting these requirements.

Award Amount: \$25,000.00

Grant Period: October 1, 2024, through September 30, 2025

Funding Source: US Department of Health and Human Services
Administration of Children and Families

Pass Through Entity: State of Nevada
Division of Child and Family Services

CFDA Number: 93.556

Grant ID Number: 93556-24-103

Match Amount and Type: \$8,784.00, cash match

Sub-Awards and Contracts: n/a

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY25 Human Services Agency’s Child Protective Services Fund (F228) adopted budget will be increased by \$25,000.00 in both revenues and expenditures in the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
IO 12501 - 431100	Federal Grants	\$ 25,000.00
	Total Revenue	\$ 25,000.00
IO 12501 - 701300	Overtime	\$ 10,000.00
- 710350	Office Supplies	\$ 3,600.00
- 711504	Equipment nonCapital	\$ 11,400.00
	Total Expenditures	\$ 25,000.00

No indirect costs have been included in the grant award. The expenditures to meet the match requirement will be tracked in IO60439 and funding is included in the Agency’s adopted FY25 budget in Fund 228.

RECOMMENDATION

Recommendation to accept the FY25 Federal Title IV-B Subpart 2 Caseworker Visits subaward from the State of Nevada, Division of Child and Family Services to support caseworker visits in the amount of [\$25,000.00; \$8,784.00 county match] retroactive to October 1, 2024, through September 30, 2025; authorize the Director of the Human Services Agency to execute the grant award and related documents; and direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: *“Move to accept the FY25 Federal Title IV-B Subpart 2 Caseworker Visits subaward from the State of Nevada, Division of Child and Family Services to support caseworker visits in the amount of [\$25,000.00; \$8,784.00 county match] retroactive to October 1, 2024, through September 30, 2025; authorize the Director of the Human Services Agency to execute the grant award and related documents; and direct Finance to make the necessary budget amendments.”*