



WASHOE COUNTY

Integrity Communication Service
www.washoecounty.gov

STAFF REPORT

BBOARD MEETING DATE: July 16, 2024

DATE: June 14, 2024

TO: Board of County Commissioners

FROM: Abbe Yacoben, Chief Financial Officer, Office of the County Manager
775-325-8243, ayacoben@washoecounty.gov

THROUGH: Eric Brown, County Manager

SUBJECT: Recommendation to approve the use of General Fund Contingency in the amount of [\$100,000] to implement a “Transparency and Open Checkbook” website which will display Washoe County’s vendor payments, expenditures and other financial information to the public and; if approved, direct the Comptroller’s Office to make the necessary budget appropriation transfers. [Total fiscal year 2025 impact \$100,000; net fiscal impact \$-0-] and up to \$75,000 annually for subsequent years through the annual budget process. (All Commission Districts.)

SUMMARY

Recommendation to utilize General Fund Contingency in the amount of up to \$100,000 and direct the Comptroller’s Office to make the necessary budget appropriation transfers. Total Fiscal Impact up to \$100,000 in FY 2025 and up to \$75,000 annually for subsequent years.

Washoe County Strategic Objective supported by this item: Innovative Services

PREVIOUS ACTION

No previous actions have been taken by the Board of County Commissioners on this topic.

On July 16, 2024, the Board is also being requested to approve the use of General Fund Contingency in an amount not to exceed \$1,300,000 to support the anticipated unbudgeted costs of the NaphCare, Inc. RFP/contract for the provision of inmate medical services for the Washoe County Detention Facility.

On May 21, 2024, the BCC approved the Fiscal Year 2025 Final Washoe County Budget, which included \$12,500,000 of General Fund Contingency.

BACKGROUND

Recently, the State of Nevada Controller’s Office enhanced and implemented new functionality in its Transparency and Open Checkbook website. This set a standard for other governments statewide. One of Washoe County’s Guiding Principles is to “Commit to Digital Delivery”. This information is currently available, but often requires a Public

AGENDA ITEM # _____

Records Request and the data is only available in one format, etc. This project would ensure the data and information are readily available to stakeholders and improves transparency and accessibility.

In accordance with the NRS 244.225 Washoe County posts on its website a quarterly listing of vendor payments showing quarterly and year to date amounts.

Staff estimates this project to take four-to-six months to complete and 180 hours of Technology Services and Finance staff time to ensure successful data integration and validation.

If ultimately implemented, this item would result in the creation of a website to display vendor payment, payroll, expenditure and other financial information to the public to enhance transparency and stakeholder access to County information and data.

Approval of these transfers will leave \$12,400,000 available in the FY25 General Fund contingency. (If the Board approves up to \$1,300,000 for the NaphCare contract, there will be \$11,100,000 available in the FY25 General Fund contingency).

FISCAL IMPACT

The expected fiscal impact of this program is \$100,000 for the implementation and subsequently requires an ongoing cost of \$75,000 annually. Staff propose to join the State of Nevada’s contract with Tyler Technologies if permitted, and contract separately with Tyler Technologies if necessary. These costs have not been incorporated in the Fiscal Year 2025 budget nor the five-year forecast. The use of General Fund Contingency in account 189000-820000 and the associated budget appropriation transfers are anticipated to bring the budget into alignment with actual and/or anticipated expenditures for Fiscal Year 2025. Future fiscal years for the Tyler Technologies implementation and maintenance contract will be addressed through the annual budget process. All adjustments are within the existing approved budget for Washoe County and are summarized in the following table.

Fiscal Year 2025 Impact

General Fund Contingency Transfer: Fund/Function	Department/ Expenditure/Transfer	Cost Objective(s)/ GL Account(s)	Budget Change
General Fund (F100)		Contingency Funds	
General Government	Contingency	189000-820000	(\$100,000)
Subtotal Contingency			(\$100,000)
General Fund (F100)	Technology Services		
General Government	Software Maintenance	C108100-710212	\$100,000
Subtotal Expenditures			\$100,000
NET TOTAL			-\$0.00-

*Upon approval, Comptroller will need to process all budget appropriation transfers as outlined above.

RECOMMENDATION

Staff recommends the Board of County Commissioners to approve the use of General Fund Contingency in the amount of [\$100,000] to implement a “Transparency and Open

Checkbook” website which will display Washoe County’s vendor payments, expenditures and other financial information to the public and; if approved, direct the Comptroller’s Office to make the necessary budget appropriation transfers. [Total fiscal year 2025 impact \$100,000; net fiscal impact \$-0-] and up to \$75,000 annually for subsequent years through the annual budget process.

POSSIBLE MOTION

Should the Board wish to direct staff to accomplish the Transparency and Open Checkbook website, a possible motion would be:

“Move to approve the use of General Fund Contingency in the amount of [\$100,000] to implement a “Transparency and Open Checkbook” website which will display Washoe County’s vendor payments, expenditures and other financial information to the public and; if approved, direct the Comptroller’s Office to make the necessary budget appropriation transfers.”