



WASHOE COUNTY

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STAFF REPORT

BOARD MEETING DATE: October 14, 2025

DATE: August 15, 2025

TO: Board of County Commissioners

FROM: Tammy Wines-Jennings, Assistant Director, Regional Animal Services
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THROUGH: Shyanne Schull, Director of Regional Animal Services

SUBJECT: Recommendation to accept monetary donations from various donors in the amount of [\$24,286.90] and donations of dog/cat food and treats from the SPCA with an estimated value of [\$1,017.05], and recognize numerous citizens and businesses who donated animal food and various goods with an estimated value of [\$6,074.99] (see attached donor lists) and a donation in the form of an Amazon gift card for taking the “Animal Shelter Data Usage, Barriers, and Aspirations” survey and a donation of 300 Feline 1-HCP doses and 300 canine 1-DAPPv doses from Petco Love with an estimated value of [\$2,457.00] to Washoe County Regional Animal Services (“WCRAS”) retroactive for the period of April 1, 2025 through June 30, 2025, to be used for the humane care and treatment of sick and/or injured, stray, abandoned, or at-risk animals; express appreciation for these thoughtful contributions; and direct Finance to make the necessary budget amendments. (All Commission Districts)

SUMMARY

This is a recommendation for the Board of County Commissioners (“Board”) to accept or recognize various donations received by Washoe County Regional Animal Services for the period of April 1, 2025 through June 30, 2025.

Washoe County Code 15.140(1)(f) provides that the Board has sole authority to accept cash contributions from private or public sources.

Washoe County Code 15.140(1)(d) provides that the Board has sole authority to accept donations of personal property where the personal property has a value, singly or in the aggregate, of \$5,000 or greater from a contributor during a fiscal year.

Washoe County Code 15.140(1)(e) provides that the Board must be notified when a county department accepts non-federal personal property for the use and benefit of the county where the personal property has a value, singly or in the aggregate, of less than \$5,000 from a contributor during a fiscal year. In such event, the county department must notify the Board in writing of the acceptance.

AGENDA ITEM # _____

Washoe County Regional Animal Services has been the recipient of monetary donations from numerous donors totaling [\$24,286.90]. Further, the SPCA donated animal food and treats with an estimated value of [\$1,017.05], and numerous citizens and businesses donated animal food and various goods with an estimated value of [\$6,074.99] and a donation in the form of an Amazon gift card for taking the “Animal Shelter Data Usage, Barriers, and Aspirations” survey and a donation of 300 Feline 1-HCP doses and 300 canine 1-DAPPv doses from Petco Love with an estimated value of [\$2,457.00]. The specific donations can be found in the donation lists accompanying this staff report. These donations were received during the period of April 1, 2025 through June 30, 2025, and will be used for the humane care and treatment of sick and/or injured, stray, abandoned, or at-risk animals.

Washoe County Strategic Objective supported by this item: Financial Sustainability

PREVIOUS ACTION

The Board of County Commissioners routinely accepts donations on behalf of Washoe County Regional Animal Services.

On May 27, 2025, the Board (1) monetary donations from various donors in the amount of [\$2,036.34] and from Petco Love in the amount of [\$885.00] and donations of dog/cat food and treats from the SPCA with an estimated value of [\$893.12], and (2) recognized numerous citizens and businesses who donated animal food and various goods with an estimated value of [\$2,763.95] to Washoe County Regional Animal Services (“WCRAS”) retroactive for the period of January 1, 2025 through March 31, 2025, to be used for the humane care and treatment of sick and/or injured, stray, abandoned, or at-risk animals

BACKGROUND

For the period of April 1, 2025 through June 30, 2025, Regional Animal Services received monetary donations in the amount of [\$24,286.90]. Part of this amount [\$510.00] resulted from conversion of clinic deposits into the Injured Animal Fund-Donations. These clinic deposits were forfeited due to no-shows at various clinics hosted by WCRAS. The other part of this amount [\$2,531.08] consists of monetary donations from various donors, as well as [\$21,245.82] from donations received from various donors through DocuPet. In addition to the monetary donations, the SPCA donated animal food and treats with an estimated value of [\$1,017.05]; and numerous citizens donated animal food and various goods with an estimated value of [\$6,074.99]; and a donation in the form of an Amazon gift card for taking the “Animal Shelter Data Usage, Barriers, and Aspirations” survey; and a donation of 300 Feline 1-HCP doses and 300 canine 1-DAPPv doses from Petco Love with an estimated value of [\$2,457.00]. Please reference the attached lists for donor information and itemization of goods received.

Donations are generally used to encourage responsible pet ownership, seek treatment of sick animals, injured animals or at-risk animals, and to promote humane treatment of animals. Goods are used at our facility and provided to at-risk pet owners. Pet food from the SPCA is distributed at our monthly senior pet food distribution event.

FISCAL IMPACT

Upon receipt, monetary donations are deposited into a special Internal Order for donations, IN 20319-484000 (Injured Animal Fund-Donations). Should the Board accept the donations, the Animal Services FY26 adopted budget will be increased in the following accounts:

IN20319-484000	Injured Animal Fund-Donations	\$ 24,286.90
IN20319-710500	Injured Animal Fund-Other Expense	\$ 24,286.90

RECOMMENDATION

It is recommended that the Board accept monetary donations from various donors in the amount of [\$24,286.90] and donations of dog/cat food and treats from the SPCA with an estimated value of [\$1,017.05], and recognize numerous citizens and businesses who donated animal food and various goods with an estimated value of [\$6,074.99] (see attached donor lists) and a donation in the form of an Amazon gift card for taking the “Animal Shelter Data Usage, Barriers, and Aspirations” survey and a donation of 300 Feline 1-HCP doses and 300 canine 1-DAPPv doses from Petco Love with an estimated value of [\$2,457.00] to Washoe County Regional Animal Services (“WCRAS”) retroactive for the period of April 1, 2025 through June 30, 2025, to be used for the humane care and treatment of sick and/or injured, stray, abandoned, or at-risk animals; express appreciation for these thoughtful contributions; and direct Finance to make the necessary budget amendments.

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: “Move to accept monetary donations from various donors in the amount of [\$24,286.90] and donations of dog/cat food and treats from the SPCA with an estimated value of [\$1,017.05], and recognize numerous citizens and businesses who donated animal food and various goods with an estimated value of [\$6,074.99] (see attached donor lists) and a donation in the form of an Amazon gift card for taking the “Animal Shelter Data Usage, Barriers, and Aspirations” survey and a donation of 300 Feline 1-HCP doses and 300 canine 1-DAPPv doses from Petco Love with an estimated value of [\$2,457.00] to Washoe County Regional Animal Services (“WCRAS”) retroactive for the period of April 1, 2025 through June 30, 2025, to be used for the humane care and treatment of sick and/or injured, stray, abandoned, or at-risk animals; express appreciation for these thoughtful contributions; and direct Finance to make the necessary budget amendments.”