



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: September 24, 2019

DATE: August 15, 2019
TO: Board of County Commissioners
FROM: Jennifer Hoekstra, Fiscal Compliance Officer, 775-328-2418,
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THROUGH: Anna Heenan, Administrative Health Services Officer, 775-328-2417,
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SUBJECT: Recommendation to approve amendments totaling an increase of [\$24,235] in both revenue and expense to the FY20 Assistant Secretary for Preparedness and Response (ASPR) Grant Program, and direct the Comptroller's Office to make the appropriate budget amendments. (All Commission Districts)

SUMMARY

The Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct the Comptroller's Office to make the appropriate budget amendments.

BCC Strategic Objective supported by this item: Safe, Secure and Healthy Communities.

PREVIOUS ACTION

There has been no previous action taken by the Board this fiscal year.

GRANT AWARD SUMMARY

Project/Program Name: ASPR Public Health Preparedness Program

Scope of the Project: The Grant Agreement was received on August 7, 2019 and was approved by the District Board of Health on August 22, 2019. The ASPR award provides funding for salaries and benefits, operating supplies, travel and contractual expenditures.

Benefit to Washoe County Residents: This Award supports the Epidemiology and Public Health Preparedness (EPHP) Division's mission to strengthen the capacity of public health infrastructure to detect, assess and respond decisively to control the public health consequences of bioterrorism events or any public health emergency.

On-Going Program Support: These funds support on-going activities in the Public Health Preparedness Program.

Award Amount: Total award amount is \$392,346 [\$356,678 direct/\$35,668 indirect]
Grant Period: July 1, 2019 – June 30, 2020
Funding Source: Assistant Secretary for Preparedness and Response (ASPR)
Pass Through Entity: State of Nevada, Department of Health and Human Services Division of Public and Behavioral Health
CFDA Number: 93.889
Grant ID Number: 1U3REP190613-01-00
Match Amount and Type: \$39,234.60 or 10% match is required and is met through Shared Services expenditures in CC#172801
Sub-Awards and Contracts: No Sub-Awards are anticipated.

FISCAL IMPACT

Should the Board approve these budget amendments, the FY20 budget will be increased by \$24,235 in the following accounts:

No amendment is necessary for indirect revenue.

<u>Account Number</u>	<u>Description</u>	<u>Amount of Increase/(Decrease)</u>
2002-IO-11609 -431100	Federal Revenue	\$ 24,235.00
	Total Revenue	\$ 24,235.00
2002-IO-11609 -701412	Salary Adjustment	\$ 5,492.99
2002-IO-11609 -705360	Benefit Adjustment	\$ 1,994.32
2002-IO-11609 -710300	Operating Supplies	\$ 6,003.69
2002-IO-11609 -710350	Office Supplies	\$ 100.00
2002-IO-11609 -710509	Seminars/Meetings	\$ 4,931.00
2002-IO-11609 -711210	Travel	\$ 1,292.00
2002-IO-11609 -711213	Travel-Non County Pers	\$ 4,421.00
	Total Expenditures	\$ 24,235.00

RECOMMENDATION

It is recommended that the Board of County Commissioners approve amendments totaling an increase of [\$24,235] in both revenue and expense to the FY20 Assistant Secretary for Preparedness and Response (ASPR) Grant Program, and direct the Comptroller's office to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve amendments totaling an increase of [\$24,235] in both revenue and expense to the FY20 Assistant Secretary for Preparedness and Response (ASPR) Grant Program, and direct the Comptroller's office to make the appropriate budget amendments.