



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: October 14, 2025

DATE: Wednesday, August 27, 2025

TO: Board of County Commissioners

FROM: Garrett Bird, Sergeant, Search & Rescue Division
775-527-3030, gbird@washoecounty.gov

THROUGH: Darin Balaam, Sheriff

SUBJECT: Recommendation to accept additional U.S. Forest Service grant award funding [increase of \$13,000.00, no County match required, for a total of \$78,600.00] as administered from the U.S. Department of Agriculture, U.S. Forest Service Humboldt-Toiyabe National Forest, federal project number 21-LE-11041700-005 Modification 007, for patrol of U.S. Forest Service designated roads, campgrounds, developed sites, or dispersed areas for the retroactive grant period of January 8, 2021 through May 31, 2027; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments. Sheriff. (All Commission Districts) FOR POSSIBLE ACTION

SUMMARY

This item is presented seeking approval to accept additional funding for the grant award from the U.S. Department of Agriculture, U.S. Forest Service Humboldt-Toiyabe National Forest (Modification 007 of grant agreement 21-LE-11041700-005).

Per County policy, the Washoe Board of County Commissioners must accept grant awards and must approve amendments to the adopted fiscal year budget and direct Finance to make the necessary budget amendments.

These funds from the USDA Forest Service Humboldt-Toiyabe National Forest will be used to reimburse Washoe County Sheriff's Office for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability: Efficient delivery of regional services

PREVIOUS ACTION

On September 17, 2024, the Board of County Commissioners approved Item 9.D.1., an additional \$6,500.00 of U.S. Forest Service funding as administered through the U.S. Department of Agriculture, U.S. Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005.

AGENDA ITEM # _____

On May 28, 2024, the Board of County Commissioners approved Item 7.H.1., an additional \$6,500.00 of U.S. Forest Service funding as administered through the U.S. Department of Agriculture, U.S. Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005.

On June 20, 2023, the Board of County Commissioners approved Item 8.I.2., an additional \$13,000.00 of U.S. Forest Service funding as administered through the U.S. Department of Agriculture, U.S. Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005.

On March 8, 2022, the Board of County Commissioners approved Item 5.G.1., an additional \$13,000.00 of U.S. Forest Service funding as administered through the U.S. Department of Agriculture, U.S. Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005.

On September 14, 2021, the Board of County Commissioners approved Item 6.G.1., an additional \$13,600.00 of U.S. Forest Service funding as administered through the U.S. Department of Agriculture, U.S. Forest Service Humboldt-Toiyabe National Forest for overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005.

The Board has been approving funding for agreements between the Washoe County Sheriff's Office and the USDA Forest Service Humboldt-Toiyabe National Forest since 2016.

BACKGROUND

The Washoe County Sheriff's Office is a cooperator with the U.S. Department of Agriculture, U.S. Forest Service Humboldt-Toiyabe National Forest. Funds are allocated to cover overtime costs incurred while involved in the Cooperative Law Enforcement Agreement #21-LE-11041700-005. During peak season of Memorial Day to Labor Day, Washoe County Sheriff's Office deputies patrol U.S. Forest Service designated roads, campgrounds, developed sites, and dispersed areas periodically. Time associated with these patrols will be reimbursed.

Reason for retroactive submittal: Item was submitted to the first available BCC meeting once documents were received and processed.

GRANT AWARD SUMMARY

Project/Program Name: *U.S. Forest Service Humboldt-Toiyabe National Forest Cooperative Law Enforcement Agreement*

Scope of the Project: *Patrol of U.S. Forest Service designated roads, campgrounds, developed sites, or dispersed areas*

Benefit to Washoe County Residents: *Increase protection and surveillance of National Forest Areas within and surrounding Washoe County.*

On-Going Program Support: *N/A*

Award Amount: \$13,000.00

Grant Period: January 8, 2021 – May 31, 2027 (this additional funding is for the period of June 2, 2025 – December 31, 2025)

Funding Source: U.S. Department of Agriculture, U.S. Forest Service
Humboldt-Toiyabe National Forest

Pass Through Entity: None

Assistance Listing #/CFDA: 10.704

Grant ID Number: 21-LE-11041700-005 Modification 007

Match Amount and Type: None

Sub-Awards and Contracts: None

FISCAL IMPACT

Should the Board accept this grant award and approve these amendments, the FY26 Washoe County Sheriff's Office adopted budget will be increased by \$13,000.00 in both revenues and expenditures in the following accounts:

Cost Object & Description	G/L Account & Description	Amount
IO - 11776 Sheriff OT US Forest Service	431100 - Federal Grants	\$13,000.00
IO - 11776 Sheriff OT US Forest Service	701300 - Overtime	\$13,000.00

- No match required
- Indirect costs are not allowable on this grant award

RECOMMENDATION

It is recommended that the Board of County Commissioners accept additional U.S. Forest Service grant award funding [increase of \$13,000.00, no County match required, for a total of \$78,600.00] as administered from the U.S. Department of Agriculture, U.S. Forest Service Humboldt-Toiyabe National Forest, federal project number 21-LE-11041700-005 Modification 007, for patrol of U.S. Forest Service designated roads, campgrounds, developed sites, or dispersed areas for the retroactive grant period of January 8, 2021 through May 31, 2027; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept additional U.S. Forest Service grant award funding [increase of \$13,000.00, no County match required, for a total of \$78,600.00] as administered from the U.S. Department of Agriculture, U.S. Forest Service Humboldt-Toiyabe National Forest, federal project number 21-LE-11041700-005 Modification 007, for patrol of U.S. Forest Service designated roads, campgrounds, developed sites, or dispersed areas for the retroactive grant period of January 8, 2021 through May 31, 2027; authorize the Sheriff to retroactively execute the award document; and direct Finance to make the necessary budget amendments."