



**State of Nevada
DIMSnet Voter Registration System
Change Order**

Change Request/Approval Form

CG ID*	Change Title	Date Raised	Raised By	Contact	Contact Tel #	Priority (H/M/L)
NV-Washoe 001	NV DMV Changes	Aug. 2019	Washoe	Deanna Spikula dspikula@washoecounty.us	775.328.3674	H

Description of Requested Change

The state has requested that the county DIMS system be enhanced to add the following functionality:

1) DIMS-23

Nevada currently has online voter registration records coming into DIMS.net via a web service (NOVA). They are now adding the transmission of electronic voter registration records from the DMV.

The DMV records will be sent via the existing web service used for the NOVA transmissions, with the following changes **for DMV records only**. The NOVA transmission will not be changed.

1. Data validation will be removed based on the use of a new SubmitVoterRegistrationNoVal method. All records will be accepted into the queue for a county user to process even if they violate validation rules in place for NOVA transmissions.
2. The ValidateResidentialAddress method will not be called for DMV transactions. The address submitted will be stored in the review queue as sent.
3. Social Security number will not be required.
4. Drivers license numbers with alpha characters must be accepted.
5. Names will be accepted with the following special characters – apostrophe, hyphen, period, or space.

SA=12, Dev=84, QA=60, for a total of 156 hours

IMPORTANT: A test site will need to be set up for validating these changes Washoe County. Additionally, a state testing representative will need to be available to the ESSVR QA department for testing these changes as well as access to the state sandbox (if available). ESSVR will notify the state 3 business days prior to when joint testing needs to occur. Any delay will impact the proposed timeline.

Configuration Items Potentially Affected	Current Version Numbers
None	None

(Add additional rows as required)

Impact Analysis Conducted by		Date Analysis Complete	Impact Analysis Approved By	Date Analysis Approved
Name	Signature			



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Melissa Winchester		8/16/19		8/16/19
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Impact of Making the Change

Effort Impact	Schedule Impact	Performance Impact
Low	Low	N/A
Documentation Impact	Capacity Impact	Support Impact
N/A	Low	Low
Financial Impact	Hardware/Software Impact	Other Impact
Total Cost = \$27,300.00 To be invoiced directly to Washoe county once the release is available for install	DIMSnet	None

Required Modifications	Modifications to Be Performed By
Release - DIMS 8.19.02 Proposed Delivery – November 15, 2019	ESSVR Development Team

Accept/Reject

I hereby certify that I accept this document and authorize ESSVR, LLC to proceed as described within.

		Name	Title	Signature	Date
☒ Accept ☐ Reject	ESSVR	Tammy Foster	Finance and Contracts Administrator		8/19/19
☐ Accept ☐ Reject	Washoe County				