



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: October 14, 2025

DATE: September 4, 2025

TO: Board of County Commissioners

FROM: Kristen Palmer, Fiscal Compliance Officer, 775-328-2419,
kpalmer@nnph.org

THROUGH: Jack Zenteno, Administrative Health Services Officer, 775-328-2417,
jzenteno@nnph.org

SUBJECT: Recommendation to approve budget amendments totaling an increase of [\$93,481.00.; no county match] in both revenue and expense to the FY26 Public Health Infrastructure & Improvement Grant (PHIIG), for the Office of the District Health Officer (ODHO) Division, for Northern Nevada Public Health to maintain Health District workforce capacity to reduce health disparities and improve health equity in Washoe County, and direct Finance to make the appropriate budget amendments. Northern Nevada Public Health. (All Commission Districts.)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct Finance to make the appropriate budget amendments.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

On August 14, 2025, the District Health Officer executed this subaward amendment.

BACKGROUND

This award supports the Office of the District Health Officer by providing funding to maintain Health District workforce capacity to reduce health disparities and improve health equity in Washoe County by maintaining four positions within the Health District specifically focused on health equity-related goals and initiatives.

GRANT AWARD SUMMARY

Project/Program Name: Public Health Infrastructure & Improvement Office of Administration

Scope of the Project: The Subgrant Award scope of work addresses the following capabilities: Maintain Health District workforce capacity to reduce health disparities and fulfill all requirements to meet PHAB standards.

Benefit to Washoe County Residents: This Award supports Office of the District Health Officer's Division's (ODHO) ongoing activities in maintaining workforce capacity to reduce health disparities in Washoe County and to maintain the District's accreditation with the Public Health Accreditation Board.

On-Going Program Support: These funds support the workforce and accreditation efforts.

Award Amount: Total award is \$2,292,509 (\$2,084,096 direct/\$208,413 indirect)

Grant Period: December 1, 2024 – November 30, 2027

Funding Source: Public Health Infrastructure & Improvement Office of Administration

Pass Through Entity: State of Nevada, Department of Health and Human Services
Division of Public & Behavioral Health

CFDA Number: 93.967

Grant ID Number: 6 NE11OE000076-01-01

Match Amount and Type: No match required

Sub-Awards and Contracts: No Sub-Awards are anticipated.

This award supports the Office of the District Health Officer by providing funding to maintain Health District workforce capacity to reduce health disparities and improve health equity in Washoe County by maintaining four positions within the Health District specifically focused on health equity-related goals and initiatives.

FISCAL IMPACT

Funding for FY26 was adopted with \$840,791.77, therefore, a budget amendment for \$93,481.00 in both revenue and expense is needed in the following account:

Account Number	Description	Amount of Increase/(Decrease)
IO 12470 -431100	Federal Grants	\$ 93,481.00
	Total Revenue	\$ 93,481.00

IO 12470	-710509	Seminars and Meetings	\$	93,481.00
		Total Expenditures	\$	93,481.00

No budget amendment is necessary for the indirect revenue.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase of [\$93,481.00.; no county match] in both revenue and expense to the FY26 Public Health Infrastructure & Improvement Grant (PHIIG), for the Office of the District Health Officer (ODHO) Division, for Northern Nevada Public Health to maintain Health District workforce capacity to reduce health disparities and improve health equity in Washoe County, and direct Finance to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion would be: "Move to approve budget amendments totaling an increase of [\$93,481.00.; no county match] in both revenue and expense to the FY26 Public Health Infrastructure & Improvement Grant (PHIIG), for the Office of the District Health Officer (ODHO) Division, for Northern Nevada Public Health to maintain Health District workforce capacity to reduce health disparities and improve health equity in Washoe County, and direct Finance to make the appropriate budget amendments."