



WASHOE COUNTY

Integrity Communication Service

www.washoecounty.gov

STAFF REPORT

BOARD MEETING DATE: December 12, 2023

DATE: November 02, 2023

TO: Board of County Commissioners

FROM: Lydia Gutierrez, Office Specialist, Office of the County Manager, (775) 433-0207, lgutierrez@washoecounty.gov

THROUGH: Eric Brown, County Manager

SUBJECT: Recommendation to approve, pursuant to NRS 244.1505, Commission District Special Fund disbursement in the amount of [\$7,500.00] for Fiscal Year 2023-2024; District 2 Commissioner Mike Clark recommends a [\$2,500.00] grant to the Northern Nevada Member Assistance Program – a non-profit organization, created for religious, charitable or educational purposes – to support the future efforts of assisting working families through its food pantry and apprentice assistance programs; [\$5,000.00] grant to The Healing Center and Spa Steamboat Hot Springs – a non-profit organization, created for religious, charitable or educational purposes – to support the efforts for roof repairs for the historical building; approve Resolution necessary for same; and direct the Comptroller’s Office to make the necessary disbursements of funds. (Commission District 2)

SUMMARY

This item requests the Board to approve resolution and disburse district funds in the total amount of [\$7,500.00] for Commission District 2.

Washoe County Strategic Objectives supported by this item:

1. Economic Impacts: Meet the Needs of Our Growing Community, Support a Thriving Community
2. Vulnerable Populations: Coordination Between Agencies & Communication of Programs
3. Innovative Services: Strengthen Our Culture of Service

PREVIOUS ACTION

On November 28, 2023, the Board of County Commissioners directed [\$2,500.00] grant to Urban Roots - a non-profit organization, created for religious, charitable or educational purposes – to support the Gardening for All Initiative, which focuses on building gardens for specific areas and providing garden education.

AGENDA ITEM # _____

BACKGROUND

Modification of guidelines and adoption of resolution for County Commission District Special Funding on February 10, 2015, created Commission District Special Funds for each Commission District. On May 16, 2023, the Board of County Commissioners approved the 2023-2024 fiscal year budget with special district funds allocated per Commission District in the amount of \$100,000.00. The monies appropriated are to support needs for all Washoe County residents.

Funds appropriated through the Commission District Special Funds must provide substantial benefit to the inhabitants of the County. The recipient must be a non-profit organization, created for religious, charitable, or educational purposes, or a government entity. Funds shall not provide any personal or private benefit for the Commissioners, directly or indirectly benefit any campaign efforts by a commissioner, violate Ethics in Government law, or be used to purchase tickets to special events.

Commissioner Clark has elected to support the following organization in fiscal year 2023-2024:

- [\$2,500.00] to the Northern Nevada Member Assistance Program – a non-profit organization, created for religious, charitable or educational purposes – to support the future efforts of assisting working families through its food pantry and apprentice assistance programs.
- [\$5,000.00] grant to The Healing Center and Spa Steamboat Hot Springs – a non-profit organization, created for religious, charitable or educational purposes – to support the efforts for roof repairs for the historical building.

FISCAL IMPACT

Sufficient FY23-24 budget authority exists within the Cost Center District 2 Constituents (C100102) and account Payments to other Agencies (710400). This action requests approval and distribution of a [total of \$7,500.00] to:

Expense Disbursements are required as follows:

- Northern Nevada Member Assistance Program: \$2,500.00
- The Healing Center and Spa Steamboat Springs: \$5,000.00

RECOMMENDATION

Recommendation to approve, pursuant to NRS 244.1505, Commission District Special Fund disbursement in the amount of [\$7,500.00] for Fiscal Year 2023-2024; District 2 Commissioner Mike Clark recommends a [\$2,500.00] grant to the Northern Nevada Member Assistance Program – a non-profit organization, created for religious, charitable

or educational purposes – to support the future efforts of assisting working families through its food pantry and apprentice assistance programs; [\$5,000.00] grant to The Healing Center and Spa Steamboat Hot Springs – a non-profit organization, created for religious, charitable or educational purposes – to support the efforts for roof repairs for the historical building; approve Resolution necessary for same; and direct the Comptroller’s Office to make the necessary disbursements of funds. (Commission District 2)

POSSIBLE MOTION

Should the Board agree with staff’s recommendation, a possible motion would be: *“Move to approve the recommendation to approve, pursuant to NRS 244.1505, Commission District Special Fund disbursement in the amount of [\$7,500.00] for Fiscal Year 2023-2024; District 2 Commissioner Mike Clark recommends a [\$2,500.00] grant to the Northern Nevada Member Assistance Program – a non-profit organization, created for religious, charitable or educational purposes – to support the future efforts of assisting working families through its food pantry and apprentice assistance programs; [\$5,000.00] grant to The Healing Center and Spa Steamboat Hot Springs – a non-profit organization, created for religious, charitable or educational purposes – to support the efforts for roof repairs for the historical building; to approve Resolutions necessary for same; and direct the Comptroller’s Office to make the necessary disbursements of funds.”*