



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: October 9, 2018

DATE: Thursday, October 04, 2018
TO: Board of County Commissioners
FROM: Amber Howell, Director, Human Services Agency
775-785-8600, ahowell@washoecounty.us
THROUGH: Kate Thomas, Assistant County Manager
SUBJECT: Recommendation to approve Amendment #4 to the Agreement for Child Protection Facility Operator at the Kids Kottages retroactive July 1, 2018 to February 28, 2019 with Adams and Associates, LLC, in an amount not to exceed [\$1,900,000]; and authorize the Purchasing and Contracts Manager to sign the agreement. (All Commission Districts)

SUMMARY

Recommendation to approve Amendment #4 to the Agreement for Child Protection Facility Operator at the Kids Kottages retroactive July 1, 2018 to February 28, 2019 with Adams and Associates, LLC. in an amount not to exceed [\$1,900,000]; and authorize the Purchasing and Contracts Manager to sign the agreement. The amendment reflects an extension of time to the contract to continue through February 2019.

Washoe County Strategic Objective supported by this item: Safe, Secure and Healthy Communities

PREVIOUS ACTION

On December 9, 2014, the Board awarded Request for Proposal No. 2907-15 for Child Protection Facility Operator at Kids Kottages to Core Dynamics, LLC, 10395 Double R Blvd, Reno, Nevada 89521, to the highest scoring responsive, responsible proposer, for an estimated award amount of approximately \$3,500,000 to \$3,900,000 annually, depending on facility census, including the approval of an 18 month Agreement for Child Protection Facility Operator at the Kids Kottages, commencing January 1, 2015 through June 30, 2016, with the provision for two (2) single year renewals at the County's option.

AGENDA ITEM # _____

BACKGROUND

Retroactive approval is requested due to the timing of the approval process and timing of Board meetings.

Historically the Kids Kottage facilities have been used for the temporary care of up to 82 neglected, abandoned, and/or abused minor children, up to and including eighteen (18) years of age, regardless of race, sex, or religious affiliation, removed into the custody of the Washoe County Department of Human Services.

The average daily census of children housed in the Kids Kottages facilities by fiscal years is as follows:

Kids Kottage Average Daily Census by Fiscal Year						
FY12	FY13	FY14	FY15	FY16	FY17	FY18
48	60	65	66	62	31	17

The children's ages ranged from 6 months to 18 years old with the greatest average number between 6-12 years of age.

Kids Kottage I typically houses children ages 11 to 18 years of age, with a capacity of 28; KKII houses children 6 months to 18 years of age, with a capacity of 34; and KKIII (Modular) houses children age 12 to 18 years of age, and Runaway Youth, with a capacity of 20, although sibling groups and capacity issues may require cross over ages within a building.

Child Welfare best practices are to place children who have been removed from their families in a home like setting ideally a foster home. Congregate care, such as that provided at the Kids Kottage, has substantially been eliminated nationwide. Washoe County is one of the few remaining emergency shelter congregate care sites remaining in the nation.

In November of 2016 Human Services changed its practice to identify the emergency shelter as a last placement resort and required staff to actively pursue placement with a family member, fictive kin or foster home before seeking approval to place children in the Kids Kottage. The result has been a significant decrease in the daily census to less than 18 children per day.

In fiscal year 2018/2019 Human Services will transition the Kids Kottage facilities from an emergency shelter licensed for 82 children to an emergency shelter for 25 children, housing to support youth 14-18 as part of the transitional living program and child care facility to support reunification families in the child welfare system.

Amendment #4 will extend the contract awarded for Request for Proposal No. 2907-15 for Child Protection Facility Operator at Kids Kottages to Core Dynamics, LLC, now Adams & Associates, LLC, from July 1, 2018 through February 28, 2019. The eight month extension will allow for adequate time for HSA to fully develop the transition plan and conduct a formal Request for Proposal for services in compliance with the Washoe County Procurement Policy.

FISCAL IMPACT

Estimated shelter operating costs are based on daily census of the number of children housed in the facilities, which includes staffing, food, supplies, and transportation and overhead expenses.

The Human Services Agency approved FY18/19 budget has authority to support this contract in Fund 228- Child Welfare cost center 280520 – Emergency Shelter Care g/l 710701 – Emergency Shelter Care.

RECOMMENDATION

It is recommended to approve Amendment #4 to the Agreement for Child Protection Facility Operator at the Kids Kottages retroactive July 1, 2018 to February 28, 2019 with Adams and Associates, LLC, in an amount not to exceed [\$1,900,000]; and authorize the Purchasing and Contracts Manager to sign the agreement.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve Amendment #4 to the Agreement for Child Protection Facility Operator at the Kids Kottages retroactive July 1, 2018 to February 28, 2019 with Adams and Associates, LLC, in an amount not to exceed [\$1,900,000]; and authorize the Purchasing and Contracts Manager to sign the agreement."