

**BOARD OF FIRE COMMISSIONERS
TRUCKEE MEADOWS FIRE PROTECTION DISTRICT (TMFPD)**

TUESDAY

9:00 a.m.

JUNE 19, 2018

PRESENT:

Marsha Berkbigler, Chair

Kitty Jung, Vice Chair

Bob Lucey, Commissioner

Vaughn Hartung, Commissioner

Jeanne Herman, Commissioner

Nancy Parent, County Clerk

Charles Moore, Fire Chief

David Watts-Vial, Deputy District Attorney

The Board convened at 9:00 a.m. in regular session in the Commission Chambers of the Washoe County Administration Complex, 1001 East Ninth Street, Reno, Nevada. Following the Pledge of Allegiance to the flag of our Country, the Clerk called the roll and the Board conducted the following business:

18-099F AGENDA ITEM 3 Public Comment.

There was no response to the call for public comment.

18-100F AGENDA ITEM 4 Announcements/Reports.

Truckee Meadows Fire Protection District (TMFPD) Chief Charles Moore noted there would not be a quorum for the Board of Fire Commissioners' July 17 meeting and proposed moving it to July 24.

Commissioner Jung requested an agenda item to utilize the two-hour rule to explore a partnership between the Regional Emergency Medical Services Authority, Renown Hospital, and the TMFPD. The goal would be to improve the response in the first hour of a medical emergency. She recommended Chief Moore watch a documentary called *An Hour to Save Your Life* which showed how some emergency responders were performing heart surgery remotely since those emergency crews contained cardiac surgeons. She stressed it was important in rural areas where it was difficult to get to a patient within one hour.

Commissioner Hartung mentioned it would have been his father's 100th birthday.

Commissioner Lucey received confirmation from Chief Moore that Fire Station 14 was operational and he praised the Board for its role in making that come to

fruition. He pointed out there would be a grand opening ceremony on July 21 and hoped everyone would attend.

CONSENT ITEMS – 5A THROUGH 5H

- 18-101F** **5A** Approval of minutes from the May 22, 2018 meeting.
- 18-102F** **5B** Approval of an Annual Operating Plan between Truckee Meadows Fire Protection District and City of Sparks Fire Department. (All Commission Districts)
- 18-103F** **5C** Discussion and possible approval to establish a bank account for the purposes of payroll related costs and to authorize the Fire and Chief Fiscal Officer to be dual signatories for this account. (All Commission Districts)
- 18-104F** **5D** Approve a Resolution authorizing Truckee Meadows Fire Protection District staff to purchase personal property and equipment necessary to accomplish the purposes of NRS 474.460 through NRS 474.540 and describing a process and limitations for such purchases for FY 18/19. (All Commission Districts)
- 18-105F** **5E** Approval of Amendment #1 to the Interlocal Agreement For Emergency Medical Services Oversight between the Washoe County Health District, Washoe County, the Truckee Meadows Fire Protection District, the City of Reno and the City of Sparks to allow representatives of the Advisory Board authority to designate an alternate to replace the representative in the representative's absence from meetings of the Advisory Board with alternates being a City or County Assistant Manager or Health District Division Director. (All Commission Districts)
- 18-106F** **5F** Approval of an Annual Operating Plan between Truckee Meadows Fire Protection and District North Lake Tahoe Fire Protection District. (All Commission Districts)
- 18-107F** **5G** Approval of an Annual Operating Plan between Truckee Meadows Fire Protection District and Carson City Fire Department. (All Commission Districts)
- 18-108F** **5H** Accept a donation of \$100.00 from Reno Residents Mike and Marlys Berry in support of the Truckee Meadows Fire Protection District Station 14 A-Shift Staff and express appreciation for the thoughtful contribution. (All Commission Districts)

Chief Fiscal Officer of the Truckee Meadows Fire Protection District (TMFPD) Cindy Vance clarified Agenda Item 5C requested authorization to open an account for payroll services under the umbrella of the County's banking services.

Commissioner Jung asked what the prior process was. Ms. Vance replied the TMFPD did not currently have an account and this would allow the District to open one to issue payroll checks; she and Chief Charles Moore would be signatories on the account. She added before this, employees were paid through the County's treasury account. The TMFPD had to open a separate bank account since it was switching payroll companies.

Commissioner Jung highlighted Agenda Item 5H and thanked Mike and Marlys Berry for their generous contribution.

There was no response to the call for public comment.

On motion by Commissioner Hartung, seconded by Commissioner Jung, which motion duly carried, it was ordered that Consent Agenda Items 5A through 5H be approved. Any and all Resolutions or Interlocal Agreements pertinent to Consent Agenda Items 5A through 5H are attached hereto and made a part of the minutes thereof.

18-109F AGENDA ITEM 6 I.A.F.F. Local 2487 Report.

Ian Satterfield, President of the International Association of Fire Fighters Local 2487, congratulated the new recruits who would participate in the badge pinning ceremony and welcomed them to the family. He urged Washoe County residents to create defensible space around their homes and maintain it every year. He reminded them defensible space not only protected homes but it also protected firefighters.

There was no public comment or action taken on this item.

18-110F AGENDA ITEM 7 Introduction and Badge Pinning of New Employees

- * Brandon Akers, Firefighter Paramedic
- * James Brumfield, Firefighter Paramedic
- * Kimberly Jarding, Firefighter Paramedic
- * Sarah Nemeth, Firefighter Paramedic
- * Ryen Scannell, Firefighter Paramedic
- * Roger Sohler, Firefighter Paramedic
- * Aaron Westermen-Reynolds, Firefighter Paramedic
- * John Williams, Firefighter Paramedic

Truckee Meadows Fire Protection District Chief Charles Moore praised the graduates who completed the grueling academy, which he said challenged them mentally and physically. He said before they received their badges, the focus was on their accomplishments, but afterward the focus would change to protecting citizens. He introduced Bill Chan, who was in attendance on behalf of Senator Catherine Cortez Masto.

Mr. Chan congratulated the recruits on their accomplishments and thanked them for their commitment to providing public safety. He added he had certificates from the Senator's Office for them.

Chief Moore introduced the new employees.

There was no public comment or action taken on this item.

18-111F AGENDA ITEM 8 Fire Chief Report

- A. Informational briefing on operational matters and activities for the month of May 2018
 - 1. TMWA Agreement Update
 - 2. Community Report Update
 - 3. Station 14 Run Card Update
 - 4. AVL Update
- B. Commissioner Request Dashboard

Truckee Meadows Fire Protection District (TMFPD) Chief Charles Moore announced there was no summary of calls because the District was simplifying the format. A summary would be included in the following month's report.

Chief Moore explained he asked Assistant County Manager Dave Solaro and Director of Engineering Dwayne Smith to review the draft of the Truckee Meadows Water Authority (TMWA) agreement. TMWA indicated they would not be able to do hydrant testing in the summer and they would begin in 2019; Chief Moore said staff would do hydrant testing to get the District caught up. He anticipated bringing the agreement to the Board in a month or two.

Chief Moore mentioned he created the community report as a draft in case the Commissioners wanted to add anything. He would include their comments and bring the report back to the Board for final approval. He would issue the final version on the TMFPD's website. He noted the report was missing a photograph of the new station, which would be included, but he wanted to hear the Commissioners' feedback.

Commissioner Hartung suggested including information about the Regional Emergency Medical Services Authority's (REMSA) response and how the TMFPD assisted in the emergency medical service (EMS) process.

When asked by Commissioner Jung how and to whom Chief Moore planned to distribute the community report, he responded he would not print many copies because of the expense. He said some printed copies would be available at the TMFPD headquarters, some would be distributed to the press, some to Citizen Advisory Boards, and the digital copy would be available on their website and Twitter.

Commissioner Jung recommended sending a report to every household so citizens knew how their taxes were being used; this could make them hesitant to be

annexed. She noted not much public relations work had been done for the TMFPD. She suggested adding mutual aid information and response time expectations. She said they would figure out a way to pay for it. She emphasized the importance of the role firefighters performed in a difficult financial time. Chief Moore acknowledged the automatic aid situation with the City of Sparks was noteworthy. Chair Berkbigler said it was worthwhile to research the cost to mail the report out to taxpayers.

Commissioner Lucey agreed and remarked the report talked about Christmas tree recycling, green waste, and defensible space. He stated the map had to be revised to remove the old Damonte Ranch station and include the new station, and added the Chief should include the coverage areas for each station. He said this would allow people to know which stations they should expect to service their homes. He suggested there should be more information added about volunteers, including the names of chiefs and contact information for each volunteer station. He emphasized volunteer staff needed to be supported since career recruits often came from the volunteer ranks. He reiterated the desire to find the funding to send the materials out to everyone.

Commissioner Jung asked whether all firehouses were safe places to drop off an unwanted child and Chief Moore confirmed they were. Commissioner Jung said that should be added to the report.

Commissioner Hartung offered to edit a reversed image in the materials. Regarding funding the distribution of the report, he said REMSA or the hospitals might fund a portion if they were included as partners in sections about emergency medicine.

Commissioner Lucey noted there were small mentions in the report of ash cans and smoke detectors but said the report should list the locations of the stations which provided them. Chief Moore boasted about the success of the ash can program, which resulted in a reduction of ash and oil rag fires.

Commissioner Hartung added they should include contact information for stations where citizens could obtain ash cans. He cautioned the report should still emphasize that citizens should call 911 in an emergency.

Chair Berkbigler praised the suggestions and reiterated they should research how to pay for citizens to receive the materials. Chief Moore admitted they could fund it out of a contingency line item in the budget.

Chief Moore reminded the Board the Station 14 run card update was requested by Commissioner Lucey. Chief Moore reviewed the graphic showing the changes in fire response areas due to the relocation of Station 14. He mentioned Commissioner Lucey had inquired about having Reno's Station 12 respond to calls on Geiger Grade since the relocation of Station 14 resulted in an additional 1.5 minutes of response time. Chief Moore indicated Reno Fire Chief David Cochran requested a meeting to discuss changes that could be made. However, Chief Moore expressed concern that, because of issues with the dispatch process, calling for mutual aid often

resulted in a delay of two to five minutes. He said he was not confident having Reno Station 12 respond to calls from Geiger Grade would lessen the response time. He stated the location for the new Station 14 was picked because it would be closer to support Hidden Valley and other areas up and down the interstate. He added he would continue to engage with the Reno Fire Department about how to improve.

Regarding automatic vehicle location (AVL), Chief Moore mentioned he and County Manager John Slaughter met with the City Managers and the Fire Chiefs of the Cities of Reno and Sparks to discuss fixing dispatch. He regretted to inform the Board the attempts to make closest-unit dispatch work had stalled. He expressed frustration that the County and the Cities could not agree to send the closest unit available in the case of cardiac arrest or another critical medical issue. It was explained to him crew size was a concern; the City of Reno had an issue with only three people responding to a call. Chief Moore argued that was immaterial to the outcome of a patient in cardiac arrest, saying four crew members traveling from further away would not produce a better outcome. He pointed out brain death occurred in four minutes and unless chest compressions were started in that time, the patient would die.

Chief Moore stated they needed to send the closest unit on critical calls, though he acknowledged the closest unit did not necessarily need to be called on every fire call. He said many calls were not response time dependent. He indicated Reno's Fire Chief mentioned they were having difficulty with the labor union over the issue and Chief Moore was unsure whether they would be able to resolve it. He expressed pride about the partnership with the City of Sparks and they were proving AVL could work without controversy or technological changes.

Chair Berkbigler commented when she broke her ankle, the truck sent by the City of Reno only contained three firefighters. Chief Moore added they sometimes responded with only two crew members. Chair Berkbigler stated their argument was not sound. She praised the relationship the TMFPD had with Sparks and said it was inappropriate that not all services were putting citizens first.

Chair Berkbigler asked whether Chief Moore sent a letter to the City of Reno. He responded the letter was not sent because he wanted to meet with Chief Cochran to discuss AVL first. If no progress was made, the letter would be sent. Chair Berkbigler expressed they must move forward with the issue of dispatch to benefit all Washoe County citizens.

Commissioner Lucey mentioned the Board had been discussing AVL since he joined it three years earlier. He said through the legislature they were able to get AVL for fire service but not for EMS. He expressed frustration there had not been progress. He pointed out automatic aid worked flawlessly in the Las Vegas area and it was working with the TMFPD's partnership with the City of Sparks. He thought the resistance was with the union leaders and maybe the elected officials. He pointed out there were a large number of stations that could benefit from cooperation and many lives could be saved. He offered his time to meet with anyone if it would help.

Responding to Commissioner Hartung's queries, Chief Moore said the TMFPD responded to calls with a minimum of one paramedic and a maximum of three; additionally some Battalion Chiefs were paramedics. That was not the case with the City of Reno. Chief Moore said TMFPD engines were probably better-equipped than Reno engines. For instance, Reno's engines did not have a compression unit on each engine and all TMFPD engines carried extrication equipment while only Reno's ladder trucks did. He added Reno had different response protocols than the TMFPD.

Commissioner Hartung stated there was a need for an inter-jurisdictional two-man flex crew to respond to medical calls and even fire calls. He said it would increase the number of crew members to respond to a call. Chair Berkgigler said it was a valid point but she felt an agreement needed to be reached on dispatch first. Commissioner Hartung agreed but said flex crews would allow for a different style of response.

Referencing the Commissioner request dashboard, Chief Moore asked whether the Board had anything they wished to add. Commissioner Jung asked whether crews reported to anyone when they used naloxone to treat an overdose. Chief Moore replied they did not. Commissioner Jung mentioned she was on the Governor's Task Force regarding the opioid crisis and she lamented this was data they were not getting. She said she would need to invoke the two-hour rule to speak with the TMFPD and another to speak with other agencies that carried naloxone, such as the Sheriff's Office.

Deputy District Attorney David Watts-Vial recommended that request would be better suited in the final announcements agenda item. Commissioner Jung responded Chief Moore had asked for further direction for items that should appear on the dashboard.

Commissioner Hartung requested consideration for flex crew options.

There was no public comment on this item.

18-112F **AGENDA ITEM 9** Discussion and possible approval to create a position and approve a job classification and salary range for a Fuels Management Officer and authorize staff to submit to NV PERS for evaluation. (All Commission Districts)

Truckee Meadows Fire Protection District Chief Charles Moore stated this would be a full-time position and the responsibilities would include the reassessment of wildfire zones, implementation of more fuels projects, and enhancement of the green waste program. He mentioned there could be minor changes to the job specifications and any significant changes would come back to the Board.

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Hartung, which motion duly carried, it was ordered that Agenda Item 9 be approved and authorized.

18-113F **AGENDA ITEM 10** Recommendation that the Board of Fire Commissioners approve quarterly requests for reimbursement from the Washoe County, Nevada OPEB Trust Fund to Truckee Meadows Fire Protection District for the cost of retiree health insurance premiums. (All Commission Districts)

There was no public comment on this item.

On motion by Commissioner Jung, seconded by Commissioner Lucey, which motion duly carried, it was ordered that Agenda Item 10 be approved.

18-114F **AGENDA ITEM 11** Discussion and approval of the Property and Liability and Workers' Compensation Insurance Proposal for the Truckee Meadows Fire Protection District with the Travelers Insurance to include Data and Security liability through National Union Fire Insurance Company, Pollution Liability through Great American, and Excess Earthquake coverage through Houston Casualty for one year beginning July 1, 2018 for a total annual premium of \$1,137,615 and authorize purchase of insurance based upon the proposal. (All Commission Districts)

There was no public comment on this item.

On motion by Commissioner Lucey, seconded by Commissioner Jung, which motion duly carried, it was ordered that Agenda Item 11 be approved and authorized.

18-115F **AGENDA ITEM 12** Discussion and possible approval of an agreement for Sale and Purchase in the amount of \$950,000 for Property located at 12300 Old Virginia Road, APN 140-010-04, commonly known as Truckee Meadows Fire Protection District Station 14 and authorize the chair to execute the Agreement and to perform all actions required of Seller as described in the Agreement. (Commission District 2)

Truckee Meadows Fire Protection District (TMFPD) Chief Charles Moore indicated the building was currently vacant and the County intended to disassemble the living units of that station and transport them to Gerlach.

Commissioner Hartung commended Commissioner Lucey for negotiating a good price with the buyers. Commissioner Lucey responded the buyers were willing partners and the transaction would benefit both parties. Commissioner Hartung thanked him and the buyer Ken Krater.

Chief Moore clarified Statute normally required two appraisals, but since a public hearing was held only one appraisal was needed. Deputy District Attorney David Watts-Vial concurred and added Chief Moore was merely correcting the summary of the item which stated there were two appraisals.

Commissioner Herman said she was unaware of the discussion about moving the living quarters to Gerlach. Chair Berkbighler suggested she follow that development.

On the call for public comment, Mr. Ken Krater thanked Chief Moore for his hard work to resolve environmental issues on the property, eliminate any risk to the TMFPD, and minimize his risk in purchasing the property. He congratulated the District on its new station.

On motion by Commissioner Lucey, seconded by Commissioner Hartung, which motion duly carried, it was ordered that Agenda Item 12 be approved and authorized.

18-116F **AGENDA ITEM 13** Discussion and direction to staff on the possible expansion of Truckee Meadows Fire Protection District's boundary to include areas of Palomino Valley and Rancho Haven/ Red Rock as requested by Board of County Commissioner Berkbighler. (All Commission Districts)

Truckee Meadows Fire Protection District (TMFPD) Chief Charles Moore noted the northern boundary of the TMFPD bisected Palomino Valley. This resulted in residents in the south paying taxes to the District while those in the north did not even though they received essentially the same service. He said it would be logical to include north Palomino Valley as a matter of tax equity. If the Board agreed and provided that direction, the item would be brought back for further action.

Chief Moore posed the question of whether to consider expanding the boundary to include the Rancho Haven/Red Rock area since it was proximate to Stations 13 and 18. He admitted it was a little less logical from a taxation standpoint and he mentioned the Board might want to discuss it with constituents in the area. He felt the topic was worthy of consideration and it would allow the TMFPD to support the Red Rock volunteers financially. Including them in the district would relieve the County of that financial responsibility and it would allow the volunteers to be funded at a higher level.

Commissioner Herman stated she received a lot of opposition to that proposal and suggested inviting the concerned public to participate in further discussion.

Commissioner Hartung asked whether rural residents would pay the same rate as residents of Spanish Springs and Chief Moore indicated they would.

Commissioner Jung inquired how many parcels would be affected. Chief Moore indicated a count had not been done. Commissioner Jung requested that information so the Board could make a decision. She mentioned Gerlach was a rapidly growing area and requested Chief Moore evaluate the possibility of taxing Gerlach. She wanted to know the number of parcels that proposal would involve and how much money it would raise. She felt it was unfair for TMFPD taxpayers to subsidize others who received the same service.

Chair Berkbigler said the Chief was already considering Gerlach in that way. She thought people who received a service should pay for that service.

Commissioner Hartung added citizens in Wadsworth paid the same tax as everyone else and he acknowledged there were equity concerns.

There was no public comment on this item.

On motion by Chair Berkbigler, seconded by Commissioner Jung, which motion duly carried, it was ordered that staff return with answers to the questions posed by the Board.

18-117F **AGENDA ITEM 14** Possible Closed Session pursuant to NRS 288.220 for the purpose of discussing with management representatives labor matters and negotiations.

Truckee Meadows Fire Protection District Chief Charles Moore said this item was not necessary.

18-118F **AGENDA ITEM 15** Announcements/Reports.

Truckee Meadows Fire Protection District (TMFPD) Chief Charles Moore announced the final green waste collection day before autumn would be June 28 at both 130 Nectar Street and Station 16. He noted there had been tremendous participation.

Commissioner Lucey recognized and thanked the TMFPD firefighters who assisted with the Upper Colony Fire, saying it was important to help neighboring counties. He spoke about the warning given out about the Washoe Lake Dam and thanked the TMFPD staff who monitored the situation and got it under control.

Commissioner Jung asked why fully-staffed fire houses did not adopt a cat through the Humane Society. She referred to a video on social media about a firehouse's relationship with a cat and requested Chief Moore research best practices about this topic.

Commissioner Herman commented there was an emergency situation that was posted on social media where a citizen had to wait a long time. She expected to hear more about it during public comment.

Prompted by Commissioner Hartung, Chief Moore introduced Adam Mayberry who was hired through a consultant contract. Mr. Mayberry would assist with communication needs, which would take the pressure off Chief Moore. Commissioner Jung said there was a noticeable difference since Mr. Mayberry already made his presence known on nextdoor.com and addressed issues concerning fraudulent TMFPD donation requests. Chair Berkbigler thanked him for joining the District.

Commissioner Hartung suggested giving the Regional Emergency Medical Services Authority the ability to make a quarterly presentation on the TMFPD agenda to answer questions about how they were interfacing with the TMFPD. He welcomed Mr. Mayberry to the District.

Chief Moore corrected the green waste collection date would be June 23.

18-119F AGENDA ITEM 16 Public Comment.

On the call for public comment, Ms. Tammy Holt-Still stated there was a medical incident in Lemmon Valley that resulted in a 30-minute response time. She commented a burned out car was not removed from the scene for almost 24 hours after the incident. She expressed frustration at the response to these and other incidents.

Mr. Sam Dehne spoke about the Washoe Lake Dam, Lemmon Valley flooding, and the salaries of elected officials.

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10:07 a.m. There being no further business to discuss, the meeting was adjourned without objection.

MARSHA BERKBIGLER, Chair
Truckee Meadows Fire
Protection District

ATTEST:

NANCY PARENT, Washoe County Clerk
and Ex-Officio Clerk, Truckee Meadows
Fire Protection District

Minutes Prepared By:
Derek Sonderfan, Deputy County Clerk