WASHOE COUNTY

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STAFF REPORT
BOARD MEETING DATE: *May 21, 2019*

DATE: Wednesday, May 15, 2019

TO: Board of County Commissioners

FROM: Samantha Pierce, Internal Auditor, Managers Office
775-328-2064, spierce@washoecounty.us

THROUGH: Christine Vuletich, Assistant County Manager

SUBJECT: Recommendation to approve two appointments to the Washoe County Audit Committee of Randy Brown and Matthew Buehler, each to fill a two-year term beginning June 1, 2019 and ending May 31, 2021 as well as re-appointment of Denise Jacobsen with a two year term beginning August 1, 2019 and ending July 31, 2021 and discussion and possible action with regard to appointment of an alternate Commissioner to serve on the Audit Committee from the Internal Audit Division (All Commission Districts).

SUMMARY

During the March 2019 Audit Committee meeting the members took action to request the Internal Auditor to fill two additional volunteer positions and requested an alternate from the Commission. Obtaining citizen volunteers to serve on the Audit Committee has traditionally been difficult to fill, however the County received several applications from citizens interested in serving on the Audit Committee from a recent advertisement. For this reason, a prior list for citizen volunteers to serve at-large was utilized.

The appointments for the citizen volunteers would begin June 1, 2019 and run through May 31, 2021. While the re-appointment of the citizen volunteer would begin August 1, 2019 and run through July 31, 2021

With these appointments the total number of citizen volunteers will be four, who are all voting members.

Commissioner Jung was appointed to serve as a voting member at the January 22, 2019 Board of County Commissioners meeting, however no alternate was assigned. The Audit Committee Charter does allow for an alternate.

Washoe County Strategic Objective supported by this item:
Stewardship of our Community

PREVIOUS ACTION

July 24, 2018 - Appointment of Ms. Denis Jacobsen to the Washoe County Audit Committee for the term commencing August 1, 2018 and expiring on July 31, 2019.

AGENDA ITEM # _____

January 23, 2018– Re-appointment of Ms. Barbara Kennison to the Washoe County Audit Committee for the term commencing January 1, 2018 and expiring on December 31, 2019.

February 28, 2017 - Appointment of Ms. Barbara Kennison to the Washoe County Audit Committee for the term commencing January 1, 2017 and expiring on December 31, 2017.

December 13, 2016 - Re-appointment of Mr. Keith Romwall to the Washoe County Audit Committee for the term commencing January 1, 2017 and expiring on December 31, 2018.

June 26, 2016 – Reappointed Mr. Dave Stark to the Washoe County Audit Committee for the term commencing July 1, 2016, and expiring on June 30, 2018.

January 13, 2015 - Re-appointment of Mr. Keith Romwall to the Washoe County Audit Committee for the term commencing January 1, 2015 and expiring on December 31, 2016.

July 8, 2014 – Reappointed Mr. Dave Stark to the Washoe County Audit Committee for the term commencing July 1, 2014, and expiring on June 30, 2016.

January 8, 2013 – Re-appointment of Mr. Keith Romwall to the Washoe County Audit Committee for the term commencing January 1, 2013 and expiring on December 31, 2014.

July 24, 2012 – Reappointed Mr. Dave Stark to the Washoe County Audit Committee for the term commencing July 1, 2012, and expiring on June 30, 2014.

September 27, 2011 – Retroactive re-appointment of Mr. Keith Romwall to the Washoe County Audit Committee for the term commencing January 1, 2011 and expiring on December 31, 2012.

June 22, 2010 – Appointed Mr. David J. Stark to the Washoe County Audit Committee for the term commencing July 1, 2010 and expiring on June 30, 2012.

January 13, 2009 – Re-appointed Mr. Ron Nicholson and Mr. Keith Romwall to the Washoe County Audit Committee for the term commencing January 1, 2009 and expiring on December 31, 2010 and retroactively re-appointed Mr. Tim Chu to the Washoe County Audit Committee for the term commencing July 1, 2008 and expiring on June 30, 2010.

January 23, 2007 – Re-appointed Mr. Ron Nicholson and Mr. Keith Romwall to the Washoe County Audit Committee for the term commencing January 1, 2007 and expiring on December 31, 2008.

November 16, 2004 – The Washoe County Commission appointed Ron Nicholson and Keith Romwall as At-large members of the Washoe County Audit Committee.

BACKGROUND

Washoe County Code Section 15.545 provides for the establishment of an Audit Committee consisting of at least three voting members and one non-voting advisory member that are appointed by the Board of County Commissioners. A number of

applications were received and reviewed for the positions. Based on a review of these applications, staff recommends Randy Brown and Matthew Buehler fill the positions on the Audit Committee and Denise Jacobsen is re-appointed to the Audit Committee. The Audit Committee applications and resumes are included as attachments to this staff report for Randy Brown, Matthew Buehler and Denise Jacobsen.

FISCAL IMPACT

These assignments have no fiscal impact.

RECOMMENDATION

Recommendation to approve two appointments to the Washoe County Audit Committee of Randy Brown and Matthew Buehler, each to fill a two-year term beginning June 1, 2019 and ending May 31, 2021 as well as re-appointment of Denise Jacobsen with a two year term beginning August 1, 2019 and ending July 31, 2021 and discussion and possible action with regard to appointment of an alternate Commissioner to serve on the Audit Committee from the Internal Audit Division.

POSSIBLE MOTION

Should the Board of Commissioners approve the appointments, a possible motion would be:

Move to approve two appointments to the Washoe County Audit Committee of Randy Brown and Matthew Buehler, each to fill a two-year term beginning June 1, 2019 and ending May 31, 2021 as well as re-appointment of Denise Jacobsen with a two year term beginning August 1, 2019 and ending July 31, 2021 and discussion and possible action with regard to appointment of an alternate Commissioner to serve on the Audit Committee from the Internal Audit Division.

Attachments:

Application and Resume for Randy Brown

Application and Resume for Matthew Buehler

Application and Resume for Denise Jacobsen