

BOARD OF FIRE COMMISSIONERS
Chair, Alexis Hill, District 1
Vice-Chair, Jeanne Herman, District 5
Michael Clark, District 2
Mariluz Garcia, District 3
Clara Andriola, District 4

FIRE CHIEF
Charles A. Moore

DEPUTY DISTRICT ATTORNEY
Michael W. Large



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

10:00 a.m.

Tuesday, January 7, 2025

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, two business days prior to the meeting.

Public Transportation. Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit <https://www.rtcwashoe.com/public-transportation/>.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the

meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno , Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street) and Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant II, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/>

1. Salute to the Flag
2. Call to order/roll call

3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items - FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from December 10, 2024, Board of Fire Commissioners Meeting. FOR POSSIBLE ACTION

Attachments: [Item #5A 12-10-2024 Draft Meeting Minutes](#)

B. Recommendation to approve a Notice of Cancellation for the regularly scheduled Board of Fire Commissioners meeting on March 4, 2025, at 10 a.m. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5B 03-04-2025 Notice of Cancellation Staff Report](#)
 [Item #5B 03-04-2025 Notice of Cancellation](#)

C. Recommendation to approve a revised benefits package effective July 1, 2024, for unclassified, non-represented confidential and administrative employees as outlined in Attachment One. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5C Non-represented Employee Revised Benefit Staff Report](#)
 [Item #5C Non-represented Employee Benefits Outline](#)

D. Recommendation to approve Amendment NO. 1 to an Employment Agreement between Truckee Meadows Fire Protection District and Chris Ketring, Deputy Chief, to extend the current contract term from August 15, 2025, to March 31, 2028, and to reflect clarification on pay during emergency incidents, to create a dollar cap on longevity pay, and to update PERS contribution rates and retiree health benefits. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5D Ketring Employment Agreement Amendment NO. 1 Staff Report](#)
[Item #5D Ketring Employment Agreement Amendment NO. 1](#)

E. Recommendation to approve Amendment NO. 3 to an Employment Agreement between Truckee Meadows Fire Protection District and Loren D. Way, Deputy Chief, to extend the current contract term from August 15, 2025, to March 31, 2030, and to reflect clarification on pay during emergency incidents, to create a dollar cap on longevity pay, and to update PERS contribution rates and retiree health benefits. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #5E Way Employment Agreement Amendment NO. 3 Staff Report](#)
[Item #5E Way Employment Agreement Amendment NO. 3](#)

F. Recommendation to approve a professional service agreement with Savini Group, PLLC in the amount of \$138,900 to provide project management for Truckee Meadows Fire Protection District Fire Station #37 Apparatus Bay Addition Project, located at 3255 W Hidden Valley Drive. (Commission District 4) FOR POSSIBLE ACTION

Attachments: [Item #5F Savini Group Station 37 Project Management Staff Report](#)
[Item #5F Savini Group Station 37 Project Management Agreement](#)
[Item #5F Exhibit A Savini Station 37 Project Management Proposal](#)
[Item #5F Exhibit B Insurance Requirements](#)

End of Consent Items

6. Recommendation to accept and express thoughtful appreciation for a \$1,000 monetary donation from Audrey C Heck in support of Truckee Meadows Fire Protection District. (All Commission Districts) FOR POSSIBLE ACTION

7. International Association of Fire Fighters Local 2487 Report - FOR DISCUSSION ONLY

8. Fire Chief Report - FOR POSSIBLE ACTION

A. Informational briefing on operational matters and activities for December 2024 and January 2025 to include the following items:

1. Capital Projects Update
2. Spanish Language Outreach
3. Wildland Season Overview
4. Chief's Comments

B. Monthly Response Statistics for December 2024

Attachments: [Item #8A Chief's Monthly Report for January 2025](#)

End of Fire Chief Report

9. Recommendation to approve a Phase 3 Memorandum of Understanding between Truckee Meadows Fire Protection District, Washoe County, and Apple Inc., which defines the agreement between the Parties for funding the construction, construction management, commissioning, special inspections, and cost apportionment for TMFPD Fire Station #35, and authorizes staff to negotiate final details of the cost apportionment, subject to a final review and approval of the Chair. (Commission District 4) FOR POSSIBLE ACTION

Attachments: [Item #9 Apple MOU Phase 3 - Station 35 Staff Report](#)
[Item #9 Apple MOU Phase 3](#)
[Item #9 Apple MOU Phase 3 Exhibits A through E](#)
[Item #9 Apple MOU Phase 1](#)
[Item #9 Apple MOU Phase 2](#)
[Item #9 Apple MOU Phase 2 - 1st Amendment](#)

10. Recommendation to approve an Owner-Construction Manager at Risk Construction Agreement between Truckee Meadows Fire Protection District and Plenium Builders, Inc. to provide Construction Manager At Risk construction services for the Construction of Truckee Meadows Fire Protection District Fire Station #35 for a total project cost of sixteen million, three hundred twenty-eight thousand, one hundred and nine dollars (\$16,328,109). (Commission District 4) FOR POSSIBLE ACTION

Attachments: [Item #10 Plenium Station 35 Construction CMAR Agreement Staff Report](#)
[Item #10 Plenium GMP Construction Agreement -Station 35](#)
[Item #10 Plenium Station 35 CMAR Proposal](#)

11. Recommendation to approve a professional service agreement with Construction Materials Engineers, Inc. in the amount of \$362,852.50 to provide construction management, certified IBC special inspections and material testing, and commissioning of certain building systems for the construction of Truckee Meadows Fire Protection District Fire Station #35 and authorize the Fire Chief to approve work as required in accordance with the agreement. (Commission District 4) FOR POSSIBLE ACTION

Attachments: [Item #11 CME Station 35 Professional Service Agreement Staff Report](#)
[Item #11 CME Station 35 Project Management Agreement](#)
[Item #11 Exhibit A CME Pre-Construction and Commissioning Proposal](#)
[Item #11 Exhibit B CME Special Inspection Cost Proposal](#)
[Item #11 Exhibit C Insurance Requirements](#)
[Item #11 Exhibit D CME Commissioning Services Tiered Fee Proposal](#)

12. Recommendation to appoint Deputy Fire Chief Dale Way as the Interim Fire Chief of the Truckee Meadows Fire Protection District effective January 25, 2025, and approve a 10% increase in annual base salary for a total annual salary of \$297,829 for the term of his interim appointment, and preserving the terms of his current employment agreement. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #12 Interim Fire Chief Appointment Staff Report](#)

13. Resolution TM01-2025 in recognition and appreciation for Truckee Meadows Fire Protection District Fire Chief Charles A. Moore. (All Commission Districts) FOR POSSIBLE ACTION

Attachments: [Item #13 Charles Moore Resolution TM01-2025](#)
[Item #13 Honoring Chief Moore](#)

14. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District Per NRS 288.220. FOR POSSIBLE ACTION

15. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).

16. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment