



# WASHOE COUNTY

Integrity Communication Service  
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## STAFF REPORT

BOARD MEETING DATE: October 8, 2019

**DATE:** Wednesday, October 02, 2019  
**TO:** Board of County Commissioners  
**FROM:** Brooke Howard, Division Manager,  
(775) 785-6205; bhoward@washoecounty.us

**THROUGH:** Darin Balaam, Sheriff

**SUBJECT:** Recommendation to accept a Nevada Division of Emergency Management grant award [amount not to exceed \$7,000.00, no County match required] as administered through the State of Nevada Department of Public Safety Office, Division of Emergency Management, to deliver a Train-the-Trainer course to enable community members to become certified Community Emergency Response Team (CERT) Basic Instructors, for the retroactive grant period of September 1, 2019 through August 30, 2020 and if approved, direct Comptroller's Office to make the necessary budget amendments. (All Commission Districts)

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### SUMMARY

This grant has been awarded to cover costs of bringing a Train-the-Trainer course to our community that will allow more community members to become certified Community Emergency Response Team (CERT) Basic Instructors.

Washoe County Strategic Objective supported by this item: Safe, secure and healthy communities.

### PREVIOUS ACTION

On December 11, 2018, the Board accepted similar Nevada Division of Emergency Management funding from the State of Nevada Department of Public Safety Office, Division of Emergency Management for the Community Emergency Response Team (CERT) Program

On November 14, 2017, the Board accepted similar Nevada Division of Emergency Management funding from the State of Nevada Department of Public Safety Office, Division of Emergency Management for the Community Emergency Response Team (CERT) Program

On October 25, 2016, the Board accepted similar Nevada Division of Emergency Management funding from the State of Nevada Department of Public Safety Office,

AGENDA ITEM # \_\_\_\_\_

Division of Emergency Management for the Community Emergency Response Team (CERT) Program

On October 13, 2015, the Board accepted similar Nevada Division of Emergency Management funding from the State of Nevada Department of Public Safety Office, Division of Emergency Management for the Community Emergency Response Team (CERT) Program

On October 14, 2014, the Board accepted similar Nevada Division of Emergency Management funding from the State of Nevada Department of Public Safety Office, Division of Emergency Management for the Community Emergency Response Team (CERT) Program

On November 12, 2013, the Board accepted similar Nevada Division of Emergency Management funding from the State of Nevada Department of Public Safety Office, Division of Emergency Management for the Community Emergency Response Team (CERT) Program

On May 14, 2013, the Board accepted similar Nevada Division of Emergency Management funding from the State of Nevada Department of Public Safety Office, Division of Emergency Management for the Community Emergency Response Team (CERT) Program

On April 23, 2013, the Board accepted similar Nevada Division of Emergency Management funding from the State of Nevada Department of Public Safety Office, Division of Emergency Management for the Community Emergency Response Team (CERT) Program

On December 14, 2010, the Board accepted similar Nevada Division of Emergency Management funding from the State of Nevada Department of Public Safety Office, Division of Emergency Management for the Community Emergency Response Team (CERT) Program

On February 23, 2010, the Board accepted similar Nevada Division of Emergency Management funding from the State of Nevada Department of Public Safety Office, Division of Emergency Management for the Community Emergency Response Team (CERT) Program

On January 27, 2009, the Board accepted similar Nevada Division of Emergency Management funding from the State of Nevada Department of Public Safety Office, Division of Emergency Management for the Community Emergency Response Team (CERT) Program

## **BACKGROUND**

The Washoe County Sheriff's Office has been awarded Nevada Division of Emergency Management grants for various projects. These funds were awarded for our Citizen Corps Program and will be utilized to bring a Train-the-Trainer course to our community to enable community members to become certified Community Emergency Response Team (CERT) Basic Instructors.

Reason for retroactive submittal: Item was submitted to the first available Board of County Commissioners meeting once all paperwork was received and processed for the grant period of September 1, 2019 through August 30, 2020.

**GRANT AWARD SUMMARY**

**Project/Program Name:** *Washoe County SO CERT Program T3 Supp.*

**Scope of the Project:** *To support the Washoe County Sheriff's Office Citizen Corp Program*

**Benefit to Washoe County Residents:** *Increased volunteer program participation, increased emergency readiness and response for the community.*

**On-Going Program Support:** *Funds continue to support existing program.*

**Award Amount:** *Total \$7,000.00*

**Grant Period:** *9/1/19 – 8/30/20*

**Funding Source:** *Department of Homeland Security*

**Pass through From:** *State of Nevada Department of Public Safety, Nevada Division of Emergency Management*

**CFDA Number:** *97.067*

**Grant ID Number:** *97067.18-3000*

**Match Amount and Type:** *No Match Required*

**Sub-Awards and Contracts:** *Professional services will be procured based on grant purchasing guidelines.*

**FISCAL IMPACT**

Should the Board accept this award and approve these amendments, the adopted FY20 budget will be increased by \$7,000.00 in both revenues and expenditures in the following accounts:

Increase Revenues

11616 - 431100 (FY18 DEM CERT Trn – Federal Grants) \$7,000.00

Increase Expenditures

11616 – 710100 (FY18 DEM CERT Trn – Professional Services) \$6,527.00

11616– 710300 (FY18 DEM CERT Trn – Operating Supplies) \$ 473.00

This is a reimbursement grant. No indirect costs are allowed. No cash match.

- *No match required*
- *Funds will be drawn as a reimbursement*
  - *General funds are source of the upfront cash*
- *No indirect costs*

### **RECOMMENDATION**

It is recommended that the Board of County Commissioners accept the Nevada Division of Emergency Management grant award [amount not to exceed \$7,000.00, no County match required] as administered through the State of Nevada Department of Public Safety Office, Division of Emergency Management, to deliver a Train-the-Trainer course to enable community members to become certified Community Emergency Response Team (CERT) Basic Instructors, for the retroactive grant period of September 1, 2019 through August 30, 2020 and if approved, direct Comptroller's Office to make the necessary budget amendments.

### **POSSIBLE MOTION**

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept the Nevada Division of Emergency Management grant award [amount not to exceed \$7,000.00, no County match required] as administered through the State of Nevada Department of Public Safety Office, Division of Emergency Management, to deliver a Train-the-Trainer course to enable community members to become certified Community Emergency Response Team (CERT) Basic Instructors, for the retroactive grant period of September 1, 2019 through August 30, 2020 and if approved, direct Comptroller's Office to make the necessary budget amendments."