NORTHERN NEVADA
Public Health
Serving Reno, Sparks & Washoe County

Staff Report
Board Meeting Date: May 22, 2024

DATE: May 18, 2025

TO: District Board of Health

FROM: Anne Stoll-Truelock, Fiscal Compliance Officer
asthompson@nnph.org, 775-328-2418

David Kelly, Environmental Health Specialist Supervisor
dakelly@nnph.org, 775-846-6623

SUBJECT: Approve the Interlocal Contract between the State of Nevada, Department of Conservation and National Resources, Division of Environmental Protection and Northern Nevada Public Health for the July 1, 2025 through June 30, 2027 in the total amount of $344,030.00 ($172,015.00 per fiscal year) in support of the Environmental Health Services Division (EHS) Safe Drinking Water Act (SDWA) program; and if approved, authorize the District Health Officer to execute the Agreement and any future amendments.

SUMMARY

Northern Nevada Public Health must approve and execute Interlocal Agreements. The District Health Officer is authorized to execute agreements on the Board of Health's behalf not to exceed a cumulative amount of $100,000.00 per contractor; over $100,000.00 would require the approval of the District Board of Health.

District Health Strategic Priorities supported by this item:

2. **Healthy Environment:** Create a healthier environment that allows people to safely enjoy everything Washoe County has to offer.
5. **Organizational Capacity:** Strengthen our workforce and increase operational capacity to support a growing population.

PREVIOUS ACTION

There has been no action taken by the Board this year. The Agreement that ends June 30, 2025 was approved by the Board on April 27, 2023.

BACKGROUND

Project/Program Name: Safe Drinking Water Act (SDWA) Program.

Scope of the Project: The scope of work includes the following:

- Conduct and document sanitary surveys

- Utilize the Safe Drinking Water Information System (SDWIS) for various updating and reporting purposes
- Provide oversight and assistance to ensure public water systems comply with drinking water regulations
- Assist State personnel in documenting public water system and/or engineering non-compliance leading to formal enforcement actions, as necessary.
- Participate in training programs
- Assist the State in preparing reports on variance and exemption requests to be presented by State staff to State Environmental Commission
- Submit quarterly reports to the State
- Maintain forms and applications for the Drinking Water State Revolving Fund and Grant Program, administered by the State, and will dispense information to Washoe County public water systems that may be interested in these programs
- Adopt any local regulations or ordinances needed to fully implement the requirements of NRS 445A.800 to 445A.955 and regulations adopted pursuant thereto
- Coordinate with State personnel to schedule a comprehensive Drinking Water Program review by the end of State fiscal year 2027
- Assist community water systems in reviewing annual Consumer Confidence Reports to ensure the information is correct and consistent with compliance data reported
- The major change to the scope of work from the last contract is that the Bureau of Safe Drinking Water will take over all engineering plan review for public water systems in Washoe County. This change brings the scope of work for Northern Nevada Public Health in line with the scope of work that Southern Nevada Health District and also ensures consistency in engineering reviews across the State. The shift in oversight will also affect some of the duties outlined in the separate Interlocal Agreement between Truckee Meadows Water Authority, Bureau of Safe Drinking Water and Northern Nevada Public Health. Those changes and any necessary modifications to the Interlocal Agreement are currently under discussion and will be brought to the Board of Health for approval once completed.

Benefit to Washoe County Residents: This Agreement supports the EHS SDWA program purpose to ensure safe and healthy drinking water.

On-Going Program Support: These funds support on-going activities in the SDWA program.

Award Amount:	Total award is $344,030.00 ($172,015.00 per fiscal year)
Grant Period:	July 1, 2025 – June 30, 2027
Funding Source:	State Public Water System Supervision
Pass Through Entity:	Nevada Department of Conservation and Natural Resources, Division of Environmental Protection
CFDA Number:	66.432
Grant ID Number:	DEP 25-050

Match Amount and Type: None

Sub-Awards and Contracts: No Sub-Awards are anticipated.

FISCAL IMPACT

The District anticipated this award and included funding in the adopted FY26 budget. A budget adjustment in the amount of $105,925.20 ($21,184.00 indirect expenses) will be made to move the authority from IO 12236 to the new IO TBD.

Should the Board approve the Interlocal Agreement, a request will be made to the Board of County Commissioners to amend the FY26 budget, increasing it by $29,626.80 in the following accounts:

Account Number	General Ledger	Description	Amount of Increase
2002 – IO TBD	-431100	Federal Grants	$ 29,626.80
		Total Revenue:	$ 29,626.80
2002 – IO TBD	-701412	Salary Adjustment	$ 15,454.04
2002 – IO TBD	-705360	Benefit Adjustment	$ 9,172.76
2002 – IO TBD	-711210	Travel	$ 5,000.00
		Total Expenditures:	$ 29,626.80

RECOMMENDATION

It is recommended that the District Board of Health approve the Interlocal Contract between the State of Nevada, Department of Conservation and National Resources, Division of Environmental Protection and Northern Nevada Public Health for the July 1, 2025 through June 30, 2027 in the total amount of $344,030.00 ($172,015.00 per fiscal year) in support of the Environmental Health Services Division (EHS) Safe Drinking Water Act (SDWA) program; and if approved, authorize the District Health Officer to execute the Agreement and any future amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be "Move to approve the Interlocal Contract between the State of Nevada, Department of Conservation and National Resources, Division of Environmental Protection and Northern Nevada Public Health for the July 1, 2025 through June 30, 2027 in the total amount of $344,030.00 ($172,015.00 per fiscal year) in support of the Environmental Health Services Division (EHS) Safe Drinking Water Act (SDWA) program; and if approved, authorize the District Health Officer to execute the Agreement and any future amendments."