



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: May 13, 2025

DATE: March 17, 2025

TO: Board of County Commissioners

FROM: Valerie Moser, Chief Fiscal Officer
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THROUGH: Alicia Lerud, District Court Administrator and Clerk of Court

SUBJECT: Recommendation to the Board of County Commissioners to acknowledge a supplemental grant of \$1,790.90 which increases the original award to \$29,215.90 [no County match required], awarded to the Second Judicial District Court from the Supreme Court of Nevada, Administrative Office of the Courts for building a perimeter fence on the north side of the 75 Court Street building and creating a safe outdoor area for employee use; and direct Finance to make the necessary budget amendments. District Court. (All Commission Districts.)

SUMMARY

This project will increase court security and public safety by building a perimeter fence on the north side of the Second Judicial District Court (SJDC), 75 Court Street building, encompassing the building's generator, cutting off public access to a non-public stairwell to the basement, and reducing access to a forthcoming new HVAC unit to provide air circulation to basement areas. With the fencing, a safe outdoor area for employee use will also be created

Washoe County Strategic Objective supported by this item: Vulnerable Populations

PREVIOUS ACTION

Original award of \$27,425 received consent at the August 27, 2024, meeting.

BACKGROUND

The Second Judicial District Court, general jurisdiction building, is located on a lot in downtown Reno at 75 Court Street, Reno, Nevada. Over the past several years, the District Court has had multiple security threats occur on the lawn area including but not limited to someone living in the basement stairwell, individual(s) breaking windows in the historical section of the courthouse, and individual(s) tampering with the inground

AGENDA ITEM # _____

irrigation system resulting in damage to the building and case files stored in the basement. These incidents increased between 2020 and 2021 when the economic impacts of the COVID-19 epidemic resulted in an increase in the unsheltered population living in downtown Reno.

Despite security measures being taken to reduce access to the stairwell, members of the public continue to try to access the stairwell. The generator is enclosed, but accessible by the public, and someone could access it and do harm to the public, the courthouse, or its backup systems. Additionally, COVID-19 epidemic brought to the forefront the need for enhanced airflow in employee workplaces. Washoe County Facilities will be installing a new HVAC unit to service the basement area, providing much needed airflow for employee safety and welfare. The installation of this HVAC unit will result an additional entry point that could potentially be exploited by wrong-doers.

Additionally, providing a fenced area will also provide the SJDC an opportunity to have a safe outdoor space available for employee use. The SJDC has limited and small employee breakrooms, none of which are adequate to provide enough space for the SJDC's 190 employees.

GRANT AWARD SUMMARY

Project/Program Name: *Second Judicial District Court*

Scope of the Project: *To build a perimeter fence on the north side of the 75 Court Street building and create a safe outdoor area for employee use.*

Benefit to Washoe County Residents: *This will enhance the security and safety of the SJDC, its employees, and the members of the public who are utilizing court services.*

On-Going Program Support: *N/A.*

Award Amount: Supplemental \$1,790 to increase total to \$29,215.90

Grant Period: *July 10, 2024 – December 31, 2026*

Funding Source: *ARPA – State and Local Fiscal Recovery Funds (SLFRF), State of Nevada, Administrative Office of the Courts*

Pass Through Entity: *Supreme Court of Nevada, Administrative Office of the Courts (AOC)*

Assistance Listing #/CFDA: *21.027*

Grant ID Number: *SLFRF2JDPF*

Match Amount and Type: *N/A*

Sub-Awards and Contracts: *Multiple quotes were obtained and submitted to the AOC for review as part of the Grant request.*

FISCAL IMPACT

Should the board accept this grant award and approve these amendments, the FY25 Second Judicial District Court adopted budget will be increased by an additional \$1,790.90 in both revenues and expenditures in the following accounts:

Cost Object & Description	G/L Account & Description	Amount
12388 – SJDC AOC Fence	Federal Grants - 431100	\$1,790.90
12388 – SJDC AOC Fence	Equipment Non-Capital – 711504	\$1,790.90

RECOMMENDATION

It is recommended that the Board of County Commissioners acknowledge a supplemental grant of \$1,790.90 which increases the original award to \$29,215.90 [no County match required], awarded to the Second Judicial District Court from the Supreme Court of Nevada, Administrative Office of the Courts for building a perimeter fence on the north side of the 75 Court Street building and creating a safe outdoor area for employee use; and direct Finance to make the necessary budget amendments

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: Recommend to the Board of County Commissioners to acknowledge a supplemental grant of \$1,790.90 which increases the original award to \$29,215.90 [no County match required], awarded to the Second Judicial District Court from the Supreme Court of Nevada, Administrative Office of the Courts for building a perimeter fence on the north side of the 75 Court Street building and creating a safe outdoor area for employee use; and direct Finance to make the necessary budget amendments