

Staff Report
Board Meeting Date: December 18, 2025

DATE: December 11, 2025

TO: District Board of Health

FROM: Irene Dominguez, Fiscal Compliance Office
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SUBJECT: Approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health for the period October 1, 2025 through September 30, 2026 in the total amount of \$116,216.00 (no required match) in support of the Community and Clinical Health Services (CCHS) Division Fetal Infant Mortality Review (FIMR) Program and authorize the District Health Officer to execute the Subaward and any future amendments.

SUMMARY

The Community and Clinical Health Services Division received a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health on November 25, 2025 to support the Fetal Infant Mortality Review (FIMR) Program. The funding period is October 1, 2025 through September 30, 2026. A copy of the Notice of Subaward is attached.

District Health Strategic Priority supported by this item:

- 1. Healthy Lives:** Improve the health of our community by empowering individuals to live healthier lives.

PREVIOUS ACTION

There has been no previous action taken by the Board this fiscal year.

BACKGROUND

This Award supports the Fetal Infant Mortality Review (FIMR) Program which looks at a variety of factors that affect the health of the mother, fetus and infant to learn more about how to reduce fetal and infant mortality. The program will develop a periodic local summary report of findings and recommendations that address the identified contributing factors leading to fetal and infant deaths.

The Subaward provides funding for personnel, travel, operating and indirect expenditures.

This item is retroactive due to the Notice of Subaward being issued on November 28, 2025, and is being brought for approval at the nearest scheduled District Board of Health meeting.

FISCAL IMPACT

The District anticipated this award and included funding in the adopted FY26 budget. A budget adjustment in the amount of \$56,488.04 (\$5,134.87 indirect expenses) will be made to move the authority from IO 12432 to the new IO 12615.

Should the Board approve this subaward, a request will be made to the Board of County Commissioners to amend the adopted FY26 budget, increasing it by \$49,702.83 in the following accounts to match the notice of subaward:

<u>Account Number</u>	<u>General Ledger</u>	<u>Description</u>	<u>Amount of Increase</u>
2002 - IO12615	-431100	Federal Grants	\$ 29,932.50
2002 - IO12615	-432100	State Grants	\$ 19,770.33
		Total Revenue:	\$ 49,702.83
2002 - IO12615	-701130	Pooled Positions	\$ 49,181.83
2002 - IO12615	-710512	Auto Expense	\$ 101.00
2002 - IO12615	-710350	Office Supplies	\$ 120.00
2002 - IO12615	-710334	Copy Mach-Lease	\$ 180.00
2002 - IO12615	-710518	Telephone Subscription	\$ 120.00
		Total Expenditures:	\$ 49,702.83

RECOMMENDATION

It is recommended that the District Board of Health approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health for the period October 1, 2025 through September 30, 2026 in the total amount of \$116,216.00 (no required match) in support of the Community and Clinical Health Services (CCHS) Division Fetal Infant Mortality Review (FIMR) Program and authorize the District Health Officer to execute the Subaward and any future amendments.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion would be: "Move to approve a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public & Behavioral Health for the period October 1, 2025 through September 30, 2026 in the total amount of \$116,216.00 (no required match) in support of the Community and Clinical Health Services (CCHS) Division Fetal Infant Mortality Review (FIMR) Program and authorize the District Health Officer to execute the Subaward and any future amendments."