WASHOE COUNTY

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CM/ACM	**JS**
Finance	**JB**
DA	**DW**
Risk Mgt	**n/a**
HR	**n/a**
Other	**-**

STAFF REPORT
BOARD MEETING DATE: *February 13, 2018*

DATE: Wednesday, February 07, 2018

TO: Board of County Commissioners

FROM: Gabrielle Enfield, County Grants Administrator, Manager's Office
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THROUGH: Christine Vuletich

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SUBJECT: Recommendation to approve a Non-Endowed Designated Fund Agreement with the Community Foundation of Western Nevada to establish a community fund for the Youth Engaged in Service program. (All Commission Districts)

SUMMARY

Recommendation to approve a Non-Endowed Designated Fund Agreement with the Community Foundation of Western Nevada to establish a community fund for the Youth Engaged in Service program.

Washoe County Strategic Objective supported by this item: Regional and Community Leadership.

PREVIOUS ACTION

On April 18, 2017 the Board approved direction to the County Manager to utilize two or more hours of staff time to develop a program and criteria related to a proposed Youth Engaged in Service (YES) grant program.

BACKGROUND

At the request of Commissioner Hartung, and approved of the Board of County Commissioners staff developed a framework for a new grant making program and a criteria related to the proposed Youth Engaged in Service (YES) grant program.

In an effort to identify an appropriate, efficient and effective Youth Engaged in Service grant program, staff explored three options for the implementation of a grant making program: 1) New grant making program at Washoe County focused on youth engaged in service; 2) Grant making focused on youth engaged in service under current district funds

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process, and 3) implementation of youth engaged in service grant making through a donor advised fund at the Community Foundation of Western Nevada.

Review of the three options identified that implementation of a new grant making program at Washoe County for Youth Engaged in Service would involve the commitment of significant staff resources currently unavailable, and providing youth focused grants under current district funds process would not provide the level of youth involvement and support needed to meet the vision of the program. Therefore, staff recommends the Youth Engaged in Services grant making program be implemented through a Non-Endowed Designated Fund Agreement at the Community Foundation of Western Nevada.

The Community Foundation of Western Nevada was established in 1998 as a Nevada nonprofit 501(c) 3 Corporation. The Foundation has distributed more than $107 million in grants and scholarships from 220 charitable funds to strengthen our Nevada home. The Community Foundation serves as a community leader, permanent charitable resource, and a philanthropic advisor in charitable giving.

Establishing the YES program as a Non-Endowed Designated Fund with the Community Foundation of Western Nevada allows for a new grant making program in Washoe County, initially funded in the amount of $25,000 with future funding to come from community and other donations.

Non-Endowed Designated YES Fund:

- The minimum donation to establish a donor-advised fund is $25,000.
- No future county funding commitment after establishing the YES Fund.
- Grant making and grant management for the YES Fund will be conducted by the Community Foundation of Western Nevada.
- Fee for administrative services provided to the Fund by the Foundation, are $400 annually, or 1.5% of the average daily balance of the fund, whichever is more.
- Fees are calculated on the daily average fund balance for the most recent month and paid monthly by automatic deduction from the Fund balance.

Key Designated requirements of the YES Fund:

- Fund is established primarily to provide support for youth ages 5 to 24, who are engaged in science or STEM, and who are committed to service to the community.
- Youth must be Washoe County residents and their proposed projects must benefit Washoe County.
- An applicant will submit a proposal form for consideration to receive a grant and requires a written report to the Foundation on expenditures, as well as a project

outcomes report to be provided to the Washoe County Commission as appropriate.

- Disbursements can only be made to charitably qualified entities for the benefit of the approved purpose as detailed in the proposal.
- Awards will be between $500 and $2,500.
- All distributions must be recommended by the Distribution Committee who shall be made up of 4-6 youth ages 12-24, and 2-3 members who will be non-voting members who are experts in the field, such as science professors from the University of Nevada Reno or Truckee Meadows Community College, high school counselors or science teachers, etc.

FISCAL IMPACT

The minimum donation to establish a donor-advised fund is $25,000. Funds may be provided by Washoe County Commission District funds and/or community donations.

In a separate Agenda Item the Board will consider approval of a Commission District Special Fund disbursement [in the amount of $25,000] for Fiscal Year 2017-2018; District 2 Commissioner Bob Lucey recommends [$10,000] and District 4 Commissioner Vaughn Hartung recommends [$15,000] grants to the Community Foundation of Western Nevada to establish the Youth Engaged in Service (YES) program.

RECOMMENDATION

Recommendation to approve a Non-Endowed Designated Fund Agreement with the Community Foundation of Western Nevada to establish a community fund for the Youth Engaged in Service program.

POSSIBLE MOTION

Should the Board accept staff's recommendation a possible motion would be: move to *"Recommendation to approve a Non-Endowed Designated Fund Agreement with the Community Foundation of Western Nevada to establish a community fund for the Youth Engaged in Service program."*