WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: October 16, 2018

DATE: September 4, 2018

TO: Board of County Commissioners

FROM: Susan Dees, Fiscal Compliance Officer
Community Services Department, 328-2044, sdees@washoecounty.us

THROUGH: Ben Hutchins, CPA, Director, Finance and Customer Service Division
Community Services Department, 954-4646, bhutchins@washoecounty.us

SUBJECT: Accept cash [$11,280.49] and in-kind donations [estimated value $25,144.00] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments. (All Commission Districts.)

SUMMARY

Accept a total of $11,280.49 in cash and in-kind donations [estimated value $25,144.00] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities.

Washoe County Strategic Objective supported by this item: Stewardship of our Community.

PREVIOUS ACTION

Donations are frequently made to the Regional Parks and Open Space programs and facilities and formally accepted by the Board of County Commissioners (Board).

BACKGROUND

The citizens of Washoe County continue to support our parks, open space and natural resources through their generous donations of time, materials, services and cash. Cash [$11,280.49] and in-kind donations [estimated value $25,144.00] have been received for park maintenance, improvements, programming, and to assist with the safety and comfort of our citizens.

Cash donations received are dedicated to the Lazy 5 Regional Park summer music concert series, the Bartley Ranch Regional Park program, Davis and Galena Campground programs, to support May museum marketing and programming, and for May Arboretum garden maintenance and improvements.

AGENDA ITEM # _____

Estimated values of various in-kind donations received include:

- Electronic deadbolt and door knob for the Lazy 5 Regional Park [$130],
- Two (2) 2019 Yamaha gas carts for the May Arboretum [$19,032], and
- Labyrinth garden irrigation upgrade for the May Arboretum [$5,982].

Thank you and recognition is extended to all the donors for their continued support of natural and cultural resource management and community programming.

Cash and in-kind donations received are as follows:

Donor	Amount	Program
Cash Donations:		
Various donors	$ 1,764.00	Lazy 5 Regional Park-Summer music series raffle
Various donors	$ 400.00	Lazy 5 Regional Park-Summer music food truck
Various donors	$ 442.16	Lazy 5 Regional Park
Various donors	$ 169.00	Bartley Ranch Regional Park
Various donors	$ 443.00	Davis Program on the porch
Various donors	$ 1,140.50	Galena Campfire program
Mary Winston	$ 1,980.00	Rancho San Rafael weed spraying
Total General Donations	$ 6,338.66	
Various donors	$ 17.00	May Museum - programming and exhibit support
Various donors	$ 2,424.83	May Arboretum - garden benches and maintenance
Jim Arden	$ 2,500.00	May Arboretum - memorial tree
Total May Center Donations	$ 4,941.83	
Total Cash Donations	**$ 11,280.49**	

Donor	Estimated Value	Program
In-kind Donations:		
Home Depot-Spanish Springs	$ 130.00	Lazy 5 Regional Park-Electronic Deadbolt & Door knob
May Arboretum Society	$ 19,032.00	May Arboretum- 2 2019 Yamaha Umax gas carts
May Arboretum Society	$ 5,982.00	May Arboretum- Labyrinth garden irrigation upgrade
Total In-kind Donations	**$ 25,144.00**	

FISCAL IMPACT

General cash donations for the various Regional Parks and Open Space facilities, programs and events have been deposited to IN20020, Parks Donations ($6,338.66).

Wilbur D. May Museum cash donations ($17.00) have been deposited to cost center 640200 and Wilbur D. May Arboretum cash donations ($4,924.83) have been deposited to IN20034 (both in Other Restricted Fund 270-6).

Should the Board accept these donations, the FY19 adopted budget will need to be amended in the following accounts:

Increase Revenue			
IN20020-484000	$	6,219.66	Regional Parks Donations
IN20021-484000	$	119.00	Bartley Anderson Park Donations
C640200-484000	$	17.00	May Museum Donations
IN20034-484000	$	4,924.83	May Arboretum Donations
Total	**$**	**11,280.49**	
Increase Expenditures			
IN20020-710205	$	1,554.91	Repairs & maintenance - Parks Donations
IN20020-710300	$	4,664.75	Operating supplies - Parks Donations
IN20021-710300	$	119.00	Operating supplies - Bartley Anderson Park Donations
C640200-710300	$	17.00	Operating supplies - Museum Donations
IN20034-710300	$	4,924.83	Operating supplies - Arboretum Donations
Total	**$**	**11,280.49**	

There is no above-base maintenance cost associated with any of these donations. The donations enable Regional Parks and Open Space to offer additional programming or assist in repairing, replacing or maintaining facilities and items that are not supported by appropriations elsewhere, and to support volunteer efforts with no impact to the general fund.

RECOMMENDATION

It is recommended that the Board of County Commissioners accept cash [$11,280.49] and in-kind donations [estimated value $25,144.00] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with staff's recommendation, a possible motion would be: "Move to accept cash [$11,280.49] and in-kind donations [estimated value $25,144.00] from various businesses, organizations and individuals for Regional Parks and Open Space programs and facilities; and direct the Comptroller's Office to make the appropriate budget amendments."