

BOARD OF FIRE COMMISSIONERS

Bob Lucey, Chair

Marsha Berkbigler, Vice-Chair

Kitty Jung

Vaughn Hartung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

Mary Kandaras



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

11:00 a.m.

Tuesday, January 5, 2021

**In Person and Online Viewing.** Effective September 8, 2020, the public will be allowed in the Commission Chambers, not to exceed a total number of 25 persons within the Chambers at any given time. Due to evolving concerns for public safety resulting from the COVID-19 emergency and pursuant to the Governor of Nevada's Declaration of Emergency Directive 006 Section 1 (extended by later Directives the most recent of which is Directive 029), which suspends the requirement in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and participate, future meetings may be held by teleconference only. Any member of the public wanting to attend, participate or provide public comment in-person at meetings should review the Board's agenda posted online at <https://tmfpd.us/agendas-minutes/> to determine whether in-person attendance has been suspended by the Governor or Board.

This meeting will be held with limited in person attendance and via Zoom teleconference at <https://us02web.zoom.us/j/89850869835>.

NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application. This meeting will also be televised live and replayed on Washoe Channel at: <https://www.washoecounty.us/mgrsoff/Communications/wctv-live.php> and on Youtube at: <https://www.youtube.com/user/WashoeCountyTV>.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 775-326-6000, 24-hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Public Comment.** Public comment, whether on action items or general public comment, is limited to three (3) minutes per person. No action may be taken on a matter raised under general public comment until the matter is included on an agenda as an item on which action may be taken. Anyone wishing to provide live public comment may do so in-person, subject to the 25-person limitation described above, or by teleconference during the hearing by logging into the ZOOM webinar by accessing the following link: <https://us02web.zoom.us/j/89850869835>.

NOTE: This option will require a computer with audio and video capabilities and downloading the ZOOM application.

Members of the public may also submit comments by mail, email to [Washoe311@washoecounty.us](mailto:Washoe311@washoecounty.us). The District will make reasonable efforts to include all comments received by email and voicemail into the record. Please try to provide email comments by 4:00 p.m. the day prior to the meeting. Comments are limited to 3 minutes per person.

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>. Pursuant to Section 3 of the Declaration of Emergency Directive 006 ("Directive 006"), the requirement contained in NRS 241.023(1)(b) that there be a physical location designated for meetings of public bodies where members of the public are permitted to attend and further, the requirement that notice agendas be physically posted within the State of Nevada has been suspended.

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin. Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items: FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from the December 15, 2020 Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

**Attachments:** [Item #5A 2020-12-15 Draft Meeting Minutes](#)

B. Recommendation to approve the addition of a Federal Insurance Contributions Act (FICA) Alternative Deferred Compensation plan under the Truckee Meadows Fire Protection District Retirement Program arranged and serviced by Voya Institutional Plan Services, LLC. for part-time, seasonal and temporary employees. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5B OBRA Creation Staff Report](#)  
[Item #5B OBRA Interlocal Contract](#)  
[Item #5B OBRA Creation - NDC FICA Alternative Overview](#)

C. Recommendation to approve revisions to the Mutual Aid Agreement between Truckee Meadows Fire Protection District and the Regional Emergency Medical Services Authority to include new provisions for the exchange of services. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5C REMSA-TMFPD Amended Mutual Aid Agreement Staff Report](#)  
[Item #5C REMSA-TMFPD Mutual Aid Agreement 2021](#)

D. Recommendation to authorize the Fire Chief to enter into contracts with Nevada Division of Forestry for use of conservation camp crews as needed for fuels and conservation projects as needed in an amount not to exceed \$30,000 per year. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**    [Item #5D Right of Entry Project Agreement Staff Report](#)  
[Item #5D Grant of Right of Entry Project Agreement](#)

6. Recommendation to accept and express heartfelt thanks for a personal donation of \$500 from Commissioner Jeanne Herman in support of the District's Ash Can Program. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**    [Item #6 \\$500 Jeanne Herman Donation Staff Report](#)

7. International Association of Firefighters, Local 2487 Report. FOR DISCUSSION ONLY

End of Consent

8. Fire Chief Report: FOR DISCUSSION ONLY

A. Informational briefing on operational matters and activities for the month of December 2020 and January 2021 to include the following items:

1. Bond Financing for the purchase of 3663 Barron Way
2. Galena Creek Trail Burn Plan
3. TMFR Report to the Community - 2021
4. Announcement of Retirement and Recognition of Service - Battalion Chief Mike Heikka

B. Commissioner DashBoard: Status update on ongoing Commissioner requests of the Fire Chief

C. Review of recent critical calls response statistics for November 2020 to include Mutual and Auto Aid for our regional partners.

**Attachments:**    [Item #8 Chiefs Monthly Report for January 2021](#)  
[Item #8A.1 25-Year Debt Service 12-01-2020](#)  
[Item #8A.3 Galena Pile Burn 2020](#)  
[Item #8B Commissioner Request DashBoard](#)  
[Item #8C November 2020 - Response Report](#)

End of Fire Chief Report

9. Recommendation to approve the unfreezing of one (1) District Support Specialist position and one (1) Fire Captain position assigned to training and to approve a District Staffing Plan that includes 51 Firefighter Paramedic Positions including 3 grant funded positions and the creation of one additional Firefighter/Paramedic position, and if approved, authorize the Chairman to sign on behalf of the Board and to authorize the execution of a resolution augmenting the Truckee Meadows Fire General Fund Salaries and Employee Benefit Expense Accounts from the Truckee Meadows Fire Protection District General Fund Contingency Account in the amount of \$115,000. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**    [Item #9 Create FFPM Position & Unfreeze Dist Sup. Spec & Capt. Staff Report](#)  
[Item #9 Create FFPM Position & Unfreeze Dist Sup. Spec & Capt. Bud Aug Resolution TM01-2021](#)  
[Item #9 2021 Organizational Chart](#)

10. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
11. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment