



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: November 12, 2019

DATE: Tuesday, November 05, 2019
TO: Board of County Commissioners
FROM: Kerri Heward, Director, Forensic Science Division
(775) 328-2803, kheward@washoecounty.us
THROUGH: Sheriff Darin Balaam
SUBJECT: Recommendation to approve the Forensic Support Services Agreements between Washoe County on behalf of Washoe County Sheriff's Office and various Local Law Enforcement Agencies: Carlin Police Department \$6,151; Carson City Sheriff's Office \$98,980; Mono County District Attorney's Office \$30,000; Sparks Police Department \$539,500; State Gaming Control Board \$2,237 for Forensic Laboratory Analysis Service fees for the retroactive term of July 1, 2019 to June 30, 2020 with a total income of [\$676,868.00]. (All Commission Districts)

SUMMARY

Washoe County via Washoe County Sheriff's Office Forensic Science Division provides Forensic Science Services to various Law Enforcement Agencies. The contract fees are based on a percentage of usage by each individual agency and cover the cost of services provided under the scope of work.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

On July 23, 2019, The Board approved Forensic Support Services Agreements for various outside agencies.

On September 25, 2018, The Board approved Forensic Support Services Agreements for various outside agencies.

On July 24, 2018, The Board approved Forensic Support Services Agreements for various outside agencies.

On June 26, 2018, The Board approved Forensic Support Services Agreements for various outside agencies.

On June 27, 2017, The Board approved Forensic Support Services Agreements for various outside agencies.

AGENDA ITEM # _____

On June 28, 2016, The Board approved Forensic Support Services Agreements for various outside agencies.

On July 14, 2015, The Board approved Forensic Support Services Agreements for various outside agencies.

On June 23, 2015, The Board approved Forensic Support Services Agreements for various outside agencies.

On September 9, 2014, The Board approved Forensic Support Services Agreements for various outside agencies.

On August 26, 2014, The Board approved Forensic Support Services Agreements for various outside agencies.

On July 22, 2014, The Board approved Forensic Support Services Agreements for various outside agencies.

On June 26, 2012, The Board approved Forensic Support Services Agreements for various outside agencies.

On June 28, 2011, The Board approved Forensic Support Services Agreements for various outside agencies.

On July 13, 2010, The Board approved Forensic Support Services Agreements for various outside agencies.

On July 22, 2008, The Board approved Forensic Support Services Agreements for various outside agencies.

On July 10, 2001, The Board approved Forensic Support Services Agreements for various outside agencies.

BACKGROUND

The Washoe County Sheriff's Office provides forensic services to Federal, State, and Local agencies throughout northern Nevada via a service contract. Services covered include all in-house laboratory analysis as outlined in Option A including field investigation or Option B excluding field investigation. Fees are based upon the type of contract selected by the agencies and cover the cost of services.

Agencies not wishing to contract with the Washoe County Sheriff's Office for forensic services will be billed for services requested at an hourly rate, as has been outlined to all of the laboratory's user agencies. Toxicology services are not a part of the standard contracts and agencies are billed separately for toxicology analysis.

Reason for Retroactive Submittal: Items were submitted to the first available BCC Meeting once all contracts were received from Agencies.

The attached contracts cover the following agencies for the Fiscal Year 2019-2020:

Carlin Police Department	\$ 6,151.00
Carson City Sheriff's Office	\$ 98,980.00
Mono County District Attorney's Office	\$ 30,000.00
Sparks Police Department	\$ 539,500.00
State Gaming Control Board	\$ 2,237.00
TOTAL	\$ 676,868.00

FISCAL IMPACT

The revenues from these contracts will be deposited into General Ledger Account 150650-460162 in the amount of \$676,868.00. The revenue and related expenditure authority were built in to the approved Washoe County FY 2020 budget.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve the Forensic Support Services Agreements between Washoe County on behalf of Washoe County Sheriff's Office and various Local Law Enforcement Agencies: Carlin Police Department \$6,151; Carson City Sheriff's Office \$98,980; Mono County District Attorney's Office \$30,000; Sparks Police Department \$539,500; State Gaming Control Board \$2,237 for Forensic Laboratory Analysis Service fees for the retroactive term of July 1, 2019 to June 30, 2020 with a total income of [\$676,868.00].

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve the Forensic Support Services Agreements between Washoe County on behalf of Washoe County Sheriff's Office and various Local Law Enforcement Agencies: Carlin Police Department \$6,151; Carson City Sheriff's Office \$98,980; Mono County District Attorney's Office \$30,000; Sparks Police Department \$539,500; State Gaming Control Board \$2,237 for Forensic Laboratory Analysis Service fees for the retroactive term of July 1, 2019 to June 30, 2020 with a total income of [\$676,868.00]."