

BOARD OF FIRE COMMISSIONERS
Chair, Clara Andriola, District 4
Vice-Chair, Mariluz Garcia, District 3
Alexis Hill, District 1
Michael Clark, District 2
Jeanne Herman, District 5

FIRE CHIEF
Richard J. Edwards

DEPUTY DISTRICT ATTORNEY
Jennifer Gustafson



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

10:00 a.m.

Tuesday, March 3, 2026

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent section is a single agenda item and is considered as a block and will not be read aloud.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, at least two business days prior to the meeting.

Public Transportation. Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit <https://www.rtcwashoe.com/public-transportation/>.

Public Comment. Public comments are welcomed during the Public Comment periods at the beginning and end of the meeting on any matter, whether listed on the agenda or not, and are limited to three minutes per person per comment period. Additionally, public comment will be heard during individually numbered items designated as "for possible action" on the agenda; is limited to three minutes per person per comment period; and should pertain to the specific item(s) being considered by the commission. Persons are invited to submit comments in writing on the agenda items by emailing publiccomment@tmfpd.us and/or attend and make comment on that item at the Board of Fire Commissioners meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of Fire Commissioners conducts the

business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Board of Fire Commissioners can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure that the public has notice of all matters the Board of Fire Commissioners will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commissioners may do this either during the public comment item or during the item entitled "Commissioners'/Fire Chief's announcements, requests for information, or topics for future agendas."

Posting of Agenda. Pursuant to NRS 241.020(4), the Agenda for the Board of Fire Commissioners has been physically posted at the Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno , Nevada 89511 and has been electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

How to Get Copies of Agenda and Supporting Materials. Copies of this agenda and supporting materials for the items on the agenda, provided to the Board of Fire Commissioners are available to members of the public at the District's Administrative Office (3663 Barron Way, Reno, Nevada), by contacting Sandy Francis, phone (775) 328-6124, email sfrancis@tmfpd.us, and are available on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/>

Agenda.

1. Salute to the Flag
2. Call to Order and Roll Call

3. Public Comment [Non-action item] - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. The Board will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, and topics for future agendas. [Non-action item. No discussion among Commissioners will take place on this item].
5. Consent Items - FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from February 3, 2026, Board of Fire Commissioners Meeting (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #5A 2026-02-03 Draft Meeting Minutes](#)

B. Recommendation to approve a Supply and Medication Reimbursement Agreement between the Truckee Meadows Fire Protection District and the Regional Emergency Medical Services Authority with an initial term until June 30, 2027, with successive one-year renewals; and authorize the Fire Chief to execute the agreement, including future amendments as needed. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5B REMSA Supply Agreement Staff Report](#)
[Item #5B REMSA Supply Agreement](#)
[Item #5B REMSA Medication List - Exhibit A](#)

C. Recommendation to approve an agreement to retain Eide Bailly LLP to perform independent audit services for Truckee Meadows Fire Protection District for Fiscal Year 2025-2026 in the amount of \$94,000, plus a federal expenditure audit fee of \$14,100 per major program if required and if approved, authorize the Fire Chief to execute any required audit documentation before March 30, 2026. Audit services are professional in nature and exempt from competitive bidding under NRS 332.115. This audit satisfies NRS 354.624, which requires each local government to provide for an annual audit of financial statements by a certified public accountant registered in the State of Nevada and to notify the state of this engagement by March 31 of each fiscal year. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5C Eide Bailly Audit Services Staff Report](#)
[Item #5C Eide Bailly Engagement Letter](#)
[Item #5C Eide Bailly Master Service Agreement](#)

D. Recommendation to approve Amendment #1 to Truckee Meadows Fire and Rescue Service Agreement, an agreement for interfacility ambulance transfers and emergent transfers between Northern Nevada Medical Center, Northern Nevada Sierra Medical Center, and Truckee Meadows Fire Protection District. Amendment #1 updates billing requirements, adds a definition for emergent transfer, and extends the term of the Agreement for an additional three (3) years. This item also includes a recommendation to repeal the Ambulance Billing Rate Sheets adopted by the Board on December 17, 2019, and July 11, 2023, as they are outdated. (All Commission Districts)
FOR POSSIBLE ACTION

Attachments: [Item #5D NNHS Agreement Amendment Staff Report](#)
[Item #5D NNHS Service Agreement Amendment #1](#)
[Item #5D NNHS Agreement - Exhibit A](#)

E. Recommendation to ratify an agreement with the American Heart Association to accept up to \$6,000 in funding through the Special Initiative Participation Incentive Program, which focuses on emergency medical services systems of care, for the period of July 1, 2025 through June 30, 2027; and if approved, authorize participation in the program, direct staff to make the necessary budget adjustments, and retroactively authorize the Fire Chief to execute all related documents. FOR POSSIBLE ACTION

Attachments: [Item #5E AHA Staff Report](#)
[Item #5E AHA Special Initiative Participation Incentive Agreement - Fully Executed](#)

End of Consent Items

6. Badge Pinning and Employee Introductions. [Non-Action Item]

Badge Pinning for Successful Completion of Probation:

Firefighter/Paramedic Corey Ackerman
Firefighter/Paramedic Rylee Retzer
Firefighter/EMT Brock Harmon
Firefighter/EMT Kyle Harris
Firefighter/EMT Thomas Witzmann
Logistics Supply Specialist James Flint

New Employee Introduction:

Fire Marshal Jennifer Williamson

Employee Introductions:

Accountant & Payroll Specialist Simona Parton
Accountant, Accounts Receivable & Grants Specialist Rachel McFarland

7. Wildland Division Report on Fuels Management with 2025 Response Data and an Overview of 2026 Fire Season. [Non-Action item]

Attachments: [Item #7 Wildland Division Presentation](#)

8. International Association of Fire Fighters Local 2487 Report. [Non-Action Item]

9. Fire Chief Report - [Non-action item. For Discussion Only.]

A. Informational briefing on operational matters and activities for February 2026 and March 2026 to include the following items:

1. Capital Projects Construction Update
2. WCSO Drones
3. Regional Fire Study Update
4. Washoe County Funding
5. Citizen Advisory Board (CAB) Reporting Update

B. Monthly Response Statistics for January 2026

Attachments: [Item #9A Chief's Monthly Report for March 2026](#)
[Item #9B January 2026 Response Statistics](#)

End of Fire Chief Report

10. Financial presentation on the status of the Fiscal Year 2025-2026 General Fund & Capital Project Funds as of January 31, 2026. [Non-Action item]

Attachments: [Item #10 FY26 Financial Status Staff Report](#)
[Item #10 FY26 Financial Status Presentation](#)
[Item #10 FY26 General Fund Summary](#)
[Item #10 FY26 Capital Fund Summary](#)

11. Commissioners’/Fire Chief’s announcements, requests for information, and topics for future agendas. [Non-action item. No discussion among Commissioners will take place on this item].
12. Public Comment [Non-action item] - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. Comments are to be made to the Board of Fire Commissioners as a whole.
13. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District Per NRS 288.220. FOR POSSIBLE ACTION

Adjournment