



**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT  
STAFF REPORT**

**Board Meeting Date: January 7, 2025**

**DATE:** December 19, 2024  
**TO:** Truckee Meadows Fire Protection District Board of Fire Commissioners  
**FROM:** Charles A. Moore, Fire Chief  
Phone: (775) 328-6123 Email: [cmoore@tmfpd.us](mailto:cmoore@tmfpd.us)  
**SUBJECT:** Recommendation to approve a professional service agreement with Savini Group, PLLC in the amount of \$138,900 to provide project management for Truckee Meadows Fire Protection District Fire Station #37 Apparatus Bay Addition Project, located at 3255 W Hidden Valley Drive. (Commission District 4) FOR POSSIBLE ACTION

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**SUMMARY**

Recommendation to approve a professional service agreement with Savini Group, PLLC in the amount of \$138,900 to provide project management for Truckee Meadows Fire Protection District (TMFPD) Fire Station #37 Apparatus Bay Addition Project.

**PREVIOUS ACTION**

None

**BACKGROUND**

The Board of Fire Commissioners approved the construction of new fire equipment bays and support spaces at TMFPD Fire Station #37, located at 3255 W Hidden Valley Drive. Mr. Savini is recommended because he has been intimately involved in this project from the beginning of the planning phases.

A construction manager brings specialized knowledge and experience to oversee complex building projects. Mr. Savini understands the technical and regulatory aspects of construction. He will ensure that the building is constructed according to the approved plans, help manage change orders, and assist with resolving any problems during construction. His expertise will minimize risk and help avoid costly mistakes.

Mr. Savini will oversee the project from start to finish, ensuring adherence to design specifications and high-quality standards. This will reduce the likelihood of rework or structural issues and keep the project on schedule.

**FISCAL IMPACT**

The total maximum cost of \$138,900 is included in the Capital Projects Fund fiscal year 2024-2025 budget and allocated to this project.

**RECOMMENDATION**

Staff recommends that the Board approve a professional service agreement with Savini Group, PLLC, in the amount of \$138,900 to provide project management for TMFPD Fire Station #37 Apparatus Bay Addition Project.

**POSSIBLE MOTION**

Should the Board agree with the staff's recommendation a possible motion would be:

*"I move to approve a professional service agreement with Savini Group, PLLC in the amount of \$138,900 to provide project management for Truckee Meadows Fire Protection District Fire Station #37 Apparatus Bay Addition Project. Located at 3255 W Hidden Valley Drive."*