



**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT
STAFF REPORT**

Board Meeting Date: November 12, 2024

DATE: October 22, 2024
TO: Truckee Meadows Fire Protection District Board of Fire Commissioners
FROM: Charles A. Moore, Fire Chief
Phone: (775) 328-6123 Email: cmoore@tmfpd.us
SUBJECT: Recommendation to approve a Notice of Cancellation for the regularly scheduled Board of Fire Commissioners meeting on December 3, 2024, at 10 a.m. and reschedule the meeting for December 10, 2024, at 9 a.m. (All Commission Districts) FOR POSSIBLE ACTION

SUMMARY

This item is to approve a Notice of Cancellation for the regularly scheduled Board of Fire Commissioners meeting on December 3, 2024, at 10 a.m. and reschedule the meeting for December 10, 2024, at 9 a.m.

PREVIOUS ACTION

The Board, in the past, due to outside factors, canceled and/or rescheduled the Board of Fire Commissioners Meetings.

BACKGROUND

NRS 354.624 requires the District to issue an annual report on its financial position and operations for the fiscal year. The reports, opinions, and findings of the auditor contained in the CAFR must be presented at a meeting of the TMFPD's Board of Fire Commissioners held not more than 30 days after the report is dated and filed as a public record with the County Clerk and the Department of Taxation. In order to meet these deadlines, the Board's regularly scheduled meeting on December 3, 2024, does not offer enough time to fully meet the requirements of NRS 354.624 and Open Meeting Law NRS 241.240; therefore, the regularly scheduled meeting for December 3, 2024, will need to be rescheduled to December 10, 2024, at 9:00 am.

FISCAL IMPACT

There is no fiscal impact with this staff report.

RECOMMENDATION

Staff recommend the Board approve a Notice of Cancellation for the regularly scheduled Board of Fire Commissioners meeting on December 3, 2024, at 10 a.m. and reschedule the meeting for December 10, 2024, at 9 a.m.

POSSIBLE MOTION

If the Board agrees with the staff recommendation, a possible motion can be:

“I move to approve a Notice of Cancellation for the regularly scheduled Board of Fire Commissioners meeting on December 3, 2024, at 10 a.m. and reschedule the meeting for December 10, 2024, at 9 a.m.”