

NOTICE OF MEETING AND AGENDA
District Board of Health

Members

Devon Reese, Chair
Clara Andriola, Vice Chair
Paul Anderson
Michael Brown
Dr. Eloy Ituarte, MD
Steve Driscoll
Dr. Reka Danko, MD

Thursday, November 20, 2025
1:00 p.m.

Washoe County Administration
Complex
Commission Chambers, Building A
1001 East Ninth Street, Reno, NV

1:00 p.m.

1. Roll Call and Determination of Quorum.
2. Pledge of Allegiance.
3. Public Comment.

Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Board agenda. Unused time may not be allocated to other speakers. Comments are to be made to the Board as a whole. Virtual Public Comment may be taken when facilities are available.

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4. Approval of Agenda. (FOR POSSIBLE ACTION)

5. Recognitions.

Dr. Danika Williams - Epidemiologist (PHD) - DeBeaumont Foundation's Class of 2025 list of 40 Under 40 in Public Health

Years of Service -

- i. Heather Holmstadt - Public Health Investigator (PHD) - 15 years 11/08/2010
- ii. Andrea Esp - Preparedness and EMS Program Manager (PHD) - 10 years 11/12/2015
- iii. Kara Roseburrough - Clinic Office Supervisor (CCHS) - 10 years 11/16/2015
- iv. Kaleigh Behrendt - Senior Public Health Nurse (CCHS) - 5 years 11/9/2020

Health Heroes -

- i. Melissa Shaffer - PHD - Collaboration
- ii. Andrea Esp - PHD - Compassion, Trustworthiness
- iii. Julieta Gallardo - CCHS - Adaptability, Compassion
- iv. Marisol Martinez-Avila - CCHS - Collaboration, Compassion, Inclusivity

6. **Consent Items. (FOR POSSIBLE ACTION)**

- A. Possible approval of October 23, 2025, Draft Minutes. (FOR POSSIBLE ACTION)

Attachments: [10232025 Draft Minutes.docx](#)

- B. Recommendation for the Board to uphold an uncontested violation issued to JC Golden Mesa, LLC, Case No. 1579, Notice of Violation No. AQMV25-0017 with a \$500.00 Administrative Penalty for failing to obtain a Dust Control Permit prior to the commencement of a dust generating activity. (FOR POSSIBLE ACTION)

Staff Representative: Francisco Vega

Attachments: [DBOH - 11-20-2025 - AQMD - Case No. 1579 NOV No. AQMV25-0017 \(Staff Report\)](#)
[AQMD - Case No. 1579 NOV No. AQMV25-0017 \(Supporting Documentation\)](#)

- C. Recommendation for the Board to uphold an uncontested citation issued to Smith's Food & Drug Centers, Inc., Case No. 1585, Notice of Violation No. AQMV25-0018 with a \$500.00 Administrative Penalty for failing to comply with vapor recovery testing requirements in Permit to Operate No. AAIR16-0800. (FOR POSSIBLE ACTION)

Staff Representative: Francisco Vega

Attachments: [DBOH - 11-20-2025 - AQMD - Case No. 1585 NOV No. AQMV25-0018 \(Staff Report\)](#)
[DBOH - 11-20-2025 - AQMD - Case No. 1585 NOV No. AQMV25-0018 \(Supporting Documentation\)](#)

- D.** Approve the Subgrant Agreement between the State of Nevada, Department of Conservation and Natural Resources, Nevada Division of Environmental Protection (NDEP), Bureau of Safe Drinking Water and Northern Nevada Public Health, effective upon NDEP Administrator's approval through September 30, 2029 in the total amount of \$262,000.00 (no match required), in support of the Environmental Health Services Division (EHS) Safe Drinking Water Act (SDWA) and Residential Wells programs; and if approved, authorize the District Health Officer to execute the Agreement and any future amendments. (FOR POSSIBLE ACTION)
Staff Representative: Anne Stoll-Truelock & David Kelly

Attachments: [DBOH 11-20-25 PFAS Sampling Grant](#)
[NNPH EC-SDC Subgrant Contract 10-9-2025](#)

- E.** Recommendation for the Board to approve the Interlocal Agreement between Northern Nevada Public Health (NNPH) and Washoe County School District Nutrition Services to provide a tasting component for students participating in NNPH's school-based program, Power Up Kids, agreement not to exceed \$5,000.00. (FOR POSSIBLE ACTION)
Staff Representative: Stephanie Chen

Attachments: [DBOH - 11-20-2025 - ILA WCSD Nutritional Services](#)
[Interlocal Form WCSD 2025.docx](#)

- F.** Recommendation to approve FY26 purchases in the approximate amount not to exceed a total of \$215,000 from Merck & Company Inc. for vaccines in support of clinic operations on behalf of the Community and Clinical Services Division. (FOR POSSIBLE ACTION)
Staff Representative: Irene Dominguez and Christina Sheppard

Attachments: [DBOH 11-20-25 Merck PO increase](#)
[Merck Sole Source \\$215k 11.4.25](#)

- G.** Acknowledge receipt of the Health Fund Financial Review for October, Fiscal Year 2026. (FOR POSSIBLE ACTION)
Staff Representative: Jack Zenteno

Attachments: [DBOH 11-20-25 - AHS - October Financials](#)
[ZS16 October 2025](#)

End of Consent Agenda.

7. Recommendation to accept the REMSA Health Monthly Franchise Report for October 2025 which includes REMSA Health Accounts Receivables Summary, Compliance by Zones, Average Response Times, Incident Details Reporting, Summary Penalty Fund Reconciliation, Personnel, Ground Ambulance Operations Report, Patient Experience Report and Comments, Education Report, Public Relations Report, and Frequently Asked Questions, and provide possible Board direction. (FOR POSSIBLE ACTION)
Presented by: Barry Duplantis
- Attachments:** [DBOH - 11-20-2025 - REMSA Health Monthly Franchise Report](#)
[DBOH – 11-20-2025 - REMSA Health Monthly Franchise Report –October 2025](#)
8. Presentation and discussion of the 2025 Vector Season including surveillance, treatment and testing.
Staff Representative: Will Lumpkin and Wes Rubio
- Attachments:** [2025 Vector Season.pptx](#)
9. Presentation and possible acceptance of the FY26 Q1 Strategic Plan Results. (FOR POSSIBLE ACTION)
Staff Representative: Rayona LaVoie
- Attachments:** [FY26 Q1 Strategic Plan Results Staff Report](#)
[FY26 Q1 Strategic Plan Results Slide Deck DBOH](#)
[FY26 Q1 status snapshot](#)
[FY26 Q1 Outcomes Report](#)
10. **Staff Reports and Program Updates.**
- A. Air Quality Management -Scientists Unveil Better Way to Predict Heat Deaths, Proposed Electric Vehicle (EV) Tax, September 2025 EPA Small Business Newsletter, Divisional Update, Program Reports, Monitoring and Planning, Permitting and Compliance..
Staff Representative: Francisco Vega
- Attachments:** [DBOH 11-20-2025 AQMD Division Director Staff Report \(Oct 2025\)](#)
- B. Community and Clinical Health Services - Impact of the Federal Shutdown; Data & Metrics; Immunizations, Tuberculosis Prevention and Control Program, Reproductive and Sexual Health Services, Maternal Child and Adolescent Health, Women Infants and Children, and Community Health Workers
Staff Representative: Christina Sheppard
- Attachments:** [DBOH 11-20-2025 CCHS Director Staff Report](#)

- C. Environmental Health Services Program - Consumer Protection (Food Safety Plan Review & Operations, Commercial Plan Review, Foodborne Illness, Special Events, Permitted Facilities); Environmental Protection (Land Development, Safe Drinking Water, Vector-borne Disease Surveillance, Waste Management / Underground Storage Tanks).

Staff Representative: Robert Fyda

Attachments: [2025.11.20 - DBOH EHS Division Report1](#)

- D. Population Health - Epidemiology, Statistics and Informatics, Public Health Preparedness, Emergency Medical Services, Vital Statistics, Sexual Health Investigations and Outreach, Chronic Disease and Injury Prevention.

Staff Representative: Dr. Nancy Diao

Attachments: [DBOH 11-20-2025 - PHD-Division Report](#)

- E. Office of the District Health Officer Report - Northern Nevada Public Health Communications Update, Accreditation, Quality Improvement, Workforce Development, Community Health Improvement Program, Equity Projects/Collaborations, Community Events, and Public Communications and Outreach.

Staff Representative: Dr. Chad Kingsley

Attachments: [DBOH 11-20-2025 ODHO Division Report.docx](#)
[Oct-Media-Mentions-2025.xlsx](#)
[11-20-2025 Flyer.docx](#)

11. Public Comment.

Comment heard under this item will be limited to three (3) minutes per person and may pertain to matters both on and off the Board agenda. Unused time may not be allocated to other speakers. Comments are to be made to the Board as a whole. Virtual Public Comment may be taken when facilities are available.

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12. Board Comment.

Board members' announcements, reports and updates, requests for information topics for future agendas. (No discussion among Board Members will take place on this item.)

Adjournment.

NOTE: Items on this agenda may be taken out of order, combined with other items, removed from the agenda, or moved to the agenda of a later meeting. The Consent section is a single agenda item and is considered as a block and will not be read aloud. Items on this agenda may also be moved to or from the consent section. Items not voted on in the Consent section may also be voted on in a separate block or blocks. Items designated for a specified time will not be heard prior to the stated time, but may be heard later. There may be only one period of public comment on any block vote. Any public comment made during that period may pertain to any of the items being voted on in the block, but there will not be separate public comment periods for each item within the block.

Location. This meeting will be held at the physical location designated on this agenda, but one or more of the Board Members and/or Staff may attend and participate by a remote technology system. Members of the public wishing to attend the meeting may do so at the designated physical location or may otherwise participate as stated in the Public Comment section. The Chair or their designee will make reasonable efforts to ensure that members of the public body and members of the public present at the physical location can hear or observe each member attending by remote technology system, and each member of the public body in attendance can participate in the meeting.

Accessibility. Northern Nevada Public Health, in compliance with Title VI of the 1964 Civil Rights Act and Title II of the Americans with Disabilities Act, will make its public meetings accessible to members of the public. For limited English proficient and hearing-impaired individuals, the Wordly application is available to members of the public attending the meeting in person. Persons who require special accommodations or assistance in attending this meeting may contact Northern Nevada Public Health at least two working days before the meeting, if possible, by dialing 775-328-2415.

Public Transportation. Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit: <https://www.rtcwashoe.com/public-transportation/>.

Public Comment. Public comment is welcomed during public comment periods and is limited to 3 minutes per person per public comment period. Unused time may not be allocated to other speakers. A speaker's viewpoint will not be restricted; however, reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant statements, unduly repetitious statements, and personal attacks that would objectively antagonize or incite others are examples of speech that may be reasonably limited. All comments are to be directed to the Board as a whole.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda. Items voted on in the Consent section or in a separate block or blocks, may have a single public comment period per block, and public comment will only be heard about the specific items being considered by the Commission in the block. For the remainder of the agenda, during items designated "for possible action" that are considered individually, public comment may only be heard about the specific item being considered by the Board. Members of the

public who wish to share documents or make a brief presentation within their public comment period must provide ten (10) printed copies of each document. Please note that USB drives or any other digital media will not be accepted due to the risk of introducing viruses or malicious code, which could potentially compromise the County's systems.

Members of the public may also submit comments by mail to NNPH at 1001 E. Ninth St., Reno, NV 89512, or eComment at <https://washoe-nv.legistar.com/calendar.aspx>. NNPH will make reasonable efforts to include all such comments received by 4:00 pm one working day prior to the meeting in the record. Mail and eComment will not be read by the Clerk but will be entered into the record.

Forum Restrictions and Orderly Conduct of Business. This Board carries out the business of Northern Nevada Public Health and its citizens during its meetings. The presiding officer may order a person to be removed if the person's conduct or statements disrupt the order or safety of the meeting. Warnings about disruptive conduct or comments may or may not be given prior to removal.

Responses to Public Comments. The Board may only deliberate or take action on matters that have been properly labeled "FOR POSSIBLE ACTION" and listed on a properly noticed Agenda. While the Open Meeting Law allows discussion of public comments by members of the Board, responses to matters not listed on the agenda could become deliberation without notice to the public. To avoid this situation and ensure the public has proper notice of all matters, members may choose not to respond to the public comments, except to correct factual inaccuracies, ask for staff to provide information, or ask that the matter be listed on a future agenda for consideration.

Support documentation for the items on the agenda provided to this Board, is available to members of the public at Northern Nevada Public Health located at 1001 E. 9th Street, in Reno, Nevada. Ms. Jacqueline Lawson, Recording Secretary to the Board of Health may also be reached by telephone at (775) 328-2415 or by email at jlawson@NNPH.org. Supporting materials are also available at the Northern Nevada Public Health Website <https://www.NNPH.org> pursuant to the requirements of NRS 241.020.

Pursuant to NRS 241.020, notice of this meeting has been posted physically or electronically at the following locations:

Northern Nevada Public Health, 1001 E. 9th St., Building B, Reno, NV OR <https://www.nnph.org>
Sparks City Hall, 431 Prater Way, Sparks, NV
Washoe County Administrative Building, 1001 E. 9th St., Reno, NV
Downtown Reno Library, 301 S. Center St., Reno, NV
State of Nevada website: <https://notice.nv.gov>

The meeting will be televised live and replayed on YouTube
<<https://www.youtube.com/@northernnevadapublichealth>>