



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: August 25, 2026

DATE: Thursday, August 20, 2026
TO: Board of County Commissioners
FROM: Pamela Mann, Director, Human Services Agency
(775) 785-8600, PMann@washoecounty.gov
THROUGH: Kate Thomas, County Manager
SUBJECT: Recommendation to accept the donation of one (1) ModPod unit totaling an estimated market value of [\$22,000] from LIT Workshop. This unit will be installed at Safe Camp for use by program participants. (All Commission Districts.) FOR POSSIBLE ACTION

SUMMARY

Recommendation to accept the donation of one (1) ModPod unit totaling an estimated market value of [\$22,000] from LIT Workshop. This unit will be installed at Safe Camp for use by program participants.

Washoe County Strategic Objective supported by this item: Vulnerable Populations:
Address homelessness with a regional approach.

PREVIOUS ACTION

On January 13, 2026, the Board accepted the donation of three (3) ModPod units totaling an estimated market value of [\$58,425] from LIT Workshop. These units will be installed at Safe Camp for use by program participants.

BACKGROUND

Housing and Homeless Services (HHS), a division of Human Services Agency, regularly accepts donations from community members and businesses, which are for distribution to persons experiencing homelessness. The unit being donated is a brand new ModPod 3.5 unit that includes HVAC, beds and other amenities. ModPod units are currently in use at Safe Camp, and the company making this donation, LIT Workshop, was the original vendor for the existing units.

Washoe County Code 15.140(1)(d) reads: 1. The Board of County Commissioners: (d) has sole authority to receive donations of personal property where the personal property has a value, singly or in the aggregate, of \$5,000.00 or greater from a contributor during a fiscal year.

AGENDA ITEM # _____

Washoe County Code 15.140(1)(e) reads: 1. The Board of County Commissioners: (e) Must be notified when an officer or employee of a county department or agency accepts non-federal personal property for the use and benefit of the County where the personal property has a value, singly or in the aggregate, of less than \$5,000 from a contributor during a fiscal year. In such event, the officer or employee must notify the Board of County Commissioners in writing of the acceptance.

Washoe County Code 15.160(3) reads: An officer or employee of a county department or agency shall not accept, amend, or supplement a grant, and except as otherwise provided in section 15.140(1)(e), shall not accept, amend, or supplement a contribution of money or property without approval by the Board of County Commissioners.

FISCAL IMPACT

No fiscal impact

RECOMMENDATION

Recommendation to accept the donation of one (1) ModPod unit totaling an estimated market value of [\$22,000] from LIT Workshop. This unit will be installed at Safe Camp for use by program participants.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: *"Move to accept the donation of one (1) ModPod unit totaling an estimated market value of [\$22,000] from LIT Workshop. This unit will be installed at Safe Camp for use by program participants."*