



# WASHOE COUNTY

Integrity Communication Service  
[www.washoecounty.gov](http://www.washoecounty.gov)

## STAFF REPORT

BOARD MEETING DATE: *January 13, 2026*

**DATE:** Thursday, January 08, 2026

**TO:** Board of County Commissioners

**FROM:** Ryan Gustafson, Director, Human Services Agency  
(775) 785-8600, [rgustafson@washoecounty.gov](mailto:rgustafson@washoecounty.gov)

**THROUGH:** Kate Thomas, County Manager

**SUBJECT:** Recommendation to accept the year 4 subgrant award for the Infant Toddler Court Program from the State of Nevada, Division of Child and Family Services in the amount of [\$50,000.00; no county match], including the possible purchase and/or use of prepaid cards/gift cards for participant incentives, retroactive from October 1, 2025 through September 30, 2026 to support the Safe Babies Court Team program; authorize the Director of Human Services Agency to retroactively execute the subaward agreement and related documents; and direct Finance to make necessary budget amendments. (All Commission Districts.) **FOR POSSIBLE ACTION**

---

## SUMMARY

Recommendation to accept the year 4 subgrant award for the Infant Toddler Court Program from the State of Nevada, Division of Child and Family Services in the amount of [\$50,000.00; no county match], including the possible purchase and/or use of prepaid cards/gift cards for participant incentives, retroactive from October 1, 2025 through September 30, 2026 to support the Safe Babies Court Team program; authorize the Director of Human Services Agency to retroactively execute the subaward agreement and related documents; and direct Finance to make necessary budget amendments.

**Washoe County Strategic Objective supported by this item:** Vulnerable Populations

## PREVIOUS ACTION

On November 19, 2024, the Board approved item 9.G.4, the Agency's request to accept subaward amendment #2 for Years 2 and 3 of the subgrant award for the Infant Toddler Court Program from the State of Nevada, Division of Child and Family Services in the amount of [\$183,607.00; no county match] retroactive from April 1, 2023 through September 29, 2025 to support the Safe Babies Court Team program and authorize the carryforward of Year 1 funding budget authority for [\$37,378.31; no county match].

On September 12, 2023, the Board approved item 6.E32, the Agency's request to accept a subgrant award Amendment #1 for the Infant Toddler Court Program from the State of Nevada, Division of Child and Family Services in the amount of [\$12,572.00; no county

match requirement]; retroactive from April 1, 2023 through June 30, 2024 to support Cross Sites travel/training for the Safe Babies Court Team Program.

On May 23, 2023, the Board approved item 7.F.1, the Agency's request to accept a subgrant award for the Infant Toddler Court Program from the State of Nevada, Division of Child and Family Services in the amount of [\$90,000; no county match requirement]; retroactive from April 1, 2023 through June 30, 2024 to support the Safe Babies Court Team Program.

On September 13, 2022, the Board approved item #9.D.1, the Department's request to accept an amendment from the U.S. Department of Health and Human Services from Zero to Three: National Center for Infants, Toddlers and Families in the amount of [\$10,176.00; no county match] to support the Safe Babies Court Team Program.

On November 9, 2021, the Board approved item #7.D.1, the Department's request to accept a U.S. Department of Health and Human Services subgrant award from Zero to Three National Center for Infants and Toddlers and Families in the amount of [\$75,000; no county match requirement]; retroactive from September 30, 2021 through September 29, 2022 to support the Safe Babies Court Team Program.

On November 7, 2020, the Board approved item #10.E, the Department's request to accept a U.S. Department of Health and Human Services subgrant award from Zero to Three National Center for Infants and Toddlers and Families in the amount of [\$75,000; no county match requirement]; retroactive from September 30, 2020 through September 29, 2021 to support the Safe Babies Court Team program.

## **BACKGROUND**

The Human Services Agency seeks acceptance of the Year 4 subgrant award for the Safe Babies Court, Infant Toddler Court Program from the State of Nevada, Division of Child and Family Services in the amount of \$50,000.00; no county match requirement, retroactive from October 1, 2025 to September 30, 2026 to support the Safe Babies Court Team program which has as its mission to improve the health and well-being of mothers and children by ensuring access to high quality and equitable health services by focusing on a holistic approach to meet family needs.

This award will continue to provide enhanced mental health and substance abuse assessments and treatment opportunities for parents and increased one-on-one parent mentorship, Cross Sites and Infant Toddler Court Program (ITCP) related training for program staff, and supportive services for ITCP families such as baby items, safety items, transportation assistance, child visits activities, and rental assistance.

The funds for this subaward originated with the U.S. Department of Health and Human Services, Health Resources and Services Administration (HRSA) and are being awarded to Washoe County from the State of Nevada, Division of Child and Family Services to expand capacity and drive improved outcomes for very young children and families involved with the child welfare system as well as dependency and family treatment court.

The Agency received the Notice of Subaward for this grant on October 29, 2025 with an effective date of October 1, 2025; therefore, the request to accept this award is retroactive.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** Safe Babies Court Team

**Scope of the Project:** This amendment will provide travel funds for staff to attend the Cross Sites Training hosted by Zero to Three.

**Benefit to Washoe County Residents:** The Safe Babies Court Team (SBCT) program supports parents with children aged three and younger where the children have been removed from the home. SBCT provides support services to both parents and children with the goal of safe and successful reunification.

**On-Going Program Support:** N/A

**Award Amount:** \$50,000.00 (**\$50,000.00 direct/\$0 indirect**)

**Grant Period:** October 1, 2025 to September 30, 2026

**Funding Source:** U.S. Department of Health and Human Services  
Infant-Toddler Court Program  
Maternal and Child Health Federal Consolidated Programs  
Health Resources and Services Administration

**Pass Through Entity:** State of Nevada, DHHS  
Division of Child and Family Services

**Assistance Listing #/CFDA:** 93.110

**Grant ID Number:** 93110-24-002

**Match Amount and Type:** Matching funds not required.

**Sub-Awards and Contracts:** The Human Services Agency will be contracting with Substance Abuse and Mental Health providers to offer treatment to parents participating in the Safe Babies Court Program.

### **FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the FY26 Child Protective Services Fund 228 adopted budget will be increased by \$50,000 in both revenues and expenditures in the following account:

Account Number		Description	Amount of Increase/(Decrease)
IO 12618	- 431100	Federal Grants	\$ 50,000.00
		<b>Total Revenue</b>	<b>\$ 50,000.00</b>
IO 12618	- 711210	Travel	\$ 15,000.00
	- 710100	Professional Services	\$ 23,750.00
	- 710734	Residence Assistance	\$ 11,250.00
		<b>Total Expenditures</b>	<b>\$ 50,000.00</b>

The grant has no county match requirement and there are no indirect costs included in the grant budget.

### **RECOMMENDATION**

Recommendation to accept the year 4 subgrant award for the Infant Toddler Court Program from the State of Nevada, Division of Child and Family Services in the amount of [\$50,000.00; no county match], including the possible purchase and/or use of prepaid cards/gift cards for participant incentives, retroactive from October 1, 2025 through September 30, 2026 to support the Safe Babies Court Team program; authorize the Director of Human Services Agency to retroactively execute the subaward agreement and related documents; and direct Finance to make necessary budget amendments.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: *"Move to accept the year 4 subgrant award for the Infant Toddler Court Program from the State of Nevada, Division of Child and Family Services in the amount of [\$50,000.00; no county match], including the possible purchase and/or use of prepaid cards/gift cards for participant incentives, retroactive from October 1, 2025 through September 30, 2026 to support the Safe Babies Court Team program; authorize the Director of Human Services Agency to retroactively execute the subaward agreement and related documents; and direct Finance to make necessary budget amendments."*