



# WASHOE COUNTY

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## STAFF REPORT

**BOARD MEETING DATE: December 18, 2018**

**DATE:** December 11, 2018  
**TO:** Board of County Commissioners  
**FROM:** John Slaughter, County Manager  
**SUBJECT:** Discussion and possible approval of amendments to the Washoe County Board of Commissioners Rules of Procedure Handbook (adopted March 28, 2017) – (All Commission Districts)

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### **SUMMARY**

The Board will review, discuss and possibly make amendments to the Washoe County Board of Commissioners Rules of Procedures adopted March 28, 2017. The purpose of the Rules of Procedures are to provide parliamentary authority and to establish supplemental rules of procedures for the conduct of County Commission meetings and individual Commission members where such rules are not inconsistent with the laws of the State of Nevada.

### **PREVIOUS ACTION**

March 28, 2017 – The Board of Commissioners adopted the Rules of Procedures Handbook.

January 31, 2017 – The Board of Commissioners discussed and gave additional direction on items for updating the 2015 Rules of Procedures as part of the annual strategic planning workshop. It was requested to return for adoption in early 2017.

November 3, 2016 – The Board of Commissioners discussed and gave initial direction on items for updating the 2015 Rules of Procedures as part of the fall strategic planning workshop.

January 13, 2015 – The Board of Commissioners adopted the 2015 Rules and Procedures by a majority votes.

### **BACKGROUND**

The Rules of Procedures for the Washoe County Board of Commissioners have been in use since at least 2012. This document is reviewed and updated periodically to include current and best practices for the conduct of Commission meetings. The Rules of Procedures provide parliamentary authority and establishes supplemental rules of

**AGENDA ITEM # \_\_\_\_\_**

procedure for the conduct of meetings and Commissioners where such rules are not inconsistent with the laws of the State of Nevada. Staff has provided recommended changes in an attached document; the Board may have additional amendments to the Rules of Procedures.

**FISCAL IMPACT**

No fiscal impact with this item.

**RECOMMENDATION**

Staff recommends that the Board review, discuss and amend the Washoe County Board of Commissioners Rules of Procedures as outlined in the attached document. The Board may have additional amendments to consider and adopt.

**POSSIBLE MOTION**

A possible motion would be *“I move to amend the Washoe County Board of Commissioners Rules of Procedures with the amendments discussed as outlined by staff and any additional amendments as proposed by the Board.”*