



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

STAFF REPORT

Board Meeting Date: April 16, 2019

DATE: April 1, 2019
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Recommendation to approve retroactive and continued purchases for needed supplies, materials, equipment and contractual services from Icarus Fire & Equipment Co. LLC that will exceed in the aggregate \$100,000 during this fiscal year, but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act. (All Commission Districts) FOR POSSIBLE ACTION

SUMMARY

Approve retroactive and continued purchases for needed supplies, materials, equipment and contractual services from Icarus Fire & Equipment Co. LLC that will exceed in the aggregate \$100,000 during this fiscal year, but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act.

Strategic Objective supported by this item: *Safe, Secure and Healthy Communities*

PREVIOUS ACTION

No previous action.

BACKGROUND

Board approval is required for the purchase of all supplies, materials, equipment and contractual services in annual amounts or estimated annual amounts in excess of \$100,000 in accordance with the provisions of the Local Government Purchasing Act.

Icarus Fire & Equipment Co. LLC has been contracted for supplies and/or services which individually did not exceed the \$100,000 threshold that would require approval of these purchases by the Board of Fire Commissioners. Cumulatively, these purchases will exceed \$100,000. Prior legal opinion held that Board approval is also needed for cumulative purchases with a supplier throughout a year, which in aggregate will exceed \$100,000.

Since Truckee Meadows Fire Protection District purchases with Icarus Fire & Equipment Co. will exceed \$100,000 for fiscal year 2018-2019, the District is requesting purchase approval for this supplier. Such additional purchases will remain within adopted budget funding for the fiscal year, and all purchases will still be subject to competitive bidding or purchased in joinder to existing contracts, as applicable. The retroactive approval request is due to the timing of purchases, which in the aggregate exceed the approval threshold.

FISCAL IMPACT

Expenditures with the above supplier is expected to exceed \$100,000 within fiscal year 2018-2019. The maximum fiscal impact would depend upon the results of any remaining purchases in the current fiscal year. All purchases will remain within adopted budget funding for fiscal year 2018-2019

RECOMMENDATION

It is recommended that the Board of Fire Commissioners approve retroactive and continued purchases for needed supplies, materials, equipment and contractual services from Icarus Fire & Equipment Co. LLC that will exceed in the aggregate \$100,000 during this fiscal year, but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act.

POSSIBLE MOTION

Should the Board agree with staff's recommendation a possible motion would be:

"I move to approve retroactive and continued purchases for needed supplies, materials, equipment and contractual services from Icarus Fire & Equipment Co. LLC that will exceed in the aggregate \$100,000 during this fiscal year, but will remain within available adopted budget funding. All such purchases will continue to be subject to and in accordance with the provisions of the Local Government Purchasing Act."