



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: June 25, 2024

DATE: Thursday, June 20, 2024

TO: Board of County Commissioners

FROM: Cari- Ann Burgess, Interim Registrar of Voters

THROUGH: Eric P. Brown, County Manager

SUBJECT: Recommendation to approve the acceptance of the Secretary of State's budget appropriation to Washoe County in the amount of [\$160,531] to reimburse the county for voting equipment licensing and support fees for fiscal year 2024. No match required. The award period is retroactive from July 1, 2023, through June 30, 2024. If approved, direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts) FOR POSSIBLE ACTION

SUMMARY

Recommendation to approve the acceptance of the Secretary of State's budget appropriation to Washoe County in the amount of [\$160,531] to reimburse the county for voting equipment licensing and support fees for fiscal year 2024. The award period is retroactive from July 1, 2023, through June 30, 2024. If approved, the Comptroller's Office will be directed to make the necessary budget amendments.

County Priority/Goal supported by this item: Fiscal Sustainability

PREVIOUS ACTION

The Board approved the Fiscal Year 2022 and 2023 budget appropriations from the Nevada Secretary of State in the amount of \$323,935.00 to reimburse the county for voting equipment licensing and support fees on September 13, 2022.

BACKGROUND

The 2023 Legislature approved General Fund appropriations totaling \$57.2 million for the 2023-25 biennium, which is an increase of \$7.9 million, or 15.9%, from the \$49.4 million approved for the 2021-23 biennium. The Secretary of State's office allocated a portion of these funds to all 17 counties to pay a portion of voting equipment licensing and support fees for both fiscal years FY24 and FY25 on a reimbursement basis.

AGENDA ITEM # _____

The 2021 Legislature approved General Fund appropriations totaling \$49.4 million for the 2021-23 biennium, which is an increase of \$11.5 million, or 30.5%, from the \$37.8 million approved for the 2019-21 biennium. This increase is due to the passage and approval of A.B. 321, which appropriated \$12.3 million over the 2021-23 biennium to the Office for the costs of ballot stock, postage, and postcard notifications to implement the bill's provisions requiring mail ballots for all elections (see below). These appropriations include licensing fees for each county.

Washoe County previously received a reimbursement of \$161,967 in FY22 and \$161,968 in FY23 from the Secretary of States office in support of voting equipment licensing and support fees incurred July 1, 2021, and June 30, 2023. The use of these funds is strictly limited to use for voting equipment licensing and support fees only.

GRANT AWARD SUMMARY

Project/Program Name: **Dominion Licensing Fee Reimbursement**
Scope of the Project: Funds will be used to supplement the annual cost of voting equipment support licensing and maintenance fees paid to Dominion Voting.

Benefit to Washoe County Residents: These funds will supplement the ongoing costs of administering elections in Washoe County thus allowing resources to be used for other voter registration and election services.

On-Going Program Support: These funds will be used to supplement the annual costs for the licensing and maintenance of Washoe County voting equipment for fiscal year 2024. On-going support is already supported by the existing operating budget of the Registrar of Voters.

Award Amount: *\$160,531.00*

Grant Period: *July 1, 2023, through June 30, 2024*

Funding Source: *State General Fund*

Pass Through Entity: *Secretary of State*

CFDA Number: *Not applicable*

Grant ID Number: *Legislative Session appropriation*

Match Amount and Type: *No match required*

FISCAL IMPACT

Should the Board accept this funding appropriation, the FY 2024 adopted budget will be increased by \$160,531 in revenues and expenditures in the following accounts:

Cost Object	G/L Account	Amount
Revenues:		
IO-12374 Dominion Licensing Fee Reimbursement	432100-State Grants	\$160,531.00
Expenditures:		
IO-12374 Dominion Licensing Fee Reimbursement	710210-Software Maintenance	\$160,531.00

RECOMMENDATION

It is recommended that the Board of County Commissioners approve the acceptance of the Secretary of State’s budget appropriation to Washoe County in the amount of [\$160,531.00] to reimburse the county for voting equipment licensing and support fees for fiscal year 2024. No match required. The award period is retroactive from July 1, 2023, through June 30, 2024. If approved, direct the Comptroller’s Office to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “move to approve the acceptance of the Secretary of State’s budget appropriation to Washoe County in the amount of [\$160,531.00] to reimburse the county for voting equipment licensing and support fees for fiscal year 2024 retroactive from July 1, 2023, through June 30, 2024. Additionally, the Comptroller’s Office is directed to make the necessary budget amendments.”