

BOARD OF FIRE COMMISSIONERS
Chair, Alexis Hill, District 1
Vice-Chair, Jeanne Herman, District 5
Michael Clark, District 2
Mariluz Garcia, District 3
Clara Andriola, District 4

FIRE CHIEF
Richard J. Edwards

DEPUTY DISTRICT ATTORNEY
Jennifer Gustafson



Notice of Meeting and Agenda

TRUCKEE MEADOWS FIRE PROTECTION DISTRICT

1001 E. 9th Street, Reno, Nevada 89512

10:00 a.m.

Tuesday, November 4, 2025

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent section is a single agenda item and is considered as a block and will not be read aloud.

Accessibility. In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, at least two business days prior to the meeting.

Public Transportation. Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit <https://www.rtcwashoe.com/public-transportation/>.

Public Comment. Public comments are welcomed during the Public Comment periods at the beginning and end of the meeting on any matter, whether listed on the agenda or not, and are limited to three minutes per person per comment period. Additionally, public comment will be heard during individually numbered items designated as "for possible action" on the agenda; is limited to three minutes per person per comment period; and should pertain to the specific item(s) being considered by the commission. Persons are invited to submit comments in writing on the agenda items by emailing publiccomment@tmfpd.us and/or attend and make comment on that item at the Board of Fire Commissioners meeting. Persons may not allocate unused time to other speakers.

Forum Restrictions and Orderly Conduct of Business. The Board of Fire Commissioners conducts the

business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Board of Fire Commissioners can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure that the public has notice of all matters the Board of Fire Commissioners will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commissioners may do this either during the public comment item or during the item entitled "Commissioners'/Fire Chief's announcements, requests for information, or topics for future agendas."

Posting of Agenda. Pursuant to NRS 241.020(4), the Agenda for the Board of Fire Commissioners has been physically posted at the Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno , Nevada 89511 and has been electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

How to Get Copies of Agenda and Supporting Materials. Copies of this agenda and supporting materials for the items on the agenda, provided to the Board of Fire Commissioners are available to members of the public at the District's Administrative Office (3663 Barron Way, Reno, Nevada), by contacting Sandy Francis, phone (775) 328-6124, email sfrancis@tmfpd.us, and are available on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/>

Agenda.

1. Salute to the Flag
2. Call to Order and Roll Call

3. Public Comment [Non-action item] - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. The Board will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners' / Fire Chief's announcements, requests for information, and topics for future agendas. [Non-action item. No discussion among Commissioners will take place on this item].
5. Consent Items - FOR POSSIBLE ACTION

A. Recommendation to approve the meeting minutes from the October 7, 2025, Board of Fire Commissioners Meeting (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #5A 10-02-2025 Draft Meeting Minutes](#)

B. Recommendation to approve freezing one unclassified/appointed Fire Deputy Chief of Fire Prevention position (#70010000) and approve a revised Fire Marshal class specification and position (#70008230) with the Truckee Meadows Fire Protection District, with a salary range of \$144,560- \$184,496, with Regular Nevada Public Employees' Retirement System benefits (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #5B Fire Marshal Position Staff Report](#)
 [Item #5B Fire Marshal Position Class Classification](#)

C. Recommendation to approve a Notice of Cancellation for the regularly scheduled Board of Fire Commissioners meeting on December 2, 2025, at 10 a.m. and reschedule the meeting for December 16, 2025, at 9 a.m. (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #5C Mtg. Cancellation & Reschedule Staff Report](#)
 [Item #5C Mtg. Cancellation & Reschedule Notice](#)

D. Recommendation to approve a Memorandum of Understanding (“MOU”) between Truckee Meadows Fire Protection District (“District”) and Truckee Meadows Firefighters Association IAFF Local 2487’s Non-Supervisory, Supervisory and Wildland Units to memorialize an agreement between the parties related to the following collective bargaining agreement (“CBA”) articles: (1) Article 58 -Specialty Pay (Non-Supervisory Unit) to increase the rate of specialty pay from 5% to 5.75% of base hourly rate, retroactive to July 1, 2024; (2) Article 50 - Seniority (Non-Supervisory Unit) to clarify station bidding seniority for Firefighter/EMTs and Firefighter Paramedics; (3)Article 33 - Medical Plan (all units) to specify that the District may offer medical plan options in addition to those required by the CBAs, which may include cost sharing and varying employer contribution levels, and to temporarily suspend OPEB contributions; (4) Article 21 - Working Out of Classification to temporarily lower the salary increase for working at a higher classification from 10% to 5% (Non-Supervisory & Wildland Units) and from 15% to 5% (Supervisory Unit); and (5) Article 14 - Promotions to temporarily suspend Officer Development School and testing for Captain positions (Non-Supervisory Unit) and Battalion Chief positions (Supervisory Unit). This MOU shall remain in effect until the sunset dates specified in the MOU or upon replacement by terms agreed to in successor negotiations, as applicable (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #5D MOU between L2487 & TMFPD Staff Report](#)
[Item #5D MOU between L2487 & TMFPD](#)

End of Consent Items

6. Presentation by the National Weather Service regarding the Winter Weather Outlook and how it pertains to fire. [Non-action item]

7. Awards and Recognition. [Non-Action Item]

Clinical Excellence Award/s

Fire Captain Randy Gates

Fire Engineer Anthony Schiro

Firefighter Paramedic Blake Miller

Firefighter Paramedic Ryan Rutter

Fire Engineer Mike Lambert

Fire Engineer Geno Higman

Firefighter Paramedic Jeff Bode

Firefighter Paramedic John Williams

Captain David Curns

Fire Engineer Travis Johnson

Firefighter Paramedic Cameron Chappell

Firefighter Paramedic Aaron Reynolds

Captain Noekeef Henry

Fire Engineer Shad Vetrock

Firefighter Paramedic Andrew Mann

Firefighter Paramedic Brian Kellor

Firefighter/EMT Austin Fotinos

Meritorious Conduct Commendation

Firefighter/EMT Juris Vaskovskis

Chief's Medal of Commendation/s

Chris Padgett, Pinnacle Yard and Home Solutions

Bryan McPhail, Pinnacle Yard and Home Solutions

Attachments: [Item #7 - Awards and Recognition](#)

8. International Association of Fire Fighters Local 2487 Report. [Non-Action Item]

9. Fire Chief Report . [Non-action item]
- A. Informational briefing on operational matters and activities for October 2025 and November 2025 to include the following items:
1. Capital Projects Construction Update
 2. Capital Projects Apparatus Update
- B. Monthly Response Statistics for September 2025

Attachments: [Item #9A Chief's Monthly Report for November 2025](#)
[Item #9B September 2025 Response Statistics](#)

End of Fire Chief Report

10. Financial presentation on the status of the Fiscal Year 2025-2026 General Fund & Capital Project Funds as of September 30, 2025. [Non-action item]

Attachments: [Item #10 FY 2025-2026 Financial Status Presentation Staff Report](#)
[Item #10 FY 2025-2026 Financial Status Presentation](#)
[Item #10 FY 2025-2026 General Fund Summary](#)
[Item #10 FY 2025-2026 Capital Proj. Funds Summary](#)

11. Recommendation to approve a Truckee Meadows Fire Protection District Ending Fund Balance Board Policy (P405.0B), establishing the level of reserves necessary for ensuring the District's fiscal stability, maintaining the District's creditworthiness, and adequately providing for economic uncertainties and other financial needs. The Board Policy sets the District's goal to achieve and maintain an unassigned fund balance in the general fund at fiscal year-end of not less than 17% and not more than 20% of budgeted annual expenditures (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #11 Ending Fund Balance Policy Staff Report](#)
[Item #11 Ending Fund Balance Policy](#)

12. Recommendation to accept a subaward grant from the U.S. Forest Service through the Nevada Division of Forestry to Truckee Meadows Fire Protection District in the amount of up to \$197,125 [\$38,000 match required] to fund hazard fuels mitigation on property owned by the Arrowcreek HOA and the Club at Arrowcreek, with an expiration date of September 30, 2028 (Commission District 2). FOR POSSIBLE ACTION

Attachments: [Item #12 WUI Arrowcreek Subgrant Award Staff Report](#)
[Item #12 WUI Arrowcreek Subgrant Award - FINAL](#)
[Item #12 Arrowcreek WUI Map](#)

13. Recommendation to accept a subaward grant from the U.S. Forest Service through the Nevada Division of Forestry to the Truckee Meadows Fire Protection District in the amount of up to \$284,220 [\$52,000 match required] to fund hazard fuels mitigation on property owned by the Arrowcreek HOA and the Club at Arrowcreek, with an expiration date of September 30, 2028 (Commission District 2). FOR POSSIBLE ACTION

Attachments: [Item #13 HF-CP Arrowcreek Subgrant Award Staff Report](#)
[Item #13 HC-CP Arrowcreek Subgrant Award - FINAL](#)
[Item #13 Arrowcreek HC-CP Map](#)

14. Recommendation to accept a grant award from the Firehouse Subs Public Safety Foundation valued at \$39,120.00 for eighty (80) pairs of Globe Onyx structural firefighting boots (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #14 Firehouse Subs Grant Award Staff Report](#)

15. Recommendation to approve a Health Benefits Program for District employees, dependents, and retirees for an estimated total cost to the District of \$2.7 million; and authorize the Chair of the Board of Fire Commissioners to execute all insurance contracts and service agreements pertinent to the approved Health Benefits Program for calendar year 2026 (All Commission Districts). FOR POSSIBLE ACTION

Attachments: [Item #15 2026 Health Benefits Package Staff Report](#)
[Item #15 TMFPD Benefit Analysis 2026](#)
[Item #15 2026 Hometown Health Proposal 3 tier Retirees](#)

16. Commissioners'/Fire Chief's announcements, requests for information, and topics for future agendas. [Non-action item. No discussion among Commissioners will take place on this item].
17. Public Comment [Non-action item] - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment