

BOARD OF FIRE COMMISSIONERS

Marsha Berkgigler, Chair

Kitty Jung, Vice-Chair

Bob Lucey

Vaughn Hartung

Jeanne Herman

FIRE CHIEF

Charles A. Moore

DEPUTY DISTRICT ATTORNEY

David Watts-Vial



Notice of Meeting and Agenda

**TRUCKEE MEADOWS FIRE PROTECTION DISTRICT**

9:00 a.m.

Tuesday, December 18, 2018

Washoe County Administrative Complex, Commission Chambers

1001 E. Ninth Street, Reno, Nevada

**NOTE:** Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another meeting; moved to or from the Consent section; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

The Washoe County Commission Chambers is accessible to the disabled. If you require special arrangements for the meeting, call the Truckee Meadows Fire Protection District Office, 326-6000, 24-hours prior to the meeting.

**Time Limits.** Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Board meeting. Persons may not allocate unused time to other speakers.

**Forum Restrictions and Orderly Conduct of Business.** The Board conducts the business of the District and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

**Responses to Public Comments.** The Board can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board will consider, the Board members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board may do this either during the public comment item or during the following item: "Commissioners'/Chief's Announcements, Requests for Information, Topics for Future Agendas and Statements Relating to Items Not on the Agenda".

Pursuant to NRS 241.020, the Agenda for the Board of Fire Commissioners Meeting has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-District Court Administrator/Clerk of Court (75 Court Street), Washoe County Downtown Library (301 South Center Street), Sparks Justice Court (1675 East Prater Way) and Truckee Meadows Fire Protection District's website at [www.washoecounty.us/tmfpd](http://www.washoecounty.us/tmfpd)

Support documentation for the items on the agenda, provided to the Board of Fire Commissioners is available to members of the public at the District's Admin Office (1001 E. 9th Street, Bldg. D, 2nd Floor, Reno, Nevada) Sandy Francis, Administrative Assistant I, phone (775) 328-6124 and on the Truckee Meadows Fire Protection District's website at [www.washoecounty.us/tmfpd](http://www.washoecounty.us/tmfpd) ; and <https://notice.nv.gov>

1. Salute to the Flag
2. Call to order/roll call
3. Public Comment - Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.
4. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
5. Consent Items:
  - A. Recommendation to approve the minutes from the November 13, 2018 and the November 27, 2018 meeting. FOR POSSIBLE ACTION
 

**Attachments:**    [Item #5A 2018-11-13-Draft Meeting Minutes](#)  
[Item #5A 2018-11-27-Draft Meeting Minutes](#)
  - B. Recommendation to accept a donation in the amount of \$100.00 from Washoe County Resident Michael L. Smith in support of the Truckee Meadows Fire Protection District Station 33 A-Shift Staff and express appreciation for the thoughtful contribution. (All Commission Districts) FOR POSSIBLE ACTION
 

**Attachments:**    [Item #5B Smith Donation Staff Report](#)

End of Consent Items

6. Presentation of winter weather forecast by Reno NWS Meteorologist Chris Smallcomb - FOR DISCUSSION ONLY
7. I.A.F.F. Local 2487 Report. FOR DISCUSSION ONLY

8. Fire Chief Report. FOR DISCUSSION ONLY

A. Informational briefing on operational matters and activities for the month of November and December 2018 to include the following items:

1. Green Waste Collection Update
2. Bulldozer Aquisition (Chief Gorgon and Captain Bunn)
3. Fire Prevention Update (Chief Beaver)
4. Station 37 Redevelopment Update
5. Strategic Plan Refresh
6. Rebranding of TMFPD

B. Commissioner Request Dashboard

**Attachments:**     [Item #8A Chiefs Monthly Report](#)  
                              [Item #8B BOFC Commissioner Request DashBoard for Meeting](#)

End of Fire Chief Report

9. Recommendation to authorize Truckee Meadows Fire Protection District to pay Workers' Compensation Heart and Lung Claims invoice dated October 22, 2018 from the City of Reno in the amount, not to exceed \$40,343.75 per the Reno-TMFPD Interlocal Agreement, subject to review by our independent actuary.(All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #9 Workers Comp Payout Staff Report](#)  
                              [Item #9 Workers Comp - City of Reno Invoice](#)

10. Recommendation to accept Truckee Meadows Fire Protection District's Audited Financial Statements for the Fiscal Year ended June 30, 2018 as presented; approve the re-appropriation of \$1,818,267.53 for the fiscal year 2019 budget, consisting of \$36,673.75 in the General Fund and \$1,781,593.78 in the Capital Projects Fund for purchase order encumbrances committed in fiscal year 2018 and authorize the District to proceed with distribution of the Financial Statements for public record, as required by law. (All Commission Districts) FOR POSSIBLE ACTION

**Attachments:**     [Item #10 Audited Financial Statement Staff Report](#)  
                              [Item #10 Annual Audit - Auditor Letter to Board](#)  
                              [Item #10 Audited Financial Statements](#)  
                              [Item #10 Annual Audit -List of Re-Appropriations](#)

11. Discussion and direction to staff regarding 2019 Nevada Legislative Session and other legislative issues proposed by legislators, or by other entities permitted by the Nevada State Legislature to submit bill draft requests, or such legislative issues as may be deemed by the Chair or the Board to be of critical significance to Truckee Meadows Fire Protection District. FOR POSSIBLE ACTION

12. Possible Closed Session for the purpose of discussing labor issues with Truckee Meadows Fire Protection District per NRS 288.220. FOR POSSIBLE ACTION
13. Commissioners'/Fire Chief's announcements, requests for information, topics for future agendas, and statements relating to items not on the Agenda. (No discussion among Commissioners will take place on this item).
14. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Board of Fire Commissioners agenda. The District will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Board of Fire Commissioners as a whole.

Adjournment