



WASHOE COUNTY

Integrity Communication Service

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CM/ACM _____
Finance _____
DA _____
Risk Mgt _____
HR N/A
Comptroller _____

STAFF REPORT

BOARD MEETING DATE: February 27, 2018

DATE: January 29, 2018
TO: Board of County Commissioners
FROM: Eric Crump, Division Director, Operations
Community Services Department, 328-2182, ecrump@washoecounty.us
THROUGH: Dave Solaro, Arch., P.E., Assistant County Manager
Community Services Department, 328-3600, dsolaro@washoecounty.us
SUBJECT: Approve a revocable Snow Storage License between the State of Nevada, Division of State Lands, State Land Registrar and Washoe County for snow storage on parcels identified on Exhibit A of the License, retroactive to December 1, 2017 through May 1, 2022 [\$3000 annually]. (Commission District 1.)

SUMMARY

This item requests approval of a license agreement to continue use of State of Nevada, Division of State Lands designated parcels to store excess snow during the winter season of December through May. Previously, snow storage has been managed via a permit with the State of Nevada that was approved at the Department level. Recently, the State initiated a system using a License, rather than a permit, and license agreements require approval of the Board of County Commissioners (Board). The revocable license maintains the permit fee at \$3000 per year, and the fee will not increase during the five years the Snow Storage License is in place.

Washoe County Strategic Objective supported by this item: Safe, secure and healthy communities.

PREVIOUS ACTION

There has been no previous action regarding this item.

BACKGROUND

During the winter season (December through May), the Roads division is often required to move and store excess snow to clear and maintain roadways for public use. The State of Nevada, Division of State Lands has a program which uses pre-designated parcels in Incline Village/Crystal Bay for this purpose and has historically done so via a permitting process. Washoe County has been issued permits for this purpose over the past several years at the fee rate of \$3000 annually. The State has recently migrated toward an application and license based software system, rather than a permitting system.

AGENDA ITEM # _____

The Snow Storage License is retroactive to December 1, 2017, as the State has been converting their software system and Washoe County did not receive notice of the new license requirement (and subsequent need for Board approval) until late December 2017.

FISCAL IMPACT

The annual fee for the five year period this License is in place is calculated at \$250 per parcel listed on Exhibit A of the License. The annual fee through May 1, 2022 is \$3000. Funds are available in the Roads Special Revenue Fund 216 in the Roads Maintenance operating budget, cost center 216002.

RECOMMENDATION

It is recommended the Board of County Commissioners approve a revocable Snow Storage License between the State of Nevada, Division of State Lands, State Land Registrar and Washoe County for snow storage on parcels identified on Exhibit A of the License, retroactive to December 1, 2017 through May 1, 2022 [\$3000 annually].

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be:
"Move to approve a revocable Snow Storage License between the State of Nevada, Division of State Lands, State Land Registrar and Washoe County for snow storage on parcels identified on Exhibit A of the License, retroactive to December 1, 2017 through May 1, 2022 [\$3000 annually]."