

BOARD OF FIRE COMMISSIONERS

Bob Lucey, Chair

Vaughn Hartung, Vice-Chair

Alexis Hill

Kitty Jung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

Wade Carner



Notice of Meeting and Agenda

**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

10:00 a.m.

Tuesday, September 7, 2021

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time but may be heard later. The Consent is a single agenda item and is considered as a block and will not be read aloud.

**Accessibility.** In compliance with the Americans with Disabilities Act, the Washoe County Commission Chambers are accessible and those requiring accommodation for this meeting should notify the Truckee Meadows Fire Protection District at (775) 326-6000, 24 hours prior to the meeting.

**Public Transportation.** Public transportation is available to this meeting site: RTC Routes 2, 2S, 5 and 15 serve this location. For eligible RTC ACCESS reservations call (775) 348-5438.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individually numbered items designated as "for possible action" on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board of Fire Commission meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board of Fire Commissioners conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Fire Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Fire Commission. However, responses from Fire Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Fire Commission will consider, Fire Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for District staff action or to ask that a matter be listed on a future agenda. The Fire Commission may do this either during the public comment item or during the following item "Commissioners'/Fire Chief's announcements, reports and updates, requested for information or topics for future agendas."

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners has been physically posted at Truckee Meadows Fire Protection District Administration building located at 3663 Barron Way, Reno, Nevada 89511 and electronically posted at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way) and Washoe County Administration Building (1001 E. 9th Street, Bldg. A)

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (3663 Barron Way, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at <https://tmfpd.us/agendas-minutes/> and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items - For Possible Action

A. Recommendation to approve meeting minutes for the Board of Fire Commissioners' regular meeting of July 6, 2021. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Item #5A Approval of July 6, 2021 Mtg Minutes Staff Report](#)  
[Item #5A 2021-07-06 Draft Meeting Minutes](#)

B. Recommendation to approve meeting minutes for the Board of Fire Commissioners' special meeting of July 27, 2021. (All Commission Districts.) FOR POSSIBLE ACTION

**Attachments:** [Item #5B 2021-07-27 Draft Meeting Minutes](#)

C. Recommendation that the Board of Fire Commissioners ratify Fiscal Year 2020-21 reimbursements from the Washoe County, Nevada Other Post-Employment Benefits (OPEB) Trust Fund to Truckee Meadows Fire Protection District for the cost of retiree health insurance premiums in the amount of \$184,625. Monies transferred from this trust have been placed into the District's General Fund. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5C OPEB Ratify Reimbursement Staff Report](#)

D. Recommendation to accept a grant award from the Firehouse Subs Public Safety Foundation in the amount of \$30,640.00 for the purchase of two Unimac Gear Washer/Extractors, two Gear Dryers, bases, accessories for the purpose of upgrading existing equipment and increasing capacity to decontaminate firefighting personal protective equipment, and, if accepted, approve a resolution directing staff to make the necessary budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5D Firehouse Subs Grant Staff Report](#)  
[Item #5D Firehouse Subs Grant Resolution TM14-2021](#)

E. Recommendation to authorize the sale of multiple surplus apparatus and utility vehicles that have reached end of useful life for Truckee Meadows Fire Protection District by marketing to other agencies in the region and state, followed by use of broker or auction site should there be no interested agencies. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5E Surplus Apparatus Staff Report](#)  
[Item #5E Surplus Apparatus -1990 Freightliner](#)

F. Recommendation to authorize the sale of a surplus 2008 Pierce Arrow Reserve Engine with approximately 115,700 miles in "as is" condition from the Truckee Meadows Fire Protection District to the City of Reno in the amount of \$95,000.00. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #5F RFD Engine Purchase Agreement Staff Report](#)  
[Item #5F 2008 Pierce Arrow](#)  
[Item #5F RFD Engine Purchase Agreement - FD19](#)

End of Consent

6. Recommendation to accept and express thoughtful appreciation for a monetary donation for \$1,000.00 from Robert and Sheryl Fitzgerald in support of Truckee Meadows Fire Protection District and, if accepted, direct the Finance Department to make appropriate budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #6 Cash Donation Staff Report](#)

7. Recommendation to approve a resolution to donate one (1) surplus 1994 Navistar/Central States Type I Structure Engine and various hose, ladders, and loose equipment in “as is” condition from Truckee Meadows Fire Protection District to Indian Valley Fire & Rescue in Greenville, California and if approved, authorize the Chair execute Resolution for same. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #7 Indian Valley Type I Engine Donation Staff Report](#)  
[Item #7 Indian Valley Type I Engine Donation Resolution](#)  
[TM15-2021](#)

8. Fire Chief Report - For Discussion Only

A. Informational briefing on operational matters and activities for the months of July and August 2021 to include the following items:

1. Grant Awards
2. Fall Green Waste
3. Air Quality and Wildfire Smoke
4. Budget Update
5. Wildfire Update

B. Commissioner Dashboard: Status update on ongoing Commissioner requests of the Fire Chief.

C. Review of recent critical calls response statistics for June and July 2021 to include Mutual and Auto Aid for our regional partners.

**Attachments:** [Item #8A Chiefs Monthly Report for September](#)  
[Item #8A.1 General Fund Update](#)  
[Item #8B Commissioner Request DashBoard](#)  
[Item #8C June 2021 Response Report](#)  
[Item #8C July 2021 Response Report](#)

End of Fire Chief Report

9. Recommendation to approve a five-year agreement between REMSA and Truckee Meadows Fire Protection District to allow Truckee Meadows Fire Protection District to respond to and provide ambulance transport services within the REMSA Franchise Service area. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #9 REMSA Ambulance Transport Agreement Staff Report](#)  
[Item #9 Ambulance Transport Proposal](#)  
[Item #9 Ambulance Transport Services Agreement](#)

10. Recommendation to create 12 additional Firefighter/Paramedic positions which can be permanently underfilled as a Firefighter/EMT, if necessary, to allow for ambulance staffing and to approve a restructured Firefighter/Paramedic District Staffing Plan for 63 Firefighter/Paramedic positions, which includes 3 existing grant-funded positions, 48 existing Firefighter/Paramedic positions and 12 new “flexibly staffed” Firefighter/Paramedic/EMT positions. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #10 Create FFPM-FFEMT Positions Staff Report](#)

11. Recommendation to approve the purchase of two new ambulances from Braun NW Inc. to provide ambulance transport services, in an amount not to exceed \$195,000 each, or \$390,000 total, utilizing existing HGAC contract pricing. (All Commission Districts)  
FOR POSSIBLE ACTION

**Attachments:** [Item #11 Ambulance Purchase Staff Report](#)  
[Item #11 Ambulance Purchase HGAC Proposal](#)

12. Recommendation to approve an agreement between the United States Forest Service and Truckee Meadows Fire Protection District to perform federally funded fuels reduction projects with District staff and equipment. Federal funding utilized in this agreement is not to exceed \$150,000 annually. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #12 USFS Fuels Reduction Agreement Staff Report](#)  
[Item #12 USFS Fuels Reduction Agreement for Signature](#)

13. Recommendation to accept sub-grant funding from the Nevada Division of Forestry to create a defensible space fuel break around the Rolling Hills community in south Washoe County and if accepted, approve a resolution accepting the sub grant funding and direct staff to make the necessary budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #13 Rolling Hills Fuel Break Grant Funding Staff Report - Revised](#)  
[Item #13 Rolling Hills Subgrant Award](#)  
[Item #13 Rolling Hills Grant Resolution TM16-2021](#)

14. Recommendation to award a Professional Services Agreement to TSK Architects for the Station #37 Remodel/Addition Project to complete design of a new apparatus bay, shop areas, office and residence remodel, in the amount of \$295,650; The funding for this project is from the District’s Capital Projects Fund. (Commission District 2) FOR POSSIBLE ACTION

**Attachments:** [Item #14 Hidden Valley Fire Station Remodel Staff Report](#)  
[Item #14 Exhibit A - TSK Scope of Work Proposal](#)  
[Item #14 Hidden Valley Fire Station Agmt for Prof Serv BFC-TSK](#)  
[Item #14 Exhibit B - TMFPD Station #37 - TSK - Ins Exhibit](#)

15. Recommendation to approve a transfer of \$800,000 from the General Fund to the Emergency Fund for the purpose of funding emergency event costs pending receipt of state and local reimbursements and if approved, approve a resolution to augment the Fiscal Year 2021-22 Emergency Fund Budget and direct the District to make the appropriate budget adjustments. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #15 Emergency Fund Transfer Staff Report](#)  
[Item #15 Emergency Fund Transfer Resolution TM17-2021](#)

16. Discussion and direction to staff regarding events for the District's 50th Anniversary and authorize the Fire Chief to execute a contract and pay a \$10,000 deposit for facility rental at the Peppermill Resort Hotel for a Firemen's Ball on December 2, 2022. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:** [Item #16 Firemen's Ball Expenditures Staff Report](#)  
[Item #16 Firemen's Ball Agreement for Signature](#)

17. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
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Adjournment