

COUNTY COMMISSIONERS
Chair, Alexis Hill, District 1
Vice-Chair, Jeanne Herman, District 5
Michael Clark, District 2
Mariluz Garcia, District 3
Clara Andriola, District 4



COUNTY MANAGER
Eric P. Brown

NOTICE OF MEETING AND AGENDA
WASHOE COUNTY BOARD OF COUNTY COMMISSIONERS
- 1001 E. 9th Street, Reno, Nevada 89512

CHIEF DEPUTY DISTRICT ATTORNEY
Mary Kandas

February 27, 2024
10:00 a.m.

COUNTY CLERK
Janis Galassini

NOTE: Items on this agenda may be taken out of order, combined with other items, removed from the agenda, or moved to the agenda of another later meeting. The Consent section is a single agenda item and is considered as a block and will not be read aloud. Items on this agenda may also be moved to or from the consent section. Items not voted on in the Consent section may also be voted on in a separate block or blocks. Items designated for a specified time will not be heard prior to the stated time but may be heard later. There will be only one period of public comment on any block vote. Any public comment made during that period may pertain to any of the items being voted on in the block, but there will not be separate public comment periods for each item within the block.

Location. This meeting will be held at the physical location designated on this agenda, but one or more of the County Commissioners and/or County staff may attend and participate by a remote technology system. Members of the public wishing to attend the meeting may do so at the designated physical location or may otherwise participate as stated in the Public Comment section. The Chair or their designee will make reasonable efforts to ensure that members of the public body and members of the public present at the physical location can hear or observe each member attending by remote technology system, and each member of the public body in attendance can participate in the meeting.

Accessibility. Washoe County, in compliance with the Americans with Disabilities Act, wishes to make all of its public meetings accessible to the public. Persons who require special accommodations or assistance in attending this meeting may contact the Office of the County Manager at least two working days before the meeting, if possible, by dialing 311 from any phone or (775) 328-2003.

Public Transportation. Public transportation is available to this meeting site. For eligible RTC ACCESS reservations call (775) 348-5438 or visit: <https://www.rtcwashoe.com/public-transportation/>.

Public Comment. Public comment is welcomed during public comment periods and is limited to 3 minutes per person per public comment period. Unused time may not be allocated to other speakers. A speaker's viewpoint will not be restricted; however, reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant statements, unduly repetitious statements, and personal attacks that would objectively antagonize or incite others are examples of speech that may be reasonably limited. All comments are to be directed to the Commission as a whole.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda. Items voted on in the Consent section or in a separate block or blocks shall have a single public comment period per block, and public comment will only be heard about the specific items being considered by the Commission in the block. For the remainder of the agenda, during items designated "for possible action" that are considered individually, public comment will only be heard about the specific item being considered by the Commission.

Members of the public may also submit comments by mail (1001 E. Ninth St., Reno, NV 89512), by eComment at <https://washoe-nv.granicusideas.com/#>, and by voice message at: (775) 328-2003. The County will make reasonable efforts to include all such comments received by 4:00 pm one working day prior to the meeting in the record. Voicemails will no longer be played for broadcast; mail and eComment will not be read by the Clerk.

Although not required by the Open Meeting Law, in order to accommodate persons residing in populated areas substantially outside the vicinity of the commission chambers, additional public comment may be given by remote technology system on agenda items concerning Districts 1, 5, or "All Commission Districts" (as specified in the subject line of the respective agenda items as "Virtual Public Comment Eligible") from the following locations: Incline Village Library: 845 Alder Ave, Incline Village, NV 89451 and/or Gerlach Community Center: 510 Cottonwood St, Gerlach, NV 89412.

Forum Restrictions and Orderly Conduct of Business. The Board of County Commissioners carries out the business of Washoe County and its residents during its meetings. The presiding officer may order a person be removed if the person's conduct or statements disrupt the order or safety of the meeting. Warnings about disruptive conduct or comments may or may not be given prior to removal.

Responses to Public Comments. The Board of County Commissioners may only deliberate or take action on matters that have been properly labeled "for possible action" and listed on a properly noticed Agenda. While the Open Meeting law allows discussion of public comments by members of the Commission, responses to matters not listed on the agenda could become deliberation without notice to the public. To avoid this situation and to ensure the public has proper notice of all matters, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff to provide information, or ask that the matter be listed on a future agenda for consideration.

Pursuant to NRS 241.020, the Agenda for the Board of County Commissioners has been posted at the following locations: Washoe County Administration Building (1001 E. 9th Street, Bldg. A), Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street); Sparks Justice Court (1675 East Prater Way); www.washoecounty.gov/bcc/board_committees/ and <https://notice.nv.gov>.

Although no longer required under NRS 241.020, the agenda has been physically posted at the following locations: Washoe County Courthouse-Second Judicial District Court (75 Court Street), Reno City Hall - Clerk's Office (1 E. 1st Street), Sparks Justice Court (1675 East Prater Way).

Support documentation for the items on the agenda, provided to the Washoe County Board of Commissioners, is available to members of the public at the County Manager's Office (1001 E. 9th Street, Bldg. A, 2nd Floor, Reno, Nevada) Washoe 311 (washoe311@washoecounty.gov), (775) 328-2000 and on Washoe County's website www.washoecounty.gov/bcc/.

We begin by acknowledging that we gather today on the ancestral homelands of the Wašičiw (Washoe), Numu (Northern Paiute), Newe (Western Shoshone), Nuwu (Southern Paiute), and Pipa Aha (Mojave), the original caretakers of the land that we now call Nevada. Washoe County, formally named after the Washoe people in 1861, continues to be a gathering place and home for Indigenous Peoples, and we recognize their rich history and deep connections to these lands. May we honor their past, present, and future stewardship by remembering that the health of the land and its people are inextricably linked.

10:00 a.m.

1. Salute to the flag.
2. Roll call.
3. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole. Virtual Public Comment Eligible when facilities are available.

(Note: Items listed after Public Comment will be heard on or after 11:00am. In no case will they be heard sooner than the stated time.)

4. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)
5. Presentation from Lt. Colonel Jason Haynes, Sierra Army Depot commander, about current Sierra Army Depot initiatives towards U.S. Army priorities of People, Readiness and Modernization, and its effects in the Sierra Nevada region. (All Commission Districts.) FOR DISCUSSION ONLY

Attachments: [2.27.24 BCC Meeting Command Brief DEC 2023 2](#)

6. Presentation from Chief Judge Lynne Jones providing an update on the Second Judicial District Court's workload and select programs. (All Commission Districts.) FOR DISCUSSION ONLY

Attachments: [2024 BCC Presentation - Chief Jones](#)

7. Consent Items. (FOR POSSIBLE ACTION)

eComment to be provided here. The Consent section is a single agenda item and is considered as a block. Individual items in the Consent section will not be eComment eligible. When providing eComment, please note the specific item being addressed.

- 7.A.1. Approval of minutes for the Board of County Commissioners' regular meetings of January 16, 2024 and January 23, 2024. Clerk. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [2024-01-16 W](#)
[2024-01-23 W](#)

- 7.B.1. Recommendation to 1) approve roll change requests, pursuant to NRS 361.765 and/or NRS 361.768, for errors discovered on the 2020/2021, 2021/2022, 2022/2023 and 2023/2024 secured tax roll 2) authorize Chair to execute the changes described in Exhibit A and 3) direct the Washoe County Treasurer to correct the error(s). [cumulative amount of decrease to all taxing entities \$45,101.13]. Assessor. (Commission Districts 1, 4, 5.) FOR POSSIBLE ACTION

Attachments: [BCC 2/27/24 - Assessor - Staff Report Roll Change Requests](#)
[BCC 2/27/24 - Assessor - Exhibit A](#)

- 7.C.1. Recommendation to approve a Public Trail Easement Deed and Maintenance Agreement between Washoe County and DRP NV 2 LLC to allow public use of a future trail through the Ascente Subdivision, crossing Assessor's Parcel Numbers 045-252-18, 045-252-19 and 045-742-01. The Public Trail Easement Deed and Maintenance Agreement allows use of the trail within the ± 10.3 acre easement area by Washoe County and the general public for recreational purposes with no cost to Washoe County. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

Attachments: [BCC 02-27-24 - Staff Report - Ascente Trails Public Use Easement](#)
[BCC 02-27-24 - Public Use Trail Easement Deed- Ascente](#)

- 7.C.2. Recommendation to: (1) approve the purchase of real property through a Deed of Dedication (Silver Arrow Range Road), a portion of APN 079-540-18, totaling ±277,155 square feet [at the appraised value of \$30,500.00] for use as a public access to the Washoe County Regional Archery Facility, in support of the 2021 adopted Regional Archery Facility Master Plan; and (2) authorize Assistant County Manager, Dave Solaro, to execute any and all required documents necessary for the property purchase. Community Services. (Commission District 5.) FOR POSSIBLE ACTION

Attachments: [BCC 02-27-24 - Staff Report - Regional Archery Range Facility Access Easement](#)
[BCC 02-27-24 - Deed of Dedication](#)
[BCC 02-27-24 - Commitment for Title Insurance](#)

- 7.D.1. Recommendation to approve a Capital Improvement Project (CIP) for the replacement of recreation yard artificial turf at Wittenberg Hall, a detention facility for minors, [in an amount not to exceed \$300,000] and direct the Comptroller's Office to make the necessary cross-fund budget appropriation transfers from Juvenile Services Targeted Case Management Fund to the Capital Improvement Fund. [Impact to the County budget is net-zero]. Juvenile Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Approved by Legal Turf Replacement Staff Report 02-27-24 .doc](#)

- 7.E.1. Recommendation to approve a FFY 2022 Department of Homeland Security (DHS) grant passed through the State Homeland Security Program (SHSP) from the State of Nevada, Division of Emergency Management (NDEM) awarding [\$46,666.00, no County match required], for the Situational Awareness & Communications Platform Project. Grant term is retroactive from September 1, 2022, to June 30, 2024; If approved, authorize the County Manager or his designee to sign the grant award documents when received; and direct the Comptroller's Office to make the necessary budget amendments. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC Staff Report FFY22 Situational Awareness & Communications Platform Project 2.27.24](#)
[Award Letter Chief signed](#)
[Sub Grant Award Confirmation Chief signed](#)
[DEM Correction of Unique Entity Identifier 2.14.24](#)

- 7.E.2. Recommendation to appoint Eric Crump as Director of Community Services effective February 27, 2024, with an annual salary of \$205,400.00. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [Staff Report Director of Community Services Appointment 2.27.2024](#)

End of Consent Items

8. Direction to staff regarding the submission of comments and letters on behalf of Washoe County in opposition to the United States Postal Service (USPS) conversion of the existing USPS Reno Processing and Distribution Center to a Local Processing Center, which would require local area mail to be processed in Sacramento not Reno, as outlined in the USPS's Initial Findings Document - Mail Processing Facility Review dated February 6, 2024. Manager's Office. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [initial-findings-reno-nv-02-06-24](#)

9. Recommendation to provide direction to staff regarding a deteriorating 6-foot tall, 1151 foot long precast concrete-panel wall, located along the interface of the Arrowcreek Parkway right-of-way and the rear-property line of 14 residential lots beginning at 13430 Fieldcreek Lane and ending at 13560 Fieldcreek Lane. Estimates are provided but final costs are dependent upon competitive bidding. Current options include: A) remove, replace and paint the deteriorated concrete wall panels with all costs borne by Washoe County [approximately \$373,600.00]; B) remove, replace and paint the deteriorated concrete wall panels with one half of the cost borne by Washoe County [approximately \$186,000.00 with a cost share of approximately \$186,000.00 between the 14 property owners]; C) completely remove the existing concrete panel wall with all costs borne by Washoe County [approximately \$75,000.00]; or D) any other direction provided by the Washoe County Commission. All options will require a funding source to be identified. If Options A or B are directed, an agreement transferring ownership and future maintenance of the repaired wall to each individual property owner will be developed and presented at a future meeting. Community Services. (Commission District 2.) FOR POSSIBLE ACTION

Attachments: [BCC 02-27-24 - Staff Report - Arrowcreek Wall](#)
[BCC 02-27-24 - Attachment A - Arrowcreek Wall Location Map](#)
[BCC 02-27-24 - Attachment B - Concrete Wall with Open Sections](#)
[BCC 02-27-24 - Attachment C - Patchwork Repairs](#)
[BCC 02-27-24 - Attachment D - Deteriorating Wall](#)
[BCC 02-27-24 - Attachment E - Concrete Wall Panels](#)
[BCC 02-27-24 - Attachment F - Upclose View of Deteriorating Wall Panel](#)

10. Recommendation to approve the removal of uncollectible accounts pursuant to NRS 354.257 which states “authority for removal of information concerning uncollectible accounts from records of County. The Board of County Commissioners may remove from the records of the County the amount of an account receivable and the name of the debtor, upon determination by a centralized collection system.” Accounts receivable for removal are Alternative Sentencing Supervision Fees for [\$1,457.43]; Regional Animal Services Redemption Fees for [\$23,358.51]; Regional Animal Services for Notice of Civil Penalty Fees for [\$176,938.25]; Public Defender Fees for [\$6,842.74] and Sheriff’s Office Jail Room and Board fees for [\$165,379.24] for a total amount uncollectible and for accounts past statute of limitations of [\$373,976.17]. Comptroller. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC Staaff report - 2.27.24 removal of uncollectible](#)
[WRITE OFFS 2.27.24](#)

11. Introduction and first reading of an ordinance amending Washoe County Code Chapter 110 (Development Code) by modifying various sections in Division Three- Regulation of Uses and Division Four- Development Standards, in order to update regulations related to accessory dwelling units, detached accessory structures, manufactured housing, and battery-charged fences. These updates include deleting a section specifying the procedure and findings for placing a manufactured home that is less than 1,200 square feet in size; and modifying various sections to: allow detached accessory dwelling units as an allowed use by right in certain residential regulatory zones; require detached accessory dwelling units on parcels ½ acre in size or smaller to be subject to the administrative review permit process in Article 809; update the maximum square footage for both attached and detached accessory dwelling units; define “minor accessory dwelling unit”; modify permitting requirements for detached accessory structures; update the minimum square footage for manufactured homes; and add provisions related to battery-charged fences as required by NV SB 208 (2023); and all matters necessarily connected therewith and pertaining thereto; and if supported, set a public hearing for the second reading and possible adoption of the ordinance for March 19, 2024. Community Services. (All Commission Districts.) FOR POSSIBLE ACTION

Attachments: [BCC 2-27-24 - Staff Report - 1st Reading WDCA23-0004](#)
[Affordable Housing Package 1](#)
[BCC 2-27-24 - Attachment A - WDCA23-0004 Draft Ordinance](#)
[BCC 2-27-24 - Attachment B - PC Resolution](#)
[BCC 2-27-24 - Attachment C - PC Staff Report](#)
[BCC 2-27-24 - Attachment D - Draft PC Minutes](#)
[BCC 2-27-24 - Attachment E - Public Comment](#)
[BCC 2-27-24 - WDCA23-0004 Staff Presentation](#)

12. Public Comment. Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
13. Commissioners'/County Manager's announcements, reports and updates to include boards and commissions updates, requests for information or topics for future agendas. (No discussion among Commissioners will take place on this item.)

Adjournment

Various boards/commissions the Washoe County Commissioners may be a member of or liaison to:

Chair Hill

Community Homelessness Advisory Board
Downtown Reno Business Improvement District (alternate)
Nevada Tahoe Conservation District Board of Supervisors
Regional Transportation Commission
Reno-Sparks Convention & Visitors Authority
Tahoe Prosperity Center Board of Directors
Tahoe Regional Planning Agency Governing Board
Tahoe Transportation District Board of Directors
Tahoe Transportation Commission
Truckee Meadows Water Authority Board
Truckee North Tahoe Transportation Management Association Board
Truckee River Flood Management Authority
Washoe County Internal Audit Committee (alternate)
Washoe County Investment Committee
Washoe County Legislative Liaison
Washoe County Stadium Authority (alternate)
Western Regional Water Commission (WRWC) – TMWA Appointed

Vice-Chair Herman

Nevada Association of Counties Board of Directors (NACO)
Nevadaworks
Regional Transportation Commission (alternate)
State Land Use Planning Advisory Council (SLUPAC)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Vya Conservation District (Diane Stobiecki—alternate)
Washoe County Debt Management Commission
Washoe County Internal Audit Committee
Washoe County Legislative Liaison
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority (alternate)
Washoe Storey Conservation District
Western Nevada Development District (WNDD) (alternate)

Commissioner Clark

Community Homelessness Advisory Board
EDAWN (Economic Development Authority of Western Nevada) (alternate)
Nevada Association of Counties Board of Directors (NACO) (alternate)
Regional Transportation Commission (alternate)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Criminal Justice Advisory Committee
Washoe County Senior Services Advisory Board Liaison
Washoe County Stadium Authority (alternate)
Washoe Storey Conservation District (alternate)
Western Nevada Development District (WNDD)

Commissioner Garcia

Washoe County Animal Services Advisory Board
Community Homelessness Advisory Board (alternate)
District Board of Health
Downtown Reno Business Improvement District
EDAWN (Economic Development Authority of Western Nevada)
Nevada Tahoe Conservation District Board of Supervisors (alternate)
Regional Transportation Commission
Tahoe Regional Planning Agency Governing Board (alternate)
Tahoe Transportation District Board of Directors (alternate)
Tahoe Transportation Commission (alternate)
Truckee Meadows Water Authority Board (alternate)
Truckee River Flood Management Authority (alternate)
Washoe County Open Space and Regional Parks Commission (liaison)
Washoe County Stadium Authority
Western Regional Water Commission (WRWC) – TMWA Appointed

Commissioner Andriola

Nevada Association of Counties Board of Directors (NACO)
Regional Transportation Commission (alternate)
Truckee Meadows Regional Planning Agency Governing Board
Truckee Meadows Water Authority Board
Truckee River Flood Management Authority
Washoe County Investment Committee
Washoe County Senior Services Advisory Board Liaison (alternate)
Washoe County School District Capital Funding Protection Committee
Washoe County School District Oversight Panel
Washoe County Stadium Authority
Western Regional Water Commission