



# WASHOE COUNTY

Integrity Communication Service

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## STAFF REPORT

BOARD MEETING DATE: May 13, 2025

**DATE:** Thursday, May 08, 2025

**TO:** Board of County Commissioners

**FROM:** Cynda Horning, Court Administrator, Sparks Justice Court  
775-353-7610, [chorning@washoecounty.gov](mailto:chorning@washoecounty.gov)

**THROUGH:** Kevin Higgins, Chief Justice of the Peace

**SUBJECT:** Recommendation to approve and acknowledge a Fiscal Year 2025 allocation from the Specialty Court Funding and Policy Committee of the Judicial Council of the State of Nevada to the Sparks Justice Court [\$4,000 for FY25, no match required], paid in one installment retroactive to March 6, 2025, grant end date June 30, 2025; and direct Finance to make the appropriate budget amendments. (All Commission Districts.)

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### **SUMMARY**

Sparks Justice Court administrators requested RISE25 conference funding from the Statewide Specialty Court Coordinator for two Sparks Recovery Court team members. On March 6, 2025, the Court received a funding award letter for \$4,000 to send two attendees to the conference in May 2025.

The award is being approved retroactively to March 6, 2025, because the award letter was received on that date.

### **Washoe County Strategic Objective supported by this item:**

Economic Impacts and Vulnerable Populations

### **PREVIOUS ACTION**

Previously, the Board of County Commissioners approved a Specialty Court General Fund Allocation from the Judicial Council of the State of Nevada to the Sparks Justice Court for FY25 in the amount of \$31,550; FY24 in the amount of \$31,550; FY23 in the amount of \$31,550; FY22 in the amount of \$31,550; FY21 in the amount of \$31,550; FY20 in the amount of \$31,550; FY19 in the amount of \$35,050; FY18 in the amount of \$35,050; and FY17 in the amount of \$45,050.

### **BACKGROUND**

On January 27, 2025, the Sparks Justice Court received notification of available funding for the RISE25 conference in Kissimmee, Florida. The Sparks Justice Court

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administration requested two of the slots allocated to the Washoe Region. On March 6, 2025, the Court received an award letter for \$4,000 to send two Sparks Recovery Court team members.

### **GRANT AWARD SUMMARY**

**Project/Program Name:** Sparks Recovery Court

**Scope of the Project:** Fiscal Year 2025 RISE conference funding for two Sparks Recovery Court staff members.

**Benefit to Washoe County Residents:** The RISE conference has sessions covering all aspects of treatment courts. By sending Sparks Recovery Court team members to the conference, we ensure Washoe County residents have access to a team trained by experts in the field.

**On-Going Program Support:** N/A

**Award Amount:** \$4,000

**Grant Period:** March 6, 2025 - June 30, 2025

**Funding Source:** Supreme Court of Nevada, Administrative Office of the Courts

**Pass Through Entity:** N/A

**Assistance Listing #/CFDA:** N/A

**Grant ID Number:** N/A

**Match Amount and Type:** N/A

**Sub-Awards and Contracts:** N/A

### **FISCAL IMPACT**

Should the board accept this grant award and approve these amendments, the adopted FY25 budget will be increased by \$4,000 in both revenues and expenditures in the following accounts:

Cost Object	G/L Account	Amount
Revenue:		
IO 20416	471220-Court Admin Assess	\$4,000
Expenditures:		
IO 20416	711210-Travel	\$4,000

### **RECOMMENDATION**

It is recommended that the Board of County Commissioners approve and acknowledge a Fiscal Year 2025 allocation from the Specialty Court Funding and Policy Committee of the Judicial Council of the State of Nevada to the Sparks Justice Court [\$4,000 for FY25, no match required], paid in one installment retroactive to March 6, 2025, grant end date June 30, 2025; and direct Finance to make the appropriate budget amendments.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be:

*Move that the Board of County Commissioners approve and acknowledge a Fiscal Year 2025 allocation from the Specialty Court Funding and Policy Committee of the Judicial Council of the State of Nevada to the Sparks Justice Court [\$4,000 for FY25, no match required], paid in one installment retroactive to March 6, 2025, grant end date June 30, 2025; and direct Finance to make the appropriate budget amendments.*