

STAFF REPORT
BOARD MEETING DATE: January 12, 2016

CM/ACM____
Finance____
DA____
Risk Mgt.____
HR____
Other____

DATE: December 21, 2015
TO: Board of County Commissioners
FROM: Erin Dixon, Fiscal Compliance Officer, Washoe County Health District
775-328-2419, edixon@washoecounty.us

THROUGH: Anna Heenan, Administrative Health Services Officer

SUBJECT: Approve amendments totaling an increase of \$53,140 in both revenue and expense to the FY 16 CDC Public Health Preparedness – FY16 Carryover, IO 11294; and if approved direct the Comptroller's office to make the appropriate budget adjustments (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the appropriate budget adjustments.

The Washoe County Health District received a Notice of Subgrant Award from the Division of Public and Behavioral Health for the period November 1, 2015 through June 30, 2016 in the total amount of \$56,382 in support of the CDC Public Health Preparedness Carryover Grant Program. A copy of the first page of Notice of Subgrant Award is attached.

District Board of Health strategic priority: Prepare for and respond to public health threats.

PREVIOUS ACTION

There has been no previous action taken by the Board this fiscal year.

BACKGROUND

The Nevada Division of Public and Behavioral Health awarded the Public Health Preparedness Program \$56,382 (with \$5,638.20 or 10% match) for the period November 1, 2015 through June 30, 2016. Funds will be used to support contractual, supplies, and indirect.

The FY16 CDC Carryover funds were not projected in the FY16 budget. The total award amount is \$56,382. A budget amendment in the amount of \$53,140 is necessary to bring the Notice of Subgrant Award into alignment with the program budget. A budget adjustment is not necessary for the indirect revenue.

FISCAL IMPACT

The FY16 budget did not include any funding for this grant. A budget amendment in the amount of \$53,140 is necessary to bring the Notice of Grant Award into alignment with the program budget.

Should the Board approve these budget amendments, the total adopted FY16 budget will be increased by \$53,140 by adjustments to the following accounts:

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-IO-11294	-431100 Federal Revenue	\$53,140
	Total Revenue	\$53,140
	-710100 Professional Svcs	44,282
	-710300 Operating Supplies	8,858
	Total Expenditures	\$53,140

RECOMMENDATION

Staff recommends that the Washoe Board of County Commissioners approve amendments totaling an increase of \$53,140 in both revenue and expense to the FY 16 CDC Public Health Preparedness – FY16 Carryover, IO 11294; and if approved direct the Comptroller's office to make the appropriate budget adjustments.

POSSIBLE MOTION

Move to approve amendments totaling an increase of \$53,140 in both revenue and expense to the FY 16 CDC Public Health Preparedness – FY16 Carryover, IO 11294; and if approved direct the Comptroller's office to make the appropriate budget adjustments.