



NOTICE OF MEETING AND AGENDA

WASHOE COUNTY BOARD OF ADJUSTMENT

June 4, 2026

1:30 p.m.

Members

Peter K Ghishan, Chair

Rob Pierce, Vice Chair

Kathie M Julian

Patrick M Caldwell

Leo A Horishny

Washoe County Commissioner

Chambers

1001 E. 9th St., Bldg. A

Reno, NV 89523

This meeting will be held in the County Commission Chambers and via Zoom teleconference. To attend this meeting via Zoom teleconference, please log into the Zoom webinar at the link below or you can join the meeting by typing zoom.us into your computer browser, clicking "Join a Meeting" on the ZOOM website, and entering the Meeting ID below. NOTE: This option will require a computer with audio and video capabilities.

<https://us02web.zoom.us/j/87215675749>

Meeting ID: 872 1567 5749

Alternatively, you can join by telephone only by dialing +1-669-900-9128, entering the Meeting ID above.

The meeting will be televised live and replayed on Washoe Channel and YouTube at:

<https://www.washoecounty.gov/mgrsoff/divisions/Communications/WCTV/wctv-vod.php>

<https://www.youtube.com/user/WashoeCountyTV>

Possible Changes to Agenda Order and Timing

Discussion may be delayed on any item on this agenda, and items on this agenda may be taken out of order, combined with other items and discussed or voted on as a block, removed from the agenda, moved to the agenda of another later meeting or moved to or from the consent section. Items designated for a specified time will not be heard before that time but may be delayed beyond the specified time.

Public Comment

Public comments are welcomed during the public comment periods at the beginning and end of the meeting and during public hearing and planning items and are limited to three (3) minutes per person. Persons may not allocate unused time to other speakers.

During the general public comment periods at the beginning and end of the meeting, speakers may address any matter either on or off the agenda, including items heard on the consent section of the agenda. For the remainder of the agenda, public comment will only be heard during public hearing and planning items and should be about the specific item being considered by the Board. If an item is continued, then public comment will not be heard for that item until the date of the continued hearing.

Presentations and public comment for individual agenda items are limited as follows: fifteen minutes each for staff and applicant presentations and three minutes for individual speakers unless extended by questions from the Board or by action of the Chair. All comments are to be directed to the Board as a whole and not to one individual. Emails will be included in the record but will only be read aloud during the meeting subject to the chair's discretion and if time permits.

Public Participation

Any public wishing to present printed materials at the hearing must bring six (6) printed copies. Any public wishing to show digital materials at the hearing (photos, presentation, etc.) must email the materials to Recording Secretary Adriana Albarran (email listed below) by 4:00 p.m. the business day immediately preceding the meeting. Please note that USB drives or any other digital media will not be accepted due to the risk of introducing viruses or malicious code, which could potentially compromise the County's systems.

broman@washoecounty.gov

Members of the public may submit public comment by either attending the meeting in person, attending the meeting via teleconference or attending by telephone only. To provide public comment via Zoom, log into the ZOOM webinar at the above link and utilize the "Raise Hand" feature during any public comment period. To provide public comment via telephone only, press *9 to "Raise Hand" and *6 to mute/unmute.

Additionally, public comment can be submitted to 311 via the email listed below. The County will make reasonable efforts to send all email comments received by 4:00 p.m. on the day before the meeting to the Committee members prior to the meeting.

washoe311@washoecounty.gov

Responses to Public Comments

The Board of Adjustment may deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the Board. However, responses from Board members to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure that the public has notice of all matters the Board will consider, members may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action, or to ask that a matter be listed on a future agenda.

Forum Restrictions and Orderly Conduct of Business

The Board of Adjustment conducts the business of Washoe County and its citizens during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

Posting of Agenda

Pursuant to NRS 241.020(4)(b), the Agenda for this meeting has been posted at the following location: Washoe County Administration Building (1001 E. 9th Street, Bldg. A); and has been electronically posted at the following links:

https://www.washoecounty.gov/csd/planning_and_development/board_commission/board_of_adjustment/
<https://notice.nv.gov>

How to Get Copies of Agenda and Support Material

Copies of this agenda and supporting materials for the items on the agenda provided to the Board of Adjustment may be obtained on our website at the link below, or at the Planning and Building Division Office (contact information below). If you make a request, we can provide you with a link to a website, send you the material by email or prepare paper copies for you at no charge. Supporting materials are available to the public at the same time they are available to Board members. If material is distributed at a meeting, it is available within one business day after the meeting.

https://www.washoecounty.gov/csd/planning_and_development/board_commission/board_of_adjustment/

Contact: Brandon Roman, 1001 E. Ninth Street, Building A, Room A275, phone 775.328.3606 or e-mail:

broman@washoecounty.gov

Special Accommodations

The facilities in which this meeting is being held are accessible to the disabled. Persons with disabilities who require special accommodations or assistance (e.g. sign language interpreters or assisted listening devices) at the meeting should notify the Washoe County Planning and Building Division at (775) 328-6100 at least two working days prior to the meeting.

Appeal Procedure

Most decisions rendered by the Board of Adjustment are appealable to the Board of County Commissioners. If you disagree with the decision of the Board of Adjustment and you qualify as an aggrieved person/party, you may appeal the decision in writing within ten (10) calendar days from the date that the decision being appealed is reduced to writing, filed with the Secretary of the Board of Adjustment, and mailed to the original applicant in the proceeding being appealed, in accordance with Washoe County Code. Please call the Planning staff immediately at (775) 328-6100 for information on the appeal procedure and application fee.

AGENDA

1. **Determination of Quorum [Non-action item]**
2. **Pledge of Allegiance [Non-action item]**
3. **Ethics Law Announcement [Non-action item]**
4. **Appeal Procedure [Non-action item]**
5. **Public Comment [Non-action item]**

Comment heard under this item will be limited to three minutes per person and may pertain to matters both on and off the agenda. However, action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item. Comments are to be made to the Board of Adjustment as a whole.

6. **Approval of the June 4, 2026 Agenda [For possible action]**
7. **Approval of the May 7, 2026 Draft Minutes [For possible action]**

Attachments: [May 7, 2026 Draft Minutes](#)

8. **Public Hearing Items [For possible action]**
 - A. **WADMIN26-0005 (Community Fair) [For Possible Action]**

For hearing, discussion, and possible action to approve an administrative permit for an outdoor community event for the Incline Village General Improvement District (IVGID) Community Faire. The event will be held at 960 Lakeshore Blvd. (APN: 127-010-07), and approximately 500 people are expected to attend throughout the event. The date of the community fair is July 3, 2026, and the hours of the event are 11:00 a.m. to 3:00 p.m.. This application is submitted by Incline Village General Improvement District. The subject property is located at 960 Lakeshore Blvd. (APN 127-010-07) and consists of approximately 17.83 acres. The proposal is being reviewed under Development Code Article 808, Administrative Permits and is situated within Commission District 1 -Commissioner Hill. The site is currently governed by the Incline Village Tourist Master Plan land use designation and the TA_IVT Regulatory Zone zoning district, falling within the boundaries of the Tahoe Area Plan.

Attachments: [WADMIN26-0005 - Staff Report - Community Faire](#)

B. WADMIN26-0006 (Sun Valley Food Trucks) [For Possible Action]

For hearing, discussion, and possible action to approve an administrative permit for an Outdoor Community Event; for the Sun Valley Food Trucks community event. The event will be held at 5430 Sun Valley Blvd. (APN: 085-220-17), and a maximum of approximately 900 people will be in attendance. The dates of the community event will be June 11, 18, and 25, 2026, and the hours of the event are 4:00 p.m. to 8:00 p.m. The applicant is Reno Street Food and the property owner is Sun Valley Shopping Center. The subject property is approximately 4.37 acres. The proposal is being reviewed under Development Code Article 808, Administrative Permits and is situated within Commission District 3 - Commissioner Garcia. The site is currently governed by the Commercial land use designation and the General Commercial Regulatory Zone, falling within the boundaries of the Sun Valley Planning Area.

Attachments: [WADMIN26-0006 - Staff Report - Sun Valley Food Trucks](#)

9. Chair and Board Items [Non-action item]

- A. Future Agenda Items
- B. Requests for Information from Staff

10. Director's and Legal Counsel's Items [Non-action item]

- A. Report on Previous Board of Adjustment Items
- B. Legal Information and Updates

11. Public Comment [Non-action item]

Any person is invited to speak on any item on or off the agenda during this period. Action may not be taken on any matter raised during this public comment period until the matter is specifically listed on an agenda as an action item.

12. Adjournment [Non-action item]