

Staff Report
Board Meeting Date: October 23, 2025

DATE: October 16, 2025
TO: District Board of Health
FROM: Anne Stoll-Truelock, Fiscal Compliance Officer
775-328-2418, asthompson@nnph.org
Nancy Diao, Division Director, Population Health
775-328-2443, ndiao@nnph.org
SUBJECT: Approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public Health and Behavioral Health for the period retroactive to June 1, 2025 through May 31, 2026 in the total amount of \$376,124.00 (no match required) in support of the Northern Nevada Public Health HIV Prevention Program and authorize the District Health Officer to execute the Subaward and any future amendments.

SUMMARY

Northern Nevada Public Health received a Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public and Behavioral Health on October 7, 2025 to support the HIV Prevention Program. A copy of the Notice of Subaward is attached.

District Health Strategic Priority supported by this item:

1. **Healthy Lives:** Improve the health of our community by empowering individuals to live healthier lives.

PREVIOUS ACTION

There has been no previous action for this fiscal year.

BACKGROUND

The HIV Prevention Program collects, analyzes, interprets, and disseminates human immunodeficiency virus (HIV) data to characterize trends in HIV infection, detect active HIV transmission, implement public health interventions, and evaluate public health responses.

The Subaward provides funding for personnel, travel, training, operating, medical supplies, marketing, testing and laboratory services, and indirect expenditures.

This item is retroactive due to the Notice of Subaward being issued on October 7, 2025 and is being brought for approval at the nearest scheduled District Board of Health meeting.

FISCAL IMPACT

The District anticipated this award and included partial funding in the adopted FY26 budget. A budget adjustment in the amount of \$206,660.62 (\$20,667.00 indirect expenses) will be made to move the authority from IO 12405 to the new IO 12541.

Should the Board approve this Subaward, a request will be made to the Board of County Commissioners to amend the FY26 budget, increasing it by \$135,267.38 in the following accounts:

<u>Account Number</u>	<u>General Ledger</u>	<u>Description</u>	<u>Amount of Increase</u>
2002 - IO12541	-431100	Federal Grants	\$ 135,267.38
		Total Revenue:	\$ 135,267.38
2002 - IO12541	-701412	Salary Adjustment	\$ 60,949.98
2002 - IO12541	-705360	Benefit Adjustment	\$ 22,112.40
2002 - IO12541	-711210	Travel	\$ 12,728.00
2002 - IO12541	-710512	Auto Expense	\$ 335.00
2002 - IO12541	-710300	Operating	\$ 6,186.00
2002 - IO12541	-710350	Office Supplies	\$ 250.00
2002 - IO12541	-710360	Postage	\$ 1,320.00
2002 - IO12541	-710502	Printing	\$ 60.00
2002 - IO12541	-710518	Telephone Subscription	\$ (490.00)
2002 - IO12541	-710355	Books & Subscriptions	\$ 1,930.00
2002 - IO12541	-710509	Seminars & Meetings	\$ 3,525.00
2002 - IO12541	-710546	Advertising	\$ 1,936.00
2002 - IO12541	-710721	Outpatient	\$ 24,425.00
		Total Expenditures:	\$ 135,267.38

RECOMMENDATION

It is recommended that the District Board of Health approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public Health and Behavioral Health for the period retroactive to June 1, 2025 through May 31, 2026 in the total amount of \$376,124.00 (no match required) in support of the Northern Nevada Public Health HIV Prevention Program and authorize the District Health Officer to execute the Subaward and any future amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to approve the Notice of Subaward from the State of Nevada Department of Health and Human Services, Division of Public Health and Behavioral Health for the period retroactive to June 1, 2025 through May 31, 2026 in the total amount of \$376,124.00 (no match required) in support of the Northern Nevada Public Health HIV Prevention Program and authorize the District Health Officer to execute the Subaward and any future amendments."