



NOTICE OF MEETING AND AGENDA

WASHOE COUNTY LIBRARY BOARD OF TRUSTEES

June 17, 2026

5:30 p.m.

Members

Ann Silver, Chair
Lea Moser, Vice-Chair
Gianna Jacks, Trustee
Marie Rodriguez, Trustee
Tami Ruf, Trustee

Incline Village Library
845 Alder Avenue, Incline Village, NV
89451

Location

This meeting will be held at the physical location designated on this agenda, but one or more of the Library Board of Trustees may attend and participate by a remote technology system. Members of the public wishing to attend the meeting may do so at the designated physical location or may otherwise participate as stated in the Public Comment section. The Chair or their designee will make reasonable efforts to ensure that members of the public body and members of the public present at the physical location can hear or observe each member attending by remote technology system, and each member of the public body in attendance can participate in the meeting. Members of the public can view the meeting live on the Library System YouTube channel accessible through the following link:

<https://www.youtube.com/washoecountylibrary>

Forum Restrictions and Orderly Conduct of Business

The Library Board of Trustees conducts the business of the Washoe County Library system and its citizens during its meetings. The orderly, efficient conduct of the meeting is integral and necessary to allow the Board to conduct business. The Chair or presiding officer may order the removal of any person whose statements or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. Examples of disruptive conduct include, without limitation, yelling, stamping of feet, whistles, applause, heckling, name calling, use of profanity, threatening use of physical force, or any other acts intended to impede the meeting or infringe on the rights of the Library Board of Trustees, staff, or meeting participants. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Public Comment

Public comments, whether listed on the agenda or not, are welcomed during the Public Comment period at the beginning of the meeting before any items on which action may be taken are heard by the Library Board and again at the end of the meeting before the adjournment of the meeting. Public Comment is limited to three (3) minutes per person. Persons may not allocate unused time to other speakers. During the "Public Comment" items, anyone may speak pertaining to any matter either on or off the agenda. Anyone wishing to provide live public comment may do so in person. Additionally, persons are invited to submit comments in writing by emailing Siera Schubach at the email listed below. Must include subject line "For Public Comment". The County will make reasonable efforts to send all email comments received by 4:00 p.m. on the business day before the meeting to the Trustees prior to the meeting.

sschubach@washoecounty.gov

Response to Public Comment

The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment periods, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from the Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. To ensure the public has notice of all matters the Board will consider, Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for Staff action, or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: "Board Comment – limited to announcements, strategic plan activity updates, or issues proposed for future agendas and/or workshops."

How to Get Copies of Agendas and Support Documentation

Copies of agendas and supporting documentation for items on the agenda are available to members of the public at the Downtown Reno Library Administration Office, 301 South Center Street, Reno, Nevada, and may be obtained by contacting Siera Schubach at the email below. Copies of agendas and supporting materials are also posted on the following websites:

www.washoecountylibrary.us

<https://notice.nv.gov>

sschubach@washoecounty.gov

Special Accommodations

We are pleased to make reasonable accommodations for members of the public who are disabled, who need special accommodations or assistance, and wish to attend meetings. Should you require special assistance or accommodations for any Board meeting, please contact library administration, at least 24 hours prior to the date of the meeting.

Possible Changes to Agenda and Timing

The Library Board of Trustees may take agenda items out of order, may consider two or more items in combination, may remove one or more items from the agenda, or delay discussion on an item. Items scheduled to be heard at a specific time will be heard no earlier than the stated time but may be heard later.

Posting of Agenda

Pursuant to NRS 241.020(4)(b), the agenda for the Trustees' meeting has been posted at the following locations: Washoe County Courthouse, Washoe County Administration building, Downtown Reno Library, Incline Village Library, North Valleys Library, Northwest Reno Library, Sierra View Library, South Valleys Library, Spanish Springs Library, and Sparks Library. Further, in compliance with NRS 241.010, this notice has been posted on the official website for the Washoe County Library System at:

www.washoecountylibrary.us

<https://notice.nv.gov>

The Board of Trustees may take action only on the items below that include the words "For Possible Action" after the description. The Board will not take action on any other items.

- 0. Salute to the Flag**
- 1. Roll Call [Non-Action Item]**
- 2. Reports**
 - a) Brief Budget Update: presented by David Solaro [Non-Action Item]**
 - b) Brief Branch Report: presented by Amanda McPhaill, Incline Village Branch Manager [Non-Action Item]**
 - c) Director's Report: presented by Lisa McClure: 30/60/90 Day and One-Year Working Plan Progress [Non-Action Item]**

Attachments: [30-60-90 for Bd Report 6-17-26 Final](#)

- 3. Public Comment – Three Minute Time Limit Per Person [Non-Action Item]**

No discussion or action by the Board may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda

Emailed public comments

Attachments: [emailed comments](#)

- 4. Board Comment [Non-Action Item] – Limited to Announcements, Strategic Plan Activity, Updates or Issues Proposed for Future Agendas and/or Workshops**

5. Approval of Meeting Minutes

Approval of Minutes from the Library Board meeting on May 20, 2026 [For Possible Action].

Attachments: [20260520 LBOT Minutes](#)

6. General Business

a) **Election of Chair for Library Board of Trustees for Fiscal Year 2027 [For Possible Action]**

b) **Election of Vice-Chair for Library Board of Trustees for Fiscal Year 2027 [For Possible Action]**

c) **Appointment of One Library Board Trustee to Friends of Washoe County Library Liaison [For Possible Action]**

d) **Approval of Library Board of Trustees Meeting Schedule 2026-2027 [For Possible Action]**

Attachments: [Washoe County Library Board of Trustees Meeting Locations 2026-27](#)

e) **Approval of Library Holidays and Closures for FY 2027 [For Possible Action]**

Attachments: [Washoe County Library Holiday 2026-27](#)

f) **Acknowledge Notice of Proposed Action regarding the Judith Ann Forsmo Living Trust Legacy Fund for the sole benefit of the Incline Village Library. [For Possible Action]**

Attachments: [06-17-26 - Library Board Staff Report - Item 6i - Judith Ann Forsmo Living Trust](#)

g) **Acknowledge 3rd Quarter Fiscal Year 2025-2026 Cash and Non-Cash Donations received by Washoe County Library between January 1 and March 31, 2026, for a combined total of \$123,908.75. [For Possible Action]**

Attachments: [06-17-26 - Library Board Staff Report - Item 6j - Q3 123,908.75 donations](#)
[25-26 Q3 donation list](#)
[FY 2025-2026 Q3 GF Reports](#)

h) **Discussion of Conflicts of Interest presented by Herb Kaplan, Deputy District Attorney [Non-Action Item]**

i) **Discussion of Monthly Educational Item: A Pathway to the Strategic Plan. This Month: Partnerships, Advocacy, and Marketing Campaigns: Proving WCLS is a Relevant and Essential Service for the Public Good [Non-Action Item]**

Attachments: [LIBRARY BOARD OF TRUSTEES MEETING--Director Education Segment--Relevant & Essential 6-17-26](#)

7. Public Comment – Three Minute Time Limit Per Person [Non-Action Item]

No discussion or action by the Board may be taken upon any matter raised under this public comment section until the matter has been specifically included on an agenda.

8. Staff Announcements [Non-Action Item]

No discussion or action may be taken upon any matter raised under this comment section until the matter has been specifically included on an agenda.

9. Adjournment