



WASHOE COUNTY

Integrity Communication Service

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STAFF REPORT

BOARD MEETING DATE: October 21, 2025

DATE: September 22, 2025

TO: Board of County Commissioners

FROM: Kristen Palmer, Fiscal Compliance Officer, 775-328-2419,
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THROUGH: Erin Dixon, Deputy District Health Officer, 775-328-2240,
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SUBJECT: Recommendation to approve budget amendments totaling an increase of [\$1,048,589.00; no county match] in both revenue and expense to the FY26 State Public Health Interlocal Contract, retroactive to August 7, 2025, through June 30, 2027, for Northern Nevada Public Health in the improvement of public health, and direct Finance to make the appropriate budget amendments. Northern Nevada Public Health. (All Commission Districts)

SUMMARY

The Washoe Board of County Commissioners must approve amendments to the adopted fiscal year budget and direct Finance to make the appropriate budget amendments.

This funding is eligible to continue supporting a variety of positions, including but not limited to Informatics Specialist, Health Educator Coordinator, Health Educator II, Statistician, Epidemiologist, Public Health Investigator, Epidemiology Program Manager, Sr. Public Health Nurse, Intermittent Hourly Registered Nurse, for 24 months.

Washoe County Strategic Objective supported by this item: Fiscal Sustainability

PREVIOUS ACTION

On June 26, 2025, the District Board of Health reviewed the State Public Health Priorities and authorized the Chair to execute the Interlocal upon receipt. On August 7, 2025, the Interlocal was approved by the Board of Examiners.

BACKGROUND

Then Nevada State budget included \$1,182,080.00 in noncategorical funding for Northern Nevada Public Health for both State Fiscal Year 2026 and 2027, for a total of \$2,364,160.00.

This Interlocal provides ongoing support for the enhancement of public health services through the allocation of State Public Health Funds. This agreement establishes a framework for the enhancement initiatives, supporting improvements in public health programs and infrastructure, in alignment with the FY26-27 Governor's Executive Budget.

AGENDA ITEM # _____

The Subaward provides funding for personnel, professional services, equipment non capital, computers non capital, capital equipment and indirect expenses.

GRANT AWARD SUMMARY

Project/Program Name: State Public Health Funds

Scope of the Project: Funds will be utilized to support core functions of public health

Benefit to Washoe County Residents: This Agreement supports Northern Nevada Public Health in the improvement of public health.

Award Amount: Total award is \$2,364,160.00 (\$1,182,080.00 per fiscal year)

Grant Period: August 7, 2025 – June 30, 2027

Funding Source: Public Health Infrastructure & Improvement Office of Administration

Pass Through Entity: State of Nevada, Department of Health and Human Services
Division of Public & Behavioral Health

Grant ID Number: C 18597

Match Amount and Type: No match required

Sub-Awards and Contracts: No Sub-Awards are anticipated.

FISCAL IMPACT

Should the board approve these amendments, the Health Fund (202) FY26, adopted budget will be increased by \$1,048,589.00 in both revenues and expenditures in the following accounts:

Account Number	Description	Amount of Increase/(Decrease)
IO 12581 -485300	Other Misc Govt Rev	\$ 1,048,589.00
	Total Revenue	\$ 1,048,589.00
IO 12581 -701130	Pooled Positions	\$ 15,000.00
IO 12581 -701500	Merit Awards	\$ 98,187.00
IO 12581 -710100	Professional Services	\$ 610,000.00
IO 12581 -710594	Insurance Premium	\$ 8,000.00
IO 12581 -710703	Biologicals	\$ 204,902.00
IO 12581 -711504	Equipment noncapital	\$ 2,500.00
IO 12581 -711508	Computers noncapital	\$ 10,000.00
IO 12581 -781004	Equipment Capital	\$ 100,000.00
	Total Expenditures	\$ 1,048,589.00

No budget amendment is necessary for the indirect revenue.

As this award funds personnel, if the funding is reduced or eliminated, the position hours will be reduced and/or the positions abolished accordingly, unless additional funding is secured.

These funds will support existing positions funded by other non-federal sources.

Northern Nevada Public Health will ensure this is not considered supplanting for this award.

RECOMMENDATION

It is recommended that the Board of County Commissioners approve budget amendments totaling an increase of [\$1,048,589.00; no county match] in both revenue and expense to the FY26 State Public Health Interlocal Contract, retroactive to August 7, 2025, through June 30, 2027, for Northern Nevada Public Health in the improvement of public health, and direct Finance to make the appropriate budget amendments.

POSSIBLE MOTION

Should the Board agree with the staff's recommendation, a possible motion would be: "Move to approve budget amendments totaling an increase of [\$1,048,589.00; no county match] in both revenue and expense to the FY26 State Public Health Interlocal Contract, retroactive to August 7, 2025, through June 30, 2027, for Northern Nevada Public Health in the improvement of public health, and direct Finance to make the appropriate budget amendments."