



TRUCKEE MEADOWS FIRE PROTECTION DISTRICT STAFF REPORT

Board Meeting Date: March 31, 2020

DATE: March 19, 2020

TO: Truckee Meadows Fire Protection District Board of Fire Commissioners

FROM: Alex Kukulus, Deputy Chief
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THROUGH: Charles A. Moore, Fire Chief
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SUBJECT: Recommend authorizing the Chief of the Truckee Meadows Fire Protection District (TMFPD) to execute a contract for the purchase of three Type V fire engines in a total combined amount not to exceed \$750,000 for use by TMFPD in connection with its fire protection district duties. The contract was put out to bid by the Washoe County Purchasing Department in February 2020, with bids reviewed on March 17, 2020. Authorization to the Chief to execute the contract would include ratification of the bidding process that was undertaken and would furthermore authorize the Chief to select the lowest responsive-responsible bidder from among those who have submitted bids for the sale. (All Commission Districts) FOR POSSIBLE ACTION

SUMMARY

Recommend authorizing the Chief of the TMFPD to execute a contract for the purchase of three Type V fire engines in a total combined amount not to exceed \$750,000 for use by TMFPD in connection with its fire protection district duties. The contract was put out to bid by the Washoe County Purchasing Department in February 2020, with bids reviewed on March 17, 2020. Authorization to the Chief to execute the contract would include ratification of the bidding process that was undertaken, and would furthermore authorize the Chief to select the lowest responsive-responsible bidder from among those who have submitted bids for the sale.

PREVIOUS ACTION

At the February 25, 2020 Fire Board meeting, the District was approved to issue bond financing for the purpose of acquiring new fire apparatus. The financing was intended to purchase 5 new Type I fire engines and these 3 new Type V fire engines.

BACKGROUND

The District fleet currently consists of nearly 50 fire apparatus and an additional 100 other vehicles (light duty, trailers, etc.). In previous years, the District has adopted an apparatus replacement schedule of 10 years front-line status for Type I engines and 15 years for front-line Type III/V apparatus. Following these periods, apparatus is moved to reserve status for a period of an additional 10 years. Under this replacement schedule, the District has incrementally purchased 1-3 apparatus per year to

maintain an operational and adequate fleet. The fleet has ongoing apparatus specification development, build inspections, in-servicing, and equipment use and maintenance training.

As District service requirements continue to grow, the prior fleet replacement schedule must be updated. The District is proposing a “bulk purchase” program where apparatus needed to maintain this schedule are procured in larger quantities, every three to five years. This has the advantage of consolidated procurement includes bulk purchase pricing discounts, identical apparatus for consolidated maintenance, no additional training for operations and maintenance.

At the January 2020 Fire Board meeting the District approved the purchase of the five (5) new Type I fire engines. It was determined at that time that a request for proposal (RFP) would be solicited for the purchase of the remaining three (3) Type V engines. Washoe County Purchasing released the RFP in February and is scheduled to review the bidders on March 17, 2020, to award the contract.

FISCAL IMPACT

The total estimated cost is not to exceed \$750,000. This amount has already been approved to be financed through medium term bonds approved by the Board on February 25, 2020.

RECOMMENDATION

Staff recommends authorizing the Chief of the TMFPD to execute a contract for the purchase of three Type V fire engines in a total combined amount not to exceed \$750,000 for use by TMFPD in connection with its fire protection district duties. The contract was put out to bid by the Washoe County Purchasing Department in February 2020, with bids reviewed on March 17, 2020. Authorization to the Chief to execute the contract would include ratification of the bidding process that was undertaken, and would furthermore authorize the Chief to select the lowest responsive-responsible bidder from among those who have submitted bids for the sale.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion could be:

“I move to authorizing the Chief of the TMFPD to execute a contract for the purchase of three Type V fire engines in a total combined amount not to exceed \$750,000 for use by TMFPD in connection with its fire protection district duties. The contract was put out to bid by the Washoe County Purchasing Department in February 2020, with bids reviewed on March 17, 2020. Authorization to the Chief to execute the contract would include ratification of the bidding process that was undertaken, and would furthermore authorize the Chief to select the lowest responsive-responsible bidder from among those who have submitted bids for the sale.”