



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: *February 25, 2025*

DATE: Thursday, February 20, 2025

TO: Board of County Commissioners

FROM: Ryan Gustafson, Agency Director, Human Services Agency
(775) 785-8600, rgustafson@washoecounty.gov

THROUGH: Kate Thomas, Assistant County Manager

SUBJECT: Recommendation to: (1) accept various items donated totaling an estimated market value of [\$16,180.78]; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$12,022.22] retroactive for the period October 1, 2024 through December 31, 2024; and direct Finance to make the necessary budget amendments. (All Commission Districts.) **FOR POSSIBLE ACTION**

SUMMARY

Recommendation to: (1) accept various items donated totaling an estimated market value of [\$16,180.78]; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$12,022.22] retroactive for the period October 1, 2024 through December 31, 2024; and direct Finance to make the necessary budget amendments.

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

On February 11, 2025, the Board: (1) accepted various items donated totaling an estimated market value of [\$7,243.00]; and (2) accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$24,396.10] retroactive for the period July 1, 2024 through September 30, 2024; and direct Finance to make the necessary budget amendments.

On August 20, 2024, the Board (1) accepted various items donated totaling an estimated market value of [\$5,150.43] retroactive for the period of March 26, 2024 through June 30, 2024; and (2) accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$9,320.94] retroactive for the period March 25, 2024 through June 30, 2024

On April 23, 2024, the Board (1) accept various items donated totaling an estimated market value of [\$37,776.80] retroactive for the period of November 1, 2023 through

AGENDA ITEM # _____

March 25, 2024; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$9,550.00] retroactive for the period January 5, 2024 through March 25, 2024.

On January 23, 2024, the Board (1) accepted various items donated totaling an estimated market value of [\$7,651.83]; and (2) accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$14,890.00] retroactive for the period November 16, 2023 through January 4, 2024.

On December 19, 2023, the Board (1) accepted various items donated totaling an estimated market value of [\$9,006.95]; and (2) accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$4,127.89] retroactive for the period August 1, 2023 through November 15, 2023

On September 19, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$2,065.00]; and (2) accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$56,131.39] retroactive for the period July 1, 2023 through July 31, 2023.

On August 15, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$8,099.36]; and accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$11,069.07] retroactive for the period April 16, 2023 through June 30, 2023.

On May 16, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$7,001.85]; and accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$8,134.43] retroactive for the period January 30, 2023 through April 15, 2023.

On February 21, 2023, the Board acknowledged various items donated totaling an estimated market value of [\$13,419.00]; and accepted donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$22,760.00] retroactive for the period October 22, 2022 through January 31, 2023.

BACKGROUND

Human Services Agency (HSA) regularly accepts donations from community members and business to be used for miscellaneous needs for children in care and families who are HSA clients. Acceptance of such donations requires Board approval.

Washoe County Code 15.140(1)(d) reads: 1. The Board of County Commissioners: (d) has sole authority to receive donations of personal property where the personal property has a value, singly or in the aggregate, of \$5,000.00 or greater from a contributor during a fiscal year.

Washoe County Code 15.140(1)(e) reads: 1. The Board of County Commissioners: (e) Must be notified when an officer or employee of a county department or agency accepts non-federal personal property for the use and benefit of the County where the personal property has a value, singly or in the aggregate, of less than \$5,000 from a contributor during a fiscal year. In such event, the officer or employee must notify the Board of County Commissioners in writing of the acceptance.

Washoe County Code 15.160(3) reads: An officer or employee of a county department or agency shall not accept, amend, or supplement a grant, and except as otherwise provided in section 15.140(1)(e), shall not accept, amend, or supplement a contribution of money or property without approval by the Board of County Commissioners.

In December 1993, a Resolution Establishing a Program for the use of Donated Juror Fees was approved by the Board of County Commissioners. This program enabled jurors to donate their fees (grand juror and trial juror) to Child Protective Services (the agency which provides protective services as defined in NRS 432B.030). The resolution states that the money must be used only for a program or activity which is designed to prevent the abuse or neglect of a child or to benefit an abused or neglected child (as defined in NRS 432B.020).

The Agency is requesting retroactive approval of the following donations that have been received by Child Protective Services for the time period October 1, 2024 through December 31, 2024:

Donor	Total
Anonymous	\$1,200.00
Lance & Mary Johannessen	\$100.00
Mary and Brett Richards	\$400.00
Valerie Cooke	\$200.00
Sierra Nevada Chapter NSDAR	\$25.00
National Grand Chapter	\$2,000.00
Sparks Fire Fighters IAFF Local 1265	\$1,215.00
Lorna Parkhurst	\$150.00
Anonymous	\$12.00
Anonymous	\$300.00
TOTAL	\$5,602.00

Total Juror Donations **\$6,420.22**

The Agency is also requesting that the Board accept the following items donated to Child Protective Services to support welfare activities retroactive for the period October 1, 2024 through December 31, 2024:

Donor Name	Donated Items	Estimated Market Value
Gold Dust West	200 brand new stuffed animals	\$1,600.00
Monica & John H.	Gift cards	\$200.00
Kevin E.	Zuro X Shot Sonic (toy)	\$15.00
Alexa L.	8 new board games	\$125.00
Quest	8 med drawer storage safes, 17 multi use lock boxes, 50 Narcan kits and face shields	unknown
Office of Suicide Prevention	12 safes	unknown
Linette D.	150 DVDs	\$750.00
Dominique M.	Suitcase, duffle bag, backpack, multiple tote bags	\$250.00
Nevada Woodplucks	Approx 200 wooden toys	unknown
Barb T.	Christmas gifts assistance and Patagonia suitcase	\$60.00
Kathleen F.	Toys	unknown
Mariah T.	Toys	\$595.00
James S.	Toys/gifts	\$2,000.00
Ilissa F.-Spanish Springs Elementary	60 fleece blankets	\$720.00
Brittney G.	Clothing	unknown
Bella I.	Photography	\$500.00
Melissa M.	Clothing, toys, bedroom decorations	unknown
Micah C.	Jackets, play sets, doll house	\$300.00
CLH1 / Chad H.	Scheels gift cards	\$4,000.00
Caughlin Ranch HOA	Toys	unknown
Phyllis S.	Cowboy boots, unicorn nightlight	\$90.00
Francisco M.	Clothing, shoes	unknown
Raquel C.	Clothes	\$100.00
Safe Embrace	Clothing, shoes, toys	unknown
Larry R.	Toys	unknown
Pruit	25 blankets	\$200.00
Max & David H.	Toys, games, die cast, sleeping bag, tent	\$100.00
Max & David H.	Used youth toys in good condition - 40 pieces	\$300.00
Miranda G.	Clothes - 2 outfits	unknown
Vicki M.	Holiday clothing - 2 outfits for teen boys	\$100.00
Jordan S.	Clothes	\$300.00
Marsha C.	Items for children	unknown
Veronica M.	Items for children	\$500.00
Anonymous	Cordless LG vacuum	\$325.00
Nichole R.	Clothes	\$450.78
Kathleen I.	Gift cards	\$500.00

Victoria M.	Cross stitch kits	\$300.00
Sandy A.	Clothes	unknown
Megan L.	Clothes	\$100.00
Kerry K.	Clothing	\$100.00
Liz B.	Toys	\$75.00
Tim R.	Toys	\$200.00
Eileen H.	Toys, books	\$75.00
Debbie C.	80 hand knit winter hats	\$800.00
Mary R.	Legos, coloring books	unknown
Melissa D.	Suitcases	\$200.00
Post	250 boxes of cereal (October)	\$250.00
TOTAL		\$16,180.78

FISCAL IMPACT

Should the Board accept these donations, the Human Services Agency Child Protective Services Fund (228) FY25 adopted budget will need to be increased by \$12,022.22 in the following revenue and expenditure accounts.

Account Number	Description	Amount of Increase/(Decrease)
IO-20224 -484190	Revenue – Juror Donations	\$ 6,420.22
IO-20224 -484000	Revenue – Juror Donations	\$ 1,200.00
IO-20501 -484000	Revenue – Holiday With A Hero	\$ 1,315.00
IO-20514 -484000	Revenue – KK Activities/Needs	\$ 2,625.00
IO-20548 -484000	Revenue – Have a Heart	\$ 462.00
	Total Revenue	\$ 12,022.22
IO-20224 -710712	Family Preservation	\$ 6,420.22
IO-20224 -710712	Family Preservation	\$ 1,200.00
IO-20501 -710712	Family Preservation	\$ 1,315.00
IO-20514 -710712	Family Preservation	\$ 2,625.00
IO-20548 -710712	Family Preservation	\$ 462.00
	Total Expenditures	\$ 12,022.22

RECOMMENDATION

Recommendation to: (1) accept various items donated totaling an estimated market value of [\$16,180.78]; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$12,022.22] retroactive for the period October 1, 2024 through December 31, 2024; and direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *“Move to: (1) accept various items donated totaling an estimated market value of [\$16,180.78]; and (2) accept donations from various donors to Washoe County Human Services Agency Child Protective Services Fund to support welfare activities in the amount of [\$12,022.22] retroactive for the period October 1, 2024 through December 31, 2024; and direct Finance to make the necessary budget amendments.”*