



# WASHOE COUNTY

Integrity Communication Service  
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## STAFF REPORT

**BOARD MEETING DATE:** August 28, 2018

CM/ACM \_\_\_\_\_  
Finance \_\_\_\_\_  
DA \_\_\_\_\_  
Risk Mgt \_\_\_\_\_  
HR \_\_\_\_\_  
Other \_\_\_\_\_

**DATE:** August 16, 2018

**TO:** Board of County Commissioners

**FROM:** Justin Norton, Washoe County Regional Medical Examiner's Office  
(775) 785-6114, jnorton@washoecounty.us

**THROUGH:** Dr. Laura D. Knight, Chief Medical Examiner & Coroner

**SUBJECT:** Accept grant funding [\$62,856.00 with no county match] from the State of Nevada Department of Health and Human Services for labor and travel expenses relating to the National Violent Death Reporting System, from September 1, 2018 through August 31, 2019, and authorize the Chief Medical Examiner & Coroner of the Washoe County Regional Medical Examiner's Office to sign the award and approve amendments, and direct the Comptroller's Office to make the necessary budget amendments. (All Commission Districts.)

### SUMMARY

This grant will allow for paid staff time (including benefits) to investigate violent deaths and input data into the National Violent Death Reporting System (NVDRS). This is the third year the Regional Medical Examiner's Office has received this grant. Travel for data collection and training is also included in the award.

County Priority/Goal supported by this item: Safe, Secure and Healthy Communities

### PREVIOUS ACTION

May 23, 2017 – Board acceptance of NVDRS grant funding of \$62,856 for FY17-18

September 26, 2017 – Board acceptance of NVDRS grant funding of \$62,856 for FY18-19

### GRANT AWARD SUMMARY

**Project/Program Name:** Office of Public Health Informatics & Epidemiology

**Scope of the Project:** Provides for personnel and travel expenses to investigate violent deaths and receive training for the National Violent Death Reporting System

**AGENDA ITEM #** \_\_\_\_\_

**Benefit to Washoe County Residents:** The National Violent Death Reporting System is a detailed data repository for all violent deaths. This data can be used by law enforcement, health agencies, etc. to better understand the causes of violent deaths. The data can also be used in suicide prevention and domestic violence prevention programs.

**On-Going Program Support:** This is the third year of the program created by the federal government and will continue as long as grant funding is available.

**Award Amount:** \$62,856.00

**Grant Period:** September 1, 2018 – August 31, 2019

**Funding Source:** Centers for Disease Control and Prevention (CDC)

**Pass Through Entity:** State of Nevada Department of Health and Human Services

**CFDA Number:** 93.136

**Grant ID Number:** 1 NU17CE924856-03-00

**Match Amount and Type:** No match

**Sub-Awards and Contracts:** No sub-awards or contracts

### **FISCAL IMPACT**

Expenses for this grant will be reimbursed to Washoe County from the State of Nevada after they are incurred. The Regional Medical Examiner's Office has sufficient budget to pay the expenses until reimbursement occurs. Should the board accept this grant award, the Fiscal Year 2019 adopted budget for the Regional Medical Examiner's Office will be increased by \$62,856.00 in both revenues and expenditures in the following accounts:

| <b>Cost Object</b> | <b>G/L Account</b>          | <b>Amount</b> |
|--------------------|-----------------------------|---------------|
| IO 11502           | 431100 – Federal Grants     | \$62,856.00   |
| IO 11502           | 711210 – Travel             | \$2,872.00    |
| IO 11502           | 701110 – Base Salaries      | \$41,193.90   |
| IO 11502           | 705360 – Benefit Adjustment | \$18,790.10   |

### **RECOMMENDATION**

It is recommended that the Board of County Commissioners accept the grant funding [\$62,856.00 with no county match] from the State of Nevada Department of Health and Human Services for labor and travel expenses relating to the National Violent Death Reporting System, from September 1, 2018 through August 31, 2019, and authorize the Chief Medical Examiner & Coroner of the Washoe County Regional Medical Examiner's

Office to sign the award and approve amendments, and direct the Comptroller's Office to make the necessary budget amendments.

**POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept grant funding [\$62,856.00 with no county match] from the State of Nevada Department of Health and Human Services for labor and travel expenses relating to the National Violent Death Reporting System, from September 1, 2018 through August 31, 2019, and authorize the Chief Medical Examiner & Coroner of the Washoe County Regional Medical Examiner's Office to sign the award and approve amendments, and direct the Comptroller's Office to make the necessary budget amendments."