WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: June 11, 2019

DATE: May 10, 2019

TO: Board of County Commissioners

FROM: Megan Sizelove, Project Manager, Engineering and Capital Projects
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THROUGH: Dwayne Smith, P.E., Division Director, Engineering and Capital Projects
Community Services Department, 328-2043, desmith@washoecounty.us

SUBJECT: Recommendation to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Crystal Peak Park Improvement Project [staff recommends Spanish Springs Construction Inc. in the amount of $114,444.00]; and if approved, direct the Comptroller's Office to make the necessary cross-fund, cross-functional budget appropriation transfers [net impact to County budget is zero]. (Commission District 5.)

SUMMARY

In response to community needs and based on a prioritization process, a new access road project was developed at the Crystal Peak Park in Verdi. This project includes the construction of a paved road that connects the upper and lower parking lots. Appurtenances of the new road include access gates at both ends as well as signage and striping.

Construction also includes the site improvements associated with the Washoe ArTrail Project. Spanish Springs Construction will place the concrete foundation, construct a winding pathway from the parking lot to the site and place miscellaneous concrete benches. Future artwork installment will be performed by others as identified previously.

Sealed bids for the park improvements were opened on March 26, 2019. Two bids were received and summarized as follows:

Crystal Peak Park Improvement Project	
Bidder	**Amount**
A&K Earth Movers, Inc.	$190,000.00
Spanish Springs Construction, Inc.	$114,444.00
Engineers Estimate	**$70,000.00**

The significant difference between the Engineers Estimate and the bid amount can be explained considering the estimate only reflects the scope related to the road improvements and did not include the site improvements associated with the Washoe

ArTrail Project. In addition, the bidding amount is escalated slightly due to the current bidding environment and the industry's labor demands.

Staff has verified in the System for Award Management Exclusions that no bidder is excluded from receiving federal government contracts as a result of being debarred; thus, none of the bidders is prohibited by NRS 338.017(2) from being awarded a public works contract.

Washoe County Strategic Objective supported by this item: Safe, secure and healthy communities.

PREVIOUS ACTION

On July 24, 2018, the Board of County Commissioners (Board) received an update from staff on the Washoe ArTrail project, an Our Town project with support from the National Endowment for the Arts.

On May 22, 2018, the Board of County Commissioners approved this project as part of the adopted Capital Improvements Plan for Fiscal Years 2019-2023.

BACKGROUND

In 2008, Washoe County restored the Verdi Ponds which are adjacent to the existing Crystal Peak Park, along the Truckee River in the Verdi area. Construction of the paved road connecting the upper and lower parking lots was part of the original scope of work for the pond restoration project. Unfortunately, funding was not available, and the road construction was delayed. This area is rich in history, bird, mule deer and other wildlife habitat. The residents of Verdi utilize this beautiful park for fishing, hiking, wildlife viewing, and natural history interpretation. The high usage of this park necessitates the circular vehicular pattern that will be achieved by constructing the paved roadway; ultimately making it a safer and efficient for the traveling public.

The County is partnering with Burning Man and multiple community partners to develop a public participatory experience through an ArTrail that celebrates cultural, historic and artistic landmarks. The ArTrail will route along the Truckee River through the cities of Reno and Sparks, turn north to historic Lake Pyramid on Paiute Tribal land, and continue to Gerlach in the far northern region of Washoe County, over 200 miles. In August of 2017, Washoe County received a grant from the National Endowment for the Arts (NEA) to support a portion of the Washoe ArTrail project. The NEA grant will fund the purchase of the art to be installed at Crystal Peak Park. County funds will be used to fund the footings and site preparation for the art piece.

FISCAL IMPACT

The Crystal Peak Access Road project is an approved Capital Improvement Project in the Parks Capital Fund (404). $17,200 of the funding will be coming from the General Fund - Community Events (183110) that will require a cross-fund, cross-functional budget appropriation transfer as follows:

Fund	Cost Center/Project	G/L Account	Budget Change
Community Support (Fund 181)	183110 – Community Events	710400 – Payments to Other Agencies	$(17,200)
Community Support (Fund 181)	183110 – Community Events	814092 – Transfer to Parks Construction Tax	$17,200
Parks Capital Projects (Fund 404)	PK052307 – Crystal Peak Access Road	781080 – Construction Contracts	$17,200
Parks Capital Projects (Fund 404)	PK052307 – Crystal Peak Access Road	621001 – Transfer from General Fund	$(17,200)

There is sufficient budget authority in the Parks Capital Fund (404) in the Crystal Peak Access Road project (PK052307) for this agreement.

RECOMMENDATION

It is recommended the Board of County Commissioners award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Crystal Peak Park Improvement Project [staff recommends Spanish Springs Construction Inc. in the amount of $114,444.00]; and if approved, direct the Comptroller's Office to make the necessary cross-fund, cross-functional budget appropriation transfers [net impact to County budget is zero].

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to award a bid and approve the Agreement to the lowest responsive, responsible bidder for the Crystal Peak Park Improvement Project [staff recommends Spanish Springs Construction Inc. in the amount of $114,444.00]; and if approved, direct the Comptroller's Office to make the necessary cross-fund, cross-functional budget appropriation transfers [net impact to County budget is zero]."