

BOARD OF FIRE COMMISSIONERS
Chair, Alexis Hill, District 1
Vice-Chair, Jeanne Herman, District 5
Michael Clark, District 2
Mariluz Garcia, District 3
Clara Andriola, District 4

INTERIM FIRE CHIEF
Dale Way

DEPUTY DISTRICT ATTORNEY
Michael W. Large



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

10:00 a.m.

Tuesday, April 1, 2025

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, two business days prior to the meeting.

Public Transportation. Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit <https://www.rtcwashoe.com/public-transportation/>.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the

meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno , Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street) and Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant II, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/>

1. Salute to the Flag
2. Call to order/roll call

3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners' / Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items - FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from February 4, 2025, Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

Attachments: [Item #5A 02-04-2025 Draft Meeting Minutes](#)

B. Recommendation to approve a change order to increase Purchase Order #65000005351 issued to CMC Tire, Inc. from \$95,000 to \$175,000 utilizing Nevada State Contract pricing through both Continental Tire the Americas, LLC (99SWC-NV24-22192) contract and The Goodyear Tire & Rubber Company (99SWC-NV24-21898) contract, allowing for the continuity of purchasing tires. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5B CMC Tires Staff Report](#)

C. Recommendation to approve a Lease Agreement effective May 1, 2025, between Truckee Meadows Fire Protection District and Whispering Road Investments, LLC to lease 1,771 square feet of flexible office space (Suiter #102 and #201), and 1,000 square feet of secured outdoor parking located at 1365 Quilici Ranch Road, Verdi NV, 89439 for a term of sixty (56) months and a base rent of \$3,550 plus Common Area Maintenance Cost at \$1,053 per Month commencing on June 1, 2025, for the purpose of establishing office space for Wildland and Fuels Division personnel. (Commission District 5) FOR POSSIBLE ACTION

Attachments: [Item #5C Verdi Business Park Lease Staff Report](#)
 [Item #5C 1385 Quilici Ranch Lease](#)

D. Recommendation to approve a revised Equipment Reimbursement Allocation Policy updating standardized equipment and indirect cost reimbursements from billable emergency response, contracted natural resource management work allocation to an additional internal fund, and revised percentage allocation to internal funds within the District effective July 1, 2025. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5D Revised Equipment Reimb. Allocation Policy Staff Report](#)
[Item #5D P404.3B Equipment Reimb. Allocation Policy](#)

E. Recommendation to approve the purchase of twenty (20) KNG-M150 mobile wildland radios, thirteen (13) BKR5000 portable wildland radios and miscellaneous wildland radio accessories at an amount not to exceed \$163,780.24 from BlackPoint L.L.C. 1407 Arlen Ln. Gardnerville NV 89410 utilizing Nevada State Purchasing Contract # 99SWC-NV22-10244 pricing. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5E VHF Radio Purchase Staff Report](#)
[Item #5E VHF Radio Quote](#)

F. Recommendation to approve an updated agreement between REMSA and Truckee Meadows Fire Protection District allowing Truckee Meadows Fire Protection District to respond to and provide ambulance transport services within the REMSA Franchise Service area extending the period until 2030 and allowing additional extensions for up to the length of the length of the REMSA Franchise Agreement with Northern Nevada Public Health. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: Item #5F REMSA Ambulance Transport Agreement
Staff Report
Item #5F REMSA Ambulance Transport Agreement
with Exhibits

End of Consent Items

6. International Association of Fire Fighters Local 2487 Report - FOR DISCUSSION ONLY

7. Fire Chief Report - FOR DISCUSSION ONLY

A. Informational briefing on operational matters and activities for March 2025 and April 2025 to include the following items:

1. Recruiting Update
2. Federal Grant Update
3. Fire Adapted Communities Summit Update
4. Spring Green Waste Cancellation
5. Open Burning Notification
6. Legislative Update

B. Monthly Response Statistics

1. January 2025
2. February 2025

Attachments: [Item #7A Chief's Monthly Report for April 2025](#)
[Item #7B.1 January 2025 Response Statistics](#)
[Item #7B.2 February 2025 Response Statistics](#)

End of Fire Chief Report

8. Recommendation to approve a Truckee Meadows Fire Protection District Employee Lobbying Policy, State Legislature. The policy provides guidelines and requirements for all district officers, employees and contract lobbyists while engaged in legislative and lobbying activities with the State of Nevada Legislature and its members. The proposed policy conforms with the requirements and definitions established in Nevada Revised Statutes (NRS) Chapter 218H - Lobbying. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #8 Legislative Policy Staff Report](#)
[Item #8 P101.0B Lobbying Policy](#)

9. Recommendation to approve and adopt Truckee Meadows Fire Protection District Resolutions TM02-2025, TM03-2025, and TM04-2025 to augment or amend the District's Fiscal Year 2024-2025 Budget for the Emergency Medical Services fund in the amount of \$67,806, for the Capital Projects fund in the amount of \$11,140,064, and for the General fund in the amount of \$60,000; and if approved direct the District to make the appropriate budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #9 District Budget Augment and Amend Staff Report](#)
[Item #9 EMS Fund Amend Resolution TM02-2025](#)
[Item #9 Capital Projects Fund Augment and Amend Resolution TM03-2025](#)
[Item #9 General Fund Amend Resolution TM04-2025](#)

10. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
11. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment