



# WASHOE COUNTY

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## STAFF REPORT

BOARD MEETING DATE: May 28, 2019

**DATE:** April 25, 2019

**TO:** Board of County Commissioners

**FROM:** Brett Steinhardt, Project Manager, Engineering and Capital Projects  
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**THROUGH:** Dwayne Smith, P.E., Division Director, Engineering and Capital Projects,  
Community Services Department, 328-2043, [desmith@washoecounty.us](mailto:desmith@washoecounty.us)

**SUBJECT:** Recommendation to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the 75 Court Street – HVAC Package Unit Replacement Project, [staff recommends ACCO Engineered Systems, in the amount of \$368,554.00]; and, if approved, direct the Comptroller’s Office to make the necessary cross-functional budget appropriation transfers [net impact to County budget is zero]. (Commission District 3.)

### SUMMARY

The 75 Court Street – HVAC Package Unit Replacement project consists of replacing ten existing rooftop package HVAC unit that have exceed their useful life and installing associated controls and structural enhancements required on the historic court house.

Sealed bids for the 75 Court Street - HVAC Package Unit Replacement Project were opened on April 25, 2019. The list of bids received for the project is as follows:

75 Court Street – HVAC Package Unit Replacement Project	
Bidder	Amount
ACCO Engineered Systems	\$368,554.00
Mt. Rose Heating & Air, Inc.	\$410,000.00
<b>Engineer’s Estimate</b>	<b>\$311,538.00</b>

Staff has verified in the System for Award Management Exclusions that no bidder is excluded from receiving federal government contracts as a result of being debarred; thus, none of the bidders is prohibited by NRS 338.017(2) from being awarded a public works contract.

Washoe County Strategic Objective supported by this item: Safe, secure and healthy communities.

AGENDA ITEM # \_\_\_\_\_

**PREVIOUS ACTION**

On May 22, 2018, the Board of County Commissioners (Board) approved the Capital Improvements Plan for Fiscal Years 2019-2023.

**BACKGROUND**

The project is located at 75 Court St. Reno, Nevada within the downtown corridor. The 10 rooftop units being replaced are located on the Historic District Court House and provide heating and cooling to court rooms, judge’s chambers, various judicial offices and associated rooms within the first and second floors of the building. The rooftop HVAC systems being replaced were originally installed in 1992 and have exceeded their useful life expectancy. For the past several years maintenance cost have risen, the units have become unreliable, with decreased efficiencies, and replacement parts are becoming unavailable. Kimley Horn & Associates, Inc. were contracted to assess the equipment and provide a replacement design to meet current building codes. The design identified, not only the replacement systems and controls, but structural elements needed to carry the loads of the new required high efficiency units.

**FISCAL IMPACT**

Resources are needed to cover a higher than anticipated bid for the HVAC package unit replacements at the Historic District Court House at 75 Court Street. The lowest bid came in \$91,225 higher than the available project budget of \$277,328.91. The CIP Committee approved utilization of undesignated funds within the Capital Improvement Fund (402), therefore a cross-functional budget appropriation transfer within Fund 402 is required:

<b>Fund</b>	<b>Cost Center/Project</b>	<b>G/L Account</b>	<b>Budget Change</b>
Capital Improvement (Fund 402)	920399 – Judicial Undesignated	710585 – Undesignated Budget	\$(36,225)
Capital Improvement (Fund 402)	920599 – Public Works Undesignated	710585 – Undesignated Budget	\$(55,000)
Capital Improvement (Fund 402)	PW920353 – 75 Court Street Package Units (AC)	781080 – Construction Contracts	\$91,225

**RECOMMENDATION**

It is recommended that the Board of County Commissioners award a bid and approve the Agreement to the lowest responsive, responsible bidder for the 75 Court Street - HVAC Package Unit Replacement Project [staff recommends ACCO Engineered Systems, in the amount of \$368,554.00]; and, if approved, direct the Comptroller’s Office to make the necessary cross-functional budget appropriation transfers [net impact to County budget is zero].

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the 75 Court Street - HVAC Package Unit Replacement Project [staff recommends ACCO Engineered Systems, in the amount of \$368,554.00]; and, if approved, direct the Comptroller's Office to make the necessary cross-functional budget appropriation transfers [net impact to County budget is zero]."