



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: June 24, 2025

DATE:

TO: Board of County Commissioners

FROM: Kristen Palmer, Fiscal Compliance Officer, 775-328-2419,
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THROUGH: Erin Dixon, Deputy District Health Officer, 775-328-2240,
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SUBJECT: Recommendation to approve budget amendments totaling an increase of [\$609,681.00; no county match] in both revenue and expense to the FY25 SB118 Interlocal Contract, retroactive to July 1, 2024, through June 30, 2026, for Northern Nevada Public Health in the improvement of public health, and direct Finance to make the appropriate budget amendments. (All Commission Districts.)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct Finance to make the appropriate budget amendments. The District Board of Health is responsible for approval of scope of work and community impact.

This funding is eligible to continue supporting a variety of positions, including but not limited to Informatics Specialist, Health Educator Coordinator, Health Educator II, Statistician, Epidemiologist, Public Health Investigator, Epidemiology Program Manager, Sr. Public Health Nurse, for 24 months.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

On April 11, 2024, the District Board of Health approved this Interlocal Contract between the State of Nevada, Division of Public and Behavioral Health, Public Health Infrastructure and Improvement and Northern Nevada Public Health in the total amount of \$2,400,000.00 for the period July 1, 2024 through June 30, 2026.

BACKGROUND

SB118 was approved during the 2023 Legislative Session. Section 9.2 of this bill makes an appropriation to the Division of Public and Behavioral Health of the Department of Health and Human Services for allocation to specified entities for the improvement of public health. This Award supports Northern Nevada Public Health to improve public health through service delivery and the assessment of public health services.

AGENDA ITEM # _____

The Subaward provides funding for personnel, professional services, biologicals, training, and indirect expenditures.

Project/Program Name: SB118

Scope of the Project: Northern Nevada Public Health is in discussion with the State of Nevada regarding this contract and the associated scope of work.

Benefit to Washoe County Residents: This Agreement supports Northern Nevada Public Health in the improvement of public health.

Award Amount: Total award is \$2,400,000.00

Grant Period: July 1, 2024 – June 30, 2026

Funding Source: State of Nevada, Division of Public and Behavioral Health Public Health Infrastructure Improvement

Grant ID Number: C 18354

Match Amount and Type: None

Sub-Awards and Contracts: No Sub-Awards are anticipated.

FISCAL IMPACT

As the FY25 budget was adopted with \$578,030.48 in revenue and expenditure authority, a budget amendment for \$609,861.00 in both revenue and expenses is needed in the following accounts:

Account Number	Description	Amount of Increase/(Decrease)
IO 20534 -485300	Other Misc Govt Rev	\$ 609,861.00
	Total Revenue	\$ 609,861.00
IO 20534 -710100	Professional Services	\$ 485,861.00
IO 20534 -710509	Seminars and Meetings	\$ 14,000.00
IO 20534 -710703	Biologicals	\$ 110,000.00
	Total Expenditures	\$ 609,861.00

No budget amendment is necessary for the indirect revenue.

As this award funds personnel, if the funding is reduced or eliminated, the position hours will be reduced and/or the positions abolished accordingly, unless additional funding is secured.

These funds will support existing positions funded by other non-federal sources. Northern Nevada Public Health will ensure this is not considered supplanting for this award.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase [\$609,681.00; no county match] in both revenue and expense to the FY25 SB118 Interlocal Contract, retroactive to July 1, 2024, through June 30, 2026, for Northern Nevada Public Health in the improvement of public health, and direct Finance to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion would be: "Move to approve budget amendments totaling an increase of [\$609,681.00; no county match] in both revenue and expense to the FY25 SB118 Interlocal Contract, retroactive to July 1, 2024, through June 30, 2026, for Northern Nevada Public Health in the improvement of public health, and direct Finance to make the appropriate budget amendments."